I hereby give notice that an Ordinary Meeting of Council will be held on:

Date:  Wednesday, 12 February 2020  
Time:  2.00pm  
Location:  Council Chambers, Kimba

Debra Larwood  
Chief Executive Officer
Order Of Business

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<td>Closure</td>
<td>119</td>
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</table>
1 WELCOME

2 APOLOGIES
3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL MEETING HELD ON 15 JANUARY 2020

File Number: 9.24.01.03
Author: Emily Maxwell, Executive Assistant/Governance Officer
Authoriser: Debra Larwood, Chief Executive Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

RECOMMENDATION
That the Minutes of the Council Meeting held on 15 January 2020 be confirmed as a true and correct record of that meeting.

ATTACHMENTS
1. Minutes of the Council Meeting held on 15 January 2020
MINUTES

Ordinary Council Meeting

Wednesday, 15 January 2020
## Order Of Business

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<td><strong>Welcome</strong></td>
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<td>3.1 Minutes of the Council Meeting held on 11 December 2019</td>
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<td><strong>Business Arising</strong></td>
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<td>4.1 Outstanding action list - January 2020</td>
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<td>5</td>
<td><strong>Conflict of Interest</strong></td>
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<td><strong>Elected Members’ Reports</strong></td>
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<td>6.1 Elected Member activity reports - January 2020</td>
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<td><strong>Rescission Motion</strong></td>
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<td><strong>Deferred Items</strong></td>
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<td>13.1 Report on Activities - Chief Executive Officer</td>
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<td>13.2 Community and Economic Development Strategy</td>
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<td>13.3 2020 National General Assembly of Local Government</td>
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<td>13.4 District Council of Kimba Tourism Committee Community Representative</td>
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<td></td>
<td>Vacancy</td>
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<td>13.5 Review of Council policies</td>
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<td>13.6 2020 Australia Day Breakfast &amp; Award Presentations</td>
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<td></td>
<td>13.7 Drought Communities Extension Programme</td>
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<td>13.8 Solar Power</td>
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<td>13.9 Development Report - January 2020</td>
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<td>14</td>
<td><strong>Correspondence</strong></td>
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<td></td>
<td>14.1 Incoming and outgoing correspondence - January 2020</td>
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<tr>
<td>19</td>
<td><strong>Closure</strong></td>
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MINUTES OF DISTRICT COUNCIL OF KIMBA
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, KIMBA
ON WEDNESDAY, 15 JANUARY 2020 AT 2.00PM

PRESENT: Mayor Dean Johnson (Mayor), Deputy Mayor Megan Lienert (Deputy Mayor),
Cr Graeme Baldock, Cr Peter Rayson, Cr Peta Willmott, Cr Tom Harris, Cr Brian Cant

IN ATTENDANCE: Debra Larwood (Chief Executive Officer), Michael Inglis (Works Manager),
Emily Maxwell (Minute Taker)

OBSERVERS: Nil

1 WELCOME
Mayor Johnson acknowledges the recent bushfires that have affected the Kimba Region, Adelaide
Hills, Kangaroo Island, New South Wales, Victoria, and Western Australian Communities. On behalf
of Council, Mayor Johnson thanks the Emergency Services Volunteers and Workers for their
outstanding efforts and ongoing commitment during these challenging times.

2 APOLOGIES
Nil

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL MEETING HELD ON 11 DECEMBER 2019

RESOLUTION C001/20
Moved: Deputy Mayor Megan Lienert
Seconded: Cr Graeme Baldock
That the Minutes of the Council Meeting held on 11 December 2019 be confirmed as a true and
correct record of that meeting.

CARRIED

4 BUSINESS ARISING

4.1 OUTSTANDING ACTION LIST - JANUARY 2020
Chief Executive Officer provided a verbal update further to Agenda Item 4.1.
5 CONFLICT OF INTEREST

Elected Members were advised of provisions for conflict of interest in accordance with sections 73, 74, 75 and 75A of the Local Government Act 1999.

6 ELECTED MEMBERS’ REPORTS

6.1 ELECTED MEMBER ACTIVITY REPORTS - JANUARY 2020

RESOLUTION C002/20

Moved: Cr Peta Willmott
Seconded: Cr Peter Rayson

That Council receive and note the Elected Member activity reports for January 2020.

CARRIED

7 RESCISSION MOTION

8 DEFERRED ITEMS

9 QUESTIONS WITHOUT NOTICE

10 PETITIONS OR DEPUTATIONS

11 NOTICES OF MOTION

12 REPORTS AND RECOMMENDATIONS OF COMMITTEES

13 OFFICERS’ REPORTS

13.1 REPORT ON ACTIVITIES - CHIEF EXECUTIVE OFFICER

Chief Executive Officer provided a verbal update further to Agenda Item 13.1.
13.2 COMMUNITY AND ECONOMIC DEVELOPMENT STRATEGY
That the report was presented and noted.

13.3 2020 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

RESOLUTION C003/20
Moved:  Cr Graeme Baldock
Seconded:  Cr Peter Rayson

That Council endorse the attendance of Mayor Dean Johnson or suitable proxy and Chief Executive Officer, Deb Larwood or suitable proxy at the 2020 National General Assembly of Local Government in Canberra on 14-17 June 2020.

CARRIED

13.4 DISTRICT COUNCIL OF KIMBA TOURISM COMMITTEE COMMUNITY REPRESENTATIVE VACANCY

RESOLUTION C004/20
Moved:  Cr Graeme Baldock
Seconded:  Cr Brian Cant

That Council calls for Expressions of Interest for a community representative to fill the current vacancy on the District Council of Kimba Tourism Committee. That a letter of appreciation be sent to Sue Woolford.

CARRIED

13.5 REVIEW OF COUNCIL POLICIES

RESOLUTION C005/20
Moved:  Cr Peta Willmott
Seconded:  Cr Graeme Baldock

That Council adopt the reviewed policies as presented:

(i) Mobile Food Vendor Location Rules Policy

CARRIED

13.6 2020 AUSTRALIA DAY BREAKFAST & AWARD PRESENTATIONS
Chief Executive Officer provided a verbal update further to Agenda Item 13.6.
13.7 DROUGHT COMMUNITIES EXTENSION PROGRAMME

Chief Executive Officer left the Chambers at 3.39pm.
Chief Executive Officer returned to the meeting at 3.41pm.

RESOLUTION C006/20

Moved: Cr Peta Willmott
Seconded: Cr Tom Harris

That Council does apply for grant funding for the purchase and installation of a adequately sized generator at the rear of the Institute to provide backup power for the Emergency Services building in addition to the Town Hall.

CARRIED

Meeting adjourned at 4.08pm.
Meeting reconvened at 4.24pm.

Works Manager left the Chambers at 4.37pm.
Works Manager returned to the meeting at 4.38pm.

RESOLUTION C007/20

Moved: Cr Peter Rayson
Seconded: Cr Graeme Baldock

a) That Council applies for grant funding for footpath paving within the Township.
and;

b) That Council source the pavers from a local supplier consistent with the clay pavers Council has been using. Subject to pricing received in September.

CARRIED

RESOLUTION C008/20

Moved: Cr Peta Willmott
Seconded: Cr Graeme Baldock

a) That Council applies for grant funding for the pavilion toilet replacement.
and;

b) That Council uses the same supplier of the amenities block as listed on the Local Government Association Vendor Panel as per the previous building.

CARRIED

RESOLUTION C009/20

Moved: Deputy Mayor Megan Lienert
Seconded: Cr Peta Willmott
That Council applies for grant funding for the Institute Upgrade Stage 2.

RESOLUTION C010/20
Moved: Cr Brian Cant
Seconded: Deputy Mayor Megan Lienert
That Council applies for grant funding for the Institute Upgrade Stage 2.

RESOLUTION C011/20
Moved: Cr Tom Harris
Seconded: Cr Peter Rayson
That Council applies for grant funding for the Men’s Shed to replace current roofing and cladding, including pouring of a cement pad.

Council requested that further investigations on potential projects be carried out in regards to a community wide rollout of subsided training, Eyre Hub, and a possible community event. Further investigation required to assess if the projects meet the funding criteria.

13.8 SOLAR POWER
Works Manager provided a verbal update further to 13.8.

13.9 DEVELOPMENT REPORT - JANUARY 2020
That the report was presented and noted.

14 CORRESPONDENCE

14.1 INCOMING AND OUTGOING CORRESPONDENCE - JANUARY 2020
RESOLUTION C012/20
Moved: Cr Graeme Baldock
Seconded: Cr Peter Rayson
That Council receive and note the Incoming and Outgoing Correspondence Report for January 2020.
15 LATE/OTHER BUSINESS

Works Manager provided a verbal update regarding recent completion of re-sheeting of Ferry Street and Venning Road.

Mayor Johnson provided a verbal update in regards to the Local Government Association requesting feedback from Councils in relation to election candidate signs and controls over placements and collection.

Council resolved that letters be sent to the Premier and Minister for Health regarding the condemned condition of the Kimba hospital kitchen and the need for funding to carry out the urgent repairs.

16 CONFIDENTIAL

17 UPCOMING MEETINGS/EVENTS

18 NEXT MEETING

Wednesday, 12 February 2020 at 2.00pm in the Council Chambers, Kimba.

19 CLOSURE

The Meeting closed at 5.27pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 12 February 2020.

...................................................

CHAIRPERSON
4 BUSINESS ARISING

4.1 OUTSTANDING ACTION LIST - FEBRUARY 2020

File Number: 9.24.01.03
Author: Emily Maxwell, Executive Assistant/Governance Officer
Authoriser: Debra Larwood, Chief Executive Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

INTRODUCTION

This report is presented to provide Elected Members with information about the status of outstanding action items for February 2020.

PREVIOUS COUNCIL CONSIDERATION

An outstanding action list is providing to Council on an ongoing monthly basis, or as operationally required.

OFFICER’S REPORT

See attachment.

ATTACHMENTS

1. Outstanding Action List - February 2020
<table>
<thead>
<tr>
<th>Resolutions from Previous Meetings of Council</th>
<th>Officer</th>
<th>Status</th>
</tr>
</thead>
</table>
| **16/01/2019**<br>Request from Cr T Harris that contact be made with the District Council of Franklin Harbour to investigate the possibility of facilitating the transfer of the Kimba-Cowell Road to DPTI in lieu of the possibility of increased traffic as a result of the T-Ports project. | SMT | JANUARY 2019: Senior Management Team to contact District Council of Franklin Harbour to commence the process.  
MARCH 2019: CEO still waiting for response to request from CEO of District Council of Franklin Harbour.  
April 2019: in discussions with DPTI in respect to next steps and determining logistics to be considered.  
May 2019: A teleconference was held with Mike Wilde from DPTI on the 3rd May 2019 and the process is currently halted waiting on a potential traffic assessment report being prepared by T-Ports.  
August 2019: A follow up email has been sent to DPTI regarding the report but no response has been received.  
January 2020: Further discussions with new Franklin Harbour CEO and DPTI Mike Wild to proceed this issue. |
| **13/11/2019**<br>National Radioactive Waste Management Facility Community Benefits Programme | | November 2019: Potential projects were presented to a workshop and identified for further investigation.  
December 2019: Following December Council Meeting, potential projects were identified and prioritised;  
- Upgrades to Medical Centre  
- Phone Tower – Kimba/Cowell Road or other identified locations/black spots  
- Town Street Furniture  
- Outdoor Gym Equipment  
- Electronic Signage  
- Drone Project  
- Outdoor Movie Cinema  
January 2020: Discussion was held regarding the inclusion of a project to collaborate with CFS on the purchase of a generator required for the Emergency Services |
### Building and possibly the Institute as an emergency services location.

February 2020: Further projects have been identified and a report has been included in the Agenda for member’s consideration.

<table>
<thead>
<tr>
<th>11/12/2019 Drought Communities Extension Programme</th>
<th>December 2019: Following the December Council Meeting, potential projects were identified:</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>• Institute Upgrades</td>
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<tr>
<td></td>
<td>• Upgrades to the Men’s Shed Buildings</td>
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<tr>
<td></td>
<td>• Upgrades to the Recreation Reserve Toilets</td>
</tr>
<tr>
<td></td>
<td>• Paving Employment Project</td>
</tr>
<tr>
<td>January 2020: At the January meeting of Council the following projects were approved to proceed:</td>
<td></td>
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<tr>
<td></td>
<td>• Institute Upgrade Stage 2 and Toilets</td>
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<tr>
<td></td>
<td>• Upgrades to the Men’s Shed Building roof and cement pad</td>
</tr>
<tr>
<td></td>
<td>• Upgrades to the Recreation Reserve Toilets</td>
</tr>
<tr>
<td></td>
<td>• Paving Employment Project</td>
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<tr>
<td></td>
<td>In addition investigation to be undertaken into the feasibility of the following:</td>
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<tr>
<td></td>
<td>• Drought training initiative</td>
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<td></td>
<td>• Eyre Hub proposal investigation</td>
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<tr>
<td>February 2020: An update will be provided to the meeting on identified projects along with information provided in the Works Managers Reports.</td>
<td></td>
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<tr>
<td>THIS WILL BE THE FINAL OPPORTUNITY FOR COUNCIL TO CONSIDER NEW PROJECTS AND PROGRAMME ALLOCATIONS.</td>
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</table>
15/1/2020

**RESOLUTION C001/20**

That Council calls for Expressions of Interest for a community representative to fill the current vacancy on the District Council of Kimba Tourism Committee. That a letter of appreciation be sent to Sue Woolford.

CEO/EA

Expressions of interest have been called and are scheduled to close on the 27th February 2020.
4.2 NATIONAL RADIOACTIVE WASTE MANAGEMENT FACILITY PROJECT COMMUNITY BENEFITS PROGRAMME

File Number: 7.65.2.1
Author: Debra Larwood, Chief Executive Officer
Authoriser: Emily Maxwell, Executive Assistant/Governance Officer

Strategic Objectives:
5.2 Prudential & strategic financial management of Council resources.
1.13 Appropriate and quality directional signage & facilities are in place for visitors.
2.5 Current National standard telecommunication facilities available to all residents.
1.12 Quality public toilets & visitor facilities constructed & maintained
1.5 A sealed footpath program to be developed for residential streets.

INTRODUCTION
An announcement was made by the former Minister for Resources and Northern Australia, Matthew Canavan that an additional $2 million will be made available through the National Radioactive Waste Management Facility Community Benefits Program ['NRWMFCBP'].

PREVIOUS COUNCIL CONSIDERATION
At the meeting of Council held on Wednesday 11th December 2019 Council considered a number of potential projects and prioritised the following for investigation:
- Upgrades to the Medical Centre
- Phone Towner – Kimba Cowell Road or other identified locations/black spots – further investigation to be undertaken
- Town street furniture
- Outdoor gym equipment
- Electronic signage
- Drone project

OFFICER’S REPORT
At a meeting with Regional Development Australia Whyalla & Eyre Peninsula ['RDAWEP'] on the 23rd of January 2020 discussion was held in respect to lodging a grant application to look at an investigation into current skills and business capabilities within our district with a view to mapping this process to enable the identification of current and future work force needs. The ultimate outcome from the grant application would be the production of a Future Workforce Plan to enable the community to position itself for future needs and look at providing opportunities for the upskilling of businesses and individuals and identifying current gaps in the existing market. Given the potential criteria associated with the Community Benefits Program it was felt that this may be the opportune funding stream to roll out this project. If members believe this project will be beneficial staff will work with RDAWEP to scope out the necessary works and investigate information for the grant application.
Whilst the list of possible projects identified above are not exhaustive members also need to prioritise them to enable final costings to be done and grant processes commenced to ensure deadlines are met. Whilst the guidelines for the programme have not yet been released initial planning processes can be commenced.

BUDGET IMPLICATIONS

Funds have not been allocated in the 2019-20 budget for any potential projects however if successful in the Community Benefits Programme 100% will be funded with the exception of grant preparation and project planning.

RISK/LIABILITY

The risk to Council is that should appropriate investigation not be undertaken grant applications may not be successful and opportunities will be lost. In addition should appropriate management of the process not be facilitated then this could result in the stretching of resources resulting in non-compliance issues and the inability for Council to achieve its objectives.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
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<tr>
<td></td>
<td>Insignificant 1</td>
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<tr>
<td>A (almost certain)</td>
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<td>B (likely)</td>
<td>M</td>
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<tr>
<td>C (moderate)</td>
<td>L</td>
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<tr>
<td>D (unlikely)</td>
<td>L</td>
</tr>
<tr>
<td>E (rare)</td>
<td>L</td>
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Legend: E: Extreme risk; immediate action required
H: High risk; senior management attention needed
M: Moderate risk; management responsibility must be specified
L: low risk; manage by routine procedures

Extreme and High Risk Issues require a Risk Assessment to be undertaken

ATTACHMENTS

Nil
5 CONFLICT OF INTEREST

Conflict of Interest Declarations

In accordance with s74 of the Local Government Act 1999:

1. A member of Council who has an interest in a matter before the Council must disclose the interest to the Council;

2. A member in making a disclosure under subsection (1) must provide full and accurate details of the relevant interest;

3. A disclosure made under subsection (1) must be recorded in the minutes of the Council (including details of the relevant interest).
6 Elected Members’ Reports

6.1 Elected Member Activity Reports - February 2020

File Number: 9.24.01.01
Author: Emily Maxwell, Executive Assistant/Governance Officer
Authoriser: Debra Larwood, Chief Executive Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

RECOMMENDATION
That Council receive and note the Elected Member activity reports for February 2020.

INTRODUCTION
This report is presented to provide information about the Council-delegated activities of Elected Members for February 2020.

OFFICER’S REPORT
See attachments.

ATTACHMENTS
1. Elected Member Activity Report February 2020 - Mayor Johnson
2. Elected Member Activity Report February 2020 - Deputy Mayor Lienert
3. Elected Member Activity Report February 2020 - Councillor Cant
4. Elected Member Activity Report February 2020 - Councillor Willmott
5. Elected Member Activity Report February 2020 - Councillor Harris
6. Elected Member Activity Report February 2020 - Councillor Baldock
7. Elected Member Activity Report February 2020 - Councillor Rayson
# ELECTED MEMBER ACTIVITY REPORT FOR ORDINARY MEETINGS OF COUNCIL

**ELECTED MEMBER:** Johnson  

**REPORT FOR MONTH:** February 2020  

## DELEGATED COUNCIL ACTIVITIES

<table>
<thead>
<tr>
<th>ACTIVITY DATE</th>
<th>ACTIVITY DESCRIPTION</th>
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<tbody>
<tr>
<td>16/1/2020</td>
<td>Meeting with Michael Schaefer re Energy</td>
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<td>17/1/2020</td>
<td>Optus phone meeting re: Towers</td>
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<td>Interview ABC Eyre Peninsula re: Hospital and health issues</td>
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<td>20/1/2020</td>
<td>Meeting with Val re: Health Centre upgrades</td>
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<td>Call from Jenni Phillipa advising her departure from Taskforce Team</td>
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<td>21/1/2020</td>
<td>Call from Rowan Ramsey re: Health issues</td>
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<td>Dinner meeting with Dr Fleming, Dr Tideman (with DCK CEO)</td>
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<td>22/1/2020</td>
<td>Meeting CEO of EFNLHN and tour of Kimba Hospital</td>
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<tr>
<td>23/1/2020</td>
<td>RDAWEP Meeting re: Business and Skills development</td>
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<tr>
<td>24/1/2020</td>
<td>Rural Health Workforce Strategy Steering Committee Meeting Adelaide</td>
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<tr>
<td>26/1/2020</td>
<td>Australia Day Ceremony and Presentation</td>
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<tr>
<td>31/1/2020</td>
<td>Call from Minister Canavan advising Napandee will be announced as Final NRWMF site overnight</td>
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<tr>
<td>1/02/2020</td>
<td>Interview ABC North and West Radio</td>
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<td>Interview The Advertiser</td>
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<tr>
<td>2/2/2020</td>
<td>ABC News (TV) Interview</td>
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<tr>
<td>3/2/2020</td>
<td>Interview ABC Radio North and West</td>
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<td>Interview ABC Radio Adelaide</td>
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<td>Interview Central 7 television</td>
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<td>DIPTI Meeting with DCK CEO and Works Manager</td>
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<td>Interview The Advertiser</td>
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<td>Received several reports of issues at the Museum and Central Apex/Lions Park</td>
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<tr>
<td>4/2/2020</td>
<td>Called Sam Chard re: Possible Mental Health Support</td>
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<td>Interview Stock Journal</td>
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<td>Interview The Saturday Paper (Melbourne)</td>
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<td>5/2/2020</td>
<td>SAROC Meeting (Adelaide)</td>
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<td>Interview The Wire</td>
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<td>10/2/2020</td>
<td>Phone Meeting with our Legal Team</td>
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<td>Meeting the Peter Treloar MP re Drought Forum (Cleve)</td>
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<td>Meeting PHN re: Continuation of Kimba Health Services</td>
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<td></td>
<td>Kimba Community Development Group Meeting</td>
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<td>12/2/2020</td>
<td>EPNRM presentation and meet</td>
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<td></td>
<td>Strategic Plan workshop</td>
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<td></td>
<td>Ordinary Meeting of Council</td>
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</tbody>
</table>
# Elected Member Activity Report for Ordinary Meetings of Council

**Elected Member:** Deputy Mayor Megan Lienert  
**Report for Month:** February 2020

<table>
<thead>
<tr>
<th>Activity Date</th>
<th>Activity Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>23/01/2020</td>
<td>RDA meeting with Council</td>
</tr>
<tr>
<td>26/01/2020</td>
<td>Australia Day Breakfast</td>
</tr>
<tr>
<td>05/02/2020</td>
<td>KAS Sports Committee Meeting</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>Meeting with Peter Treloar MP re Drought Forum (Cleve)</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>Community of Primary Car Service Phone meeting</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>Phone Meeting with Kelley Jones Lawyers re Appeal</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>KAS Governing Council AGM</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>KAS Governing Council Meeting</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Meeting with Tim Breuer</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Strategic Management Workshop and AMP &amp; LTFP Workshop</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Ordinary Meeting of Council</td>
</tr>
</tbody>
</table>

**NB:** Report is to be provided to the Manager Corporate Services by **12pm on the Thursday before the Ordinary Meeting of Council** in order for it to be included in the meeting agenda.
ELECTED MEMBER ACTIVITY REPORT FOR ORDINARY MEETINGS OF COUNCIL

ELECTED MEMBER: Councillor Cant

REPORT FOR MONTH: February 2020

<table>
<thead>
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<tbody>
<tr>
<td>12/02/2020</td>
<td>Meeting with Tim Breuer from Natural Resources EP</td>
</tr>
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<td>Strategic Management Plan Workshop 2, AMP &amp; LTFP Project Plan</td>
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</tbody>
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ELECTED MEMBER: Peta Willmott

REPORT FOR MONTH: February 2020

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<th>ACTIVITY DATE</th>
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</thead>
<tbody>
<tr>
<td>23/01/2020</td>
<td>Business Skills Development / RDAWEP meeting</td>
</tr>
<tr>
<td>10/02/2020</td>
<td>KDG Meeting</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Ordinary Meeting of Council</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Meeting with Tim Breuer, Natural Resources Management</td>
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<tr>
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<td>Strategic Planning Workshop, AFP &amp; LTFP Project Plan workshop</td>
</tr>
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**DELEGATED COUNCIL ACTIVITIES**

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## ELECTED MEMBER ACTIVITY REPORT FOR ORDINARY MEETINGS OF COUNCIL

**ELECTED MEMBER:** Councillor Baldock  
**REPORT FOR MONTH:** February 2020

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<tbody>
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<td>Meeting with RDAWEP re Business Workshop</td>
</tr>
<tr>
<td>26/01/2020</td>
<td>Australia Day Breakfast and Award Presentation</td>
</tr>
<tr>
<td>12/02/2020</td>
<td>Meeting with Tim Breuer from Natural Resources EP</td>
</tr>
<tr>
<td></td>
<td>Strategic Management Plan Workshop 2, AMP &amp; LTFP Project Plan</td>
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ELECTED MEMBER ACTIVITY REPORT FOR ORDINARY MEETINGS OF COUNCIL

ELECTED MEMBER: Councillor Rayson

REPORT FOR MONTH: February 2020

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<table>
<thead>
<tr>
<th></th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>RESCISSION MOTION</td>
</tr>
<tr>
<td>8</td>
<td>DEFERRED ITEMS</td>
</tr>
<tr>
<td>9</td>
<td>QUESTIONS WITHOUT NOTICE</td>
</tr>
<tr>
<td>10</td>
<td>PETITIONS OR DEPUTATIONS</td>
</tr>
<tr>
<td>11</td>
<td>NOTICES OF MOTION</td>
</tr>
</tbody>
</table>
12 REPORTS AND RECOMMENDATIONS OF COMMITTEES

12.1 MINUTES OF THE KIMBA TOURISM COMMITTEE MEETING HELD ON 11 FEBRUARY 2020

File Number: 9.14.01
Author: Emily Maxwell, Executive Assistant/Governance Officer
Authoriser: Debra Larwood, Chief Executive Officer

RECOMMENDATION

1. That the Minutes of the Kimba Tourism Committee Meeting held on 11 February 2020 be received and the recommendations therein be noted.

The minutes of the Tourism Meeting held on 11 February 2020 will be provided to elected members as soon as possible after the conclusion of the meeting. A hard copy will also be available at the Council meeting.

ATTACHMENTS
13 OFFICERS’ REPORTS

13.1 REPORT ON ACTIVITIES - CHIEF EXECUTIVE OFFICER

File Number: 9.3.03.01
Author: Emily Maxwell, Executive Assistant/Governance Officer
Authoriser: Debra Larwood, Chief Executive Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

INTRODUCTION

Information on activities of the Chief Executive Officer for the month is provided to members which will be supported by a verbal report at the meeting.

PREVIOUS COUNCIL CONSIDERATION

The activities of Senior Management are reported on a monthly basis with the Ordinary Council Meeting Agenda.

OFFICER’S REPORT

Key activities for period 16 January – 12 February 2020:

- 16 January 2020: Meeting with Michael Schaefer
- 17 January 2020: Meeting with Optus and Mayor Johnson re Telecommunications (via teleconference)
- 20 January 2020: Meeting with Medical Centre Staff re potential upgrades to Medical Centre
- 23 January 2020: Meeting with Regional Development Australia Whyalla & Eyre Peninsula re Kimba Business and Skills Development
- 26 January 2020: Kimba’s 22nd Annual Australia Day Breakfast and Awards Presentation
- 28 January 2020: Meeting with LG Systems Inc re Annual General Meeting (Port Augusta)
- 28 January – 29 January 2020: Rex Mooney from RMBAS visiting consult
- 29 January 2020: Meeting with Magiq Software re Project Meeting (webinar)
- 30 January 2020: Meeting with Magiq Software re Project Meeting (webinar)
- 31 January 2020: Meeting with Chris Bennett and Karina Ewer, Chief Executive Officer, Streaky Bay Council re IT Support plan (Adelaide)
- 3 February 2020: Meeting with Mark Hennessy DPTI re Eyre Highway Realignment (teleconference)
- 4 February 2020: Administration Meeting
- 5 February 2020: Eyre Peninsula Local Government Australia Tourism Advisory Committee Meeting (Wudinna)
- 6 February 2020: Meeting with Magiq Software re Project Meeting (webinar)
  Meeting with Brad Woolford re potential grant funding for Cricket
  Meeting with SAPN re tree trimming program
  Infrastructure
ORDINARY COUNCIL MEETING AGENDA 12 FEBRUARY 2020

- 10 February 2020: Meeting with Ali Krollig, Country SA PHN re Continuity of Primary Care Services – Kimba (teleconference)
  Meeting with Kelley Jones Lawyers and Counsel re SAD 161/2019 Barngarla Determination Aboriginal Corporation v District Council of Kimba
- 11 February 2020: Meeting with Peter Treloar MP re Drought Forum (Cleve)
- 12 February 2020: Meeting with Tim Breuer from Natural Resources Eyre Peninsula and Elected Members
  Strategic Management Plan Workshop 2, AMP & LTFP Project Plan Workshop 1
  Ordinary Meeting of Council

RISK/LIABILITY

The risk to Council is that should the appropriate activities not be undertaken by the CEO the Council will not perform in an effective and efficient manner, and appropriate knowledge and engagement will not be facilitated.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Insignificant 1</th>
<th>Minor 2</th>
<th>Moderate 3</th>
<th>Major 4</th>
<th>Catastrophic 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>A (almost certain)</td>
<td>H</td>
<td>H</td>
<td>E</td>
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<tr>
<td>B (likely)</td>
<td>M</td>
<td>H</td>
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<td>E</td>
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<tr>
<td>C (moderate)</td>
<td>L</td>
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<tr>
<td>D (unlikely)</td>
<td>L</td>
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<td>M</td>
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<tr>
<td>E (rare)</td>
<td>L</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>H</td>
</tr>
</tbody>
</table>

Legend:  E: Extreme risk; immediate action required  
H: High risk; senior management attention needed  
M: Moderate risk; management responsibility must be specified  
L: Low risk; manage by routine procedures  
Extreme and High Risk Issues require a Risk Assessment to be undertaken

ATTACHMENTS

Nil
13.2 APPOINTMENT OF ACTING CEO

File Number: 9.5.04
Author: Debra Larwood, Chief Executive Officer
Authoriser: Debra Larwood, Chief Executive Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

RECOMMENDATION
That:

1. Works Manager, Michael Inglis, is suitable to act in the office of Chief Executive Officer in her absence;

   and

2. For the next 12 month period of planned absences that are longer than 2 days (through annual leave or where the Chief Executive Officer is on duty but not available e.g. interstate travel), Works Manager, Michael Inglis, shall act in the office of the Chief Executive Officer.

INTRODUCTION

In accordance with Section 102 (a) of the Local Government Act 1999, the Chief Executive Officer is required to, in their absence, appoint a person to act in the role of Chief Executive Officer following consultation with Council.

PREVIOUS COUNCIL CONSIDERATION

ACTING CHIEF EXECUTIVE OFFICER

197.2017 That:

1) The Works Manager, Michael Inglis, is suitable to act in the office of Chief Executive Officer in her absence.

2) For the next 12 month period of planned absences that are longer than two days (through annual leave of where the Chief Executive Officer is on duty but not available e.g. interstate travel), Works Manager, Michael Inglis, shall act in the office of Chief Executive Officer.

Cr A M Lienert/Cr G J Churchett
Carried

OFFICER’S REPORT

In order to streamline the process of seeking Councils endorsement to appoint an Acting Chief Executive Officer in my absence, I am seeking approval from Council for the next 12 months to allow the Works Manager, Michael Inglis, to be automatically appointed by me.
BUDGET IMPLICATIONS

The additional costs to Council is included as part of the 2019-20 Budget Allocations.

RISK/LIABILITY

The risk to Council if a person is not appointed in the role of Acting CEO is that the delegated authority afforded to that position is not available and as a result, the management process is impeded impacting the running of Council. Give the current practices of Council and the alternate options of appointing an Acting CEO, the risk of this not occurring is low.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td>A (almost certain)</td>
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ATTACHMENTS

Nil
13.3 DISTRICT COUNCIL OF KIMBA STRATEGIC PLAN 2016-2020 IMPLEMENTATION PLAN

File Number: 18.80.02
Author: Debra Larwood, Chief Executive Officer
Authoriser: Kate Francis, Governance Coordinator
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

RECOMMENDATION
That Council receive and note the Strategic Plan 2016-2020 Implementation Plan.

INTRODUCTION
Under Section 122 of the Local Government Act 1999, Council is required to undertake a comprehensive review of its Strategic Management Plan within two years of a general election. The District Council of Kimba Strategic Management Plan 2016-2020 was adopted at a meeting of Council held on 8th June, 2016 and sets out Council’s priorities for the future years.

OFFICER’S REPORT
As part of this process, an implementation program is required to ensure the priorities of Council are progressed and the requirements of this Plan are met.

The purpose of this document is to assess all the objectives currently incorporated in the current Strategic Plan 2016-2020. Each objective is assigned with a priority. High priority objectives are anticipated to be completed within 12 – 18 months, medium priority within 2-4 years and low priorities 4 years and onwards. Strategies will then be assigned an individual numerical priority, to identify which strategy should be completed first. It is anticipated that these priorities will be used to assist in the preparation of future budgets and reviews of the Long-Term Financial Plan. This document will be live and subject to change as priorities are varied, and is dependent on resources available, both, monetary and physical i.e. funds, time and employee levels. This document will also allow for reporting to Council on a regular basis on progress of the plan through the Council Agenda and Council meetings.

Some strategies may be identified as being able to be completed in-house. The costs associated with this work is anticipated to be staff time and some minor resources only. These strategies will be acknowledged throughout the implementation process.

In respect to the recent Local Government Elections, Council is required to develop a new Strategic Plan by November 2020. With a view to proceeding with this obligation, the planning process was commenced in July 2019 with a workshop.

BUDGET IMPLICATIONS
Funds are allocated in the budget for the appropriate projects as required and the upcoming review of the Strategic Plan.
RISK/LIABILITY

The Strategic Plan is a plan detailing the priorities and direction members wish to take over their term of Council. The implementation plan allows members to be kept informed as to the progress of the Strategic Plan as well as to review the priorities and make changes as required. Should this report not be provided then members would not be properly informed and may not have the opportunity to identify necessary variances to priorities in line with the changing needs of the community.

<table>
<thead>
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ATTACHMENTS

1. District Council of Kimba Strategic Plan 2016-20 Implementation Plan 📄
1. **Infrastructure: Quality in construction & maintenance**

**Example**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Objective</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High</strong></td>
<td><strong>(Objective) Extend the sealed road network</strong></td>
<td><strong>$100,000</strong></td>
<td>2</td>
<td><strong>M Inglis</strong></td>
<td></td>
</tr>
<tr>
<td><strong>High</strong></td>
<td><strong>(Strategy) Seal Aerodrome road from Railway Terrace</strong></td>
<td></td>
<td></td>
<td></td>
<td>Daryl Matters has completed the report which has been included as part of the 2019-20 budget planning.</td>
</tr>
<tr>
<td><strong>High</strong></td>
<td><strong>(Strategy) Review 10 year road sealing priorities plan</strong></td>
<td><strong>$</strong></td>
<td>3</td>
<td><strong>M Inglis / D Larwood</strong></td>
<td></td>
</tr>
<tr>
<td><strong>High</strong></td>
<td><strong>(Strategy) Ensure all future township subdivision roadways are sealed with kerbing</strong></td>
<td><strong>$</strong></td>
<td>1</td>
<td><strong>M Inglis</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Priority** | **Objective** | **Estimated Cost** | **Individual Priority** | **Person Responsible** | **Comments** |
<table>
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<tr>
<td><strong>High</strong></td>
<td><strong>Extend the sealed Road Network</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Review 10 year road sealing priorities plan</td>
<td></td>
<td>1</td>
<td><strong>Works Manager</strong></td>
<td>Daryl Matters has completed the report which has been included as part of the 2019-20 budget planning.</td>
</tr>
<tr>
<td></td>
<td>Ensure all future township subdivision roadways are sealed with kerbing</td>
<td><strong>Variable</strong></td>
<td><strong>Ongoing</strong></td>
<td><strong>Works Manager</strong></td>
<td>An ongoing consideration for all future works.</td>
</tr>
</tbody>
</table>

**To maintain all Council sealed road surfaces**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Objective</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High</strong></td>
<td><strong>Review road asset condition annually</strong></td>
<td><strong>In-house</strong></td>
<td>1</td>
<td><strong>Works Manager</strong></td>
<td>Included as part of the end of financial year process. R Mooney assisted with a desktop analysis in conjunction with the Works Manager. This was undertaken in September 2018 and again occurred in August 2019.</td>
</tr>
<tr>
<td><strong>High</strong></td>
<td><strong>Budget for re-seal program</strong></td>
<td><strong>In-house</strong></td>
<td>1</td>
<td><strong>Completed through D Matters report</strong></td>
<td>To be incorporated in ongoing Budget processes and Long</td>
</tr>
<tr>
<td>Item 13.3</td>
<td>Term Financial Planning ['LTFP'] Review. Re-sealing funds have been included in the 2019-20 budget and the LTFP</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Review road replacement unit rates annually</strong></td>
<td>Included as part of the end of financial year process in conjunction with R Mooney. Undertaken in September 2018 and again in August 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-house</td>
<td>1</td>
<td>Works Manager</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Sealed road surface conditions reviewed annually</strong></td>
<td>Included as part of the end of financial year process on conjunction with R Mooney. Undertaken in September 2018 and again in August 2019.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-house</td>
<td>1</td>
<td>Works Manager</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Road network re-sheet priorities reviewed annually</strong></td>
<td>Reviewed as part of the budget process for the 2019-20 financial year.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-house</td>
<td>1</td>
<td>Works Manager</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**All rural residential properties provided with all weather road access.**

| Ongoing | Identify all future properties and develop construction program | Variable | Ongoing | Works Manager | An ongoing consideration for all future works. |

**A sealed footpath program to be developed for residential streets.**

<table>
<thead>
<tr>
<th>High</th>
<th>Develop a 10 Year construction program</th>
<th>In-house</th>
<th>1</th>
<th>Works Manager</th>
<th>Program has been developed and funded in the LTFP. Reviewed as part of the budget process.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retail &amp; commercial footpath condition &amp; construction program developed</td>
<td>In-house</td>
<td>1</td>
<td>Works Manager</td>
<td>A review of current footpath condition and valuations was undertaken as part of the 2018-19 end of year process in conjunction with R Mooney. The construction program was considered as part of the 2019-20 financial year.</td>
<td></td>
</tr>
</tbody>
</table>
To improve the stormwater control, capture & re-use.

| Low | Capture run-off from Schaefer Avenue to Recreation Reserve and installation of surface sheeting to direct water to Roora Dam | 3 | Management | Funding has been received and the project was completed as part of the Drought Communities Program. |
|     | Review opportunities to capture stormwater from grain storage facilities | 3 | Management | Approach Viterra to explore opportunities. |

Council owned buildings maintained in for use condition and well utilised.

| Medium | Maintenance & asset improvement program for community buildings developed from the fixed Asset Register | In-house | 2 | Management | Funds budgeted in 2018-19 for the KPMV. Work has been undertaken at the Institute and an amenities block erected at the Recreation reserve. Future works at the medical centre, show building and Recreation Reserve public conveniences are being considered with funds included for planning in the 2019-20 budget. An application is potentially being lodged for the CBP along with other building projects. |

All residential properties with access to CWMS are connected.
<table>
<thead>
<tr>
<th>Priority</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Undertake property survey and develop connection strategy and timetable for CWMS program</td>
<td>In-house</td>
<td>1</td>
<td>Works Manager</td>
</tr>
<tr>
<td><strong>Medium</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Extend &amp; develop walking &amp; cycling trails.</td>
<td>Develop a district walking &amp; cycling trail strategy and construction program</td>
<td>2</td>
<td>Tourism Committee</td>
</tr>
<tr>
<td></td>
<td>Quality playground equipment installed in all playgrounds</td>
<td>Playground equipment maintenance program implemented.</td>
<td>In-house</td>
<td>Ongoing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Investigate and develop plans for a natures play area.</td>
<td>In-house</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Quality public toilets &amp; visitor facilities constructed &amp; maintained</td>
<td>Public toilet building consolidation &amp; new facilities site planning</td>
<td>3</td>
<td>Management</td>
</tr>
<tr>
<td>Low</td>
<td>undertaken</td>
<td></td>
<td></td>
<td>Recreation Reserve through the Community Benefits Programme. Funds for an upgrade to the Gums Toilets included in the 2019-20 budget. Work at the Recreation Reserve toilets is being considered as a CBP project.</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td></td>
</tr>
<tr>
<td>Public toilet construction program adopted</td>
<td>3</td>
<td>Management</td>
<td>No longer required due to progress made in the action above.</td>
<td></td>
</tr>
<tr>
<td>Public toilet maintenance program developed and actioned</td>
<td>In-house</td>
<td>Ongoing</td>
<td>Works Manager</td>
<td>Reviewed as part of the budget process.</td>
</tr>
<tr>
<td>Support swimming Pool Committee &amp; Education Department in maintaining community pool access.</td>
<td>In-house</td>
<td>1</td>
<td>Council/Management</td>
<td>Repairs undertaken by the Education Department. Discussions have been held and will be ongoing. Upgrades to the Change rooms has been undertaken as part of the Drought Communities Program.</td>
</tr>
</tbody>
</table>

**Improve Township Aesthetics.**

<table>
<thead>
<tr>
<th>Low</th>
<th>Reddevelop High Street as per Urban Design &amp; Precinct Masterplan.</th>
<th>$65,000 for concept plans</th>
<th>2</th>
<th>Council/Management</th>
<th>Outerspace appointed to develop plans. Progressing with final detailed concept plans to provide opportunities for grant funding applications.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Negotiate with property owners to remove derelict buildings.</td>
<td>In-house</td>
<td>3</td>
<td>Management</td>
<td>Low priority and to be addressed in due course.</td>
</tr>
<tr>
<td></td>
<td>Develop a township entrance road reserves beautification program, inclusive of tree planting.</td>
<td>In-house</td>
<td>3</td>
<td>Management</td>
<td>To be developed. Investigating opportunities for funding with Tourism Committee through CBF.</td>
</tr>
<tr>
<td></td>
<td>Develop a street tree removal &amp; suitable species replacement</td>
<td>Ongoing</td>
<td>2</td>
<td>Management</td>
<td>Management plan established</td>
</tr>
</tbody>
</table>
program for footpaths and medium strips.

and maintained.

**2. Economy: Dynamic, sustainable, diversified and growing.**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Increased number of businesses &amp; employment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council develops a local business investment incentive policy to provide business development support.</td>
<td></td>
<td>1</td>
<td>CEO</td>
<td>Inclusion to be incorporated as part of the Community and Economic Development Strategy being undertaken through the Community Benefit Programme.</td>
</tr>
<tr>
<td>Council’s rating policy reviewed to offer rate incentive for new or expanding businesses.</td>
<td>In-house</td>
<td>1</td>
<td>CEO</td>
<td>Rating Policy review completed and will be undertaken