MINUTES

Ordinary Council Meeting
Wednesday, 8 April 2020
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MINUTES OF DISTRICT COUNCIL OF KIMBA
ORDINARY COUNCIL MEETING
HELD VIA ZOOM VIDEO CONFERENCE, KIMBA
ON WEDNESDAY, 8 APRIL 2020 AT 2.00PM

PRESENT: Dean Johnson (Mayor), Megan Lienert (Deputy Mayor), Cr Graeme Baldock, Cr Peter Rayson, Cr Peta Willmott, Cr Tom Harris, Cr Brian Cant

IN ATTENDANCE: Debra Larwood (Chief Executive Officer), Michael Inglis (Works Manager), Emily Maxwell (Minute Taker)

OBSERVERS: Shylie Harris

1 WELCOME

2 APOLOGIES

Nil

3 MEETING PROTOCOLS

3.1 ELECTRONIC PARTICIPATION IN COUNCIL MEETINGS

RESOLUTION C053/20

Moved: Cr Graeme Baldock
Seconded: Deputy Mayor Megan Lienert

That the Council alters its Policy 1.14 Access to Council and Committee Meetings and Documents to facilitate participation by Council members in Council meetings by electronic means by including the provisions as highlighted in blue in the reviewed copy of the Policy 1.14 Access to Council and Committee Meetings and Documents attached to the report titled Electronic Participation in Council Meetings and dated 8 April 2020.

That, as from 8 April 2020, meetings of the Council will take place by electronic means at the following electronic location: Zoom Video Communications meeting and webinar software.

That, the additions to this policy will be repealed within 28 days following the revoke of all relevant emergency declarations in line with the changes of legislation.

CARRIED

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COUNCIL MEETING HELD ON 11 MARCH 2020

RESOLUTION C054/20
Moved: Deputy Mayor Megan Lienert  
Seconded: Cr Peter Rayson  
That the Minutes of the Council Meeting held on 11 March 2020 be confirmed as a true and correct record of that meeting.  

CARRIED

4.2 MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 26 MARCH 2020

RESOLUTION C055/20  
Moved: Cr Brian Cant  
Seconded: Cr Peta Willmott  
That the Minutes of the Audit Committee Meeting held on 26 March 2020 be received and the recommendations therein be noted.  

CARRIED

5 BUSINESS ARISING

5.1 OUTSTANDING ACTION LIST - APRIL 2020  
The Chief Executive Officer provided a verbal update further to agenda item 5.1.

6 CONFLICT OF INTEREST

Elected Members were advised of provisions for conflict of interest in accordance with sections 73, 74, 75 and 75A of the Local Government Act 1999.

7 ELECTED MEMBERS’ REPORTS

7.1 ELECTED MEMBER ACTIVITY REPORTS - APRIL 2020

RESOLUTION C056/20  
Moved: Deputy Mayor Megan Lienert  
Seconded: Cr Tom Harris  
That Council receive and note the Elected Member activity reports for April 2020.  

CARRIED

8 RESCISSION MOTION
14.1 REPORT ON ACTIVITIES - CHIEF EXECUTIVE OFFICER

The Chief Executive Officer provided a verbal update further to agenda item 14.1.

14.2 COVID-19 - GOVERNANCE AND ADMINISTRATION

RESOLUTION C057/20

Moved: Cr Graeme Baldock
Seconded: Cr Peta Willmott

1. That an amount of $30,000 be approved for allocation to a Coronavirus Expenditure Category in the 2019-20 Budget with an assessment to be undertaken as part of the 2019-20 Budget Review #3.

CARRIED

RESOLUTION C058/20

Moved: Cr Tom Harris
Seconded: Cr Peter Rayson

2. That the draft Pandemic/Epidemic/Endemic Disease Emergency Plan (COVID-19) as presented be adopted.

CARRIED
At 2:49 pm, Chief Executive Officer, Debra Larwood declared a material conflict of interest pertaining to agenda item 14.3 and left the meeting.

14.3 COVID-19 - STAFF ARRANGEMENTS

RESOLUTION C059/20

Moved: Cr Brian Cant
Seconded: Deputy Mayor Megan Lienert

That Council approves the COVID-19 Special Leave as presented.

CARRIED

At 2:58 pm, Executive Assistant left the meeting.

At 2:59 pm, Chief Executive Officer and Executive Assistant returned to the meeting.

14.4 2020-21 COMMUNITY GRANTS PROGRAM

RESOLUTION C060/20

Moved: Cr Peter Rayson
Seconded: Cr Graeme Baldock

That Council adopt the 2020-21 Community Grants Program Guidelines and Application as with amendments and that a total allocation of $50,000 be considered for the 2020-21 budget considerations.

CARRIED

At 3:11 pm, Cr Brian Cant declared a material conflict of interest pertaining to agenda item 14.5 and left the meeting.

14.5 SECTION 81 HUNDRED OF KELLY - SHAREFARMING

RESOLUTION C061/20

Moved: Cr Graeme Baldock
Seconded: Deputy Mayor Megan Lienert

That Council:

1) accepts the Expression of Interest from the Kimba Uniting Church for the lease of Section 81 Hundred of Kelly for a period of 3 years;

and
2) authorises the Mayor and Chief Executive to sign and affix the Common Seal to the Lease.

CARRIED

At 3:12 pm, Cr Brian Cant returned to the meeting.

14.6 DISTRICT COUNCIL OF KIMBA TOURISM COMMITTEE COMMUNITY REPRESENTATIVE VACANCY

RESOLUTION C062/20
Moved: Cr Peta Willmott
Seconded: Cr Peter Rayson
That Council appoints Mrs Barbara Schmidt to the District Council of Kimba Tourism Committee subject to committee approval.

CARRIED

14.7 REVIEW OF COUNCIL POLICIES

RESOLUTION C063/20
Moved: Deputy Mayor Megan Lienert
Seconded: Cr Peter Rayson
That Council:

(a) adopt the reviewed policies as presented:
   (i) Reserve Policy
   (ii) Informal Gatherings Policy

(b) That the additions inserted into the Informal Gatherings Policy will be repealed within 28 days following the revoke of all relevant emergency declarations in line with the changes of legislation.

CARRIED

14.8 IMPLEMENTATION OF MAGIQ ACCOUNTING SOFTWARE
The Chief Executive Officer provided a verbal updated further to agenda item 14.8.

14.9 COVID-19 - WORKS DEPARTMENT UPDATE
The Works Manager provided a verbal update further to agenda item 14.9.
At 3:28 pm, the Observer left the meeting.

14.10 MEDICAL CENTRE

RESOLUTION C064/20

Moved: Cr Brian Cant
Seconded: Cr Peta Willmott

That Council appoint a panel for the purpose of assessing tenders submitted for the upgrade to the Medical Centre. The panel is to consist of the following members;

- Mayor Johnson
- Deputy Mayor Lienert
- Councillor Rayson
- Chief Executive Officer
- Works Manager
- Mark Penna

CARRIED

14.11 DISTRICT ROADS

The Works Manager provided a verbal update further to agenda item 14.11.

14.12 DEVELOPMENT REPORT - APRIL 2020

That the report was presented and noted.

15 CORRESPONDENCE

The Mayor sought approval from the meeting for suspension of meeting regulations for a period of 20 minutes.

At 3:36 pm, Works Manager left the meeting.

At 3:37 pm, Cr Graeme Baldock declared a perceived conflict of interest pertaining to agenda item 15.1 and left the meeting.

The Mayor sought approval from the meeting for suspension of meeting regulations for an additional period of 10 minutes.
15.1 INCOMING AND OUTGOING CORRESPONDENCE - APRIL 2020

RESOLUTION C065/20

Moved: Deputy Mayor Megan Lienert
Seconded: Cr Peter Rayson

That Council receive and note the Incoming and Outgoing Correspondence Report for April 2020.

CARRIED

At 3.41 pm, Works manager returned to the meeting.

Meeting resumed order at 4:05pm.

At 4:05 pm, Cr Graeme Baldock returned to the meeting.

16 LATE/OTHER BUSINESS

17 CONFIDENTIAL

18 UPCOMING MEETINGS/EVENTS

19 NEXT MEETING

Wednesday, 13 May 2020 at 2.00pm in the Council Chambers, Kimba.

20 CLOSURE

The Meeting closed at 4.10pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 May 2020.

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CHAIRPERSON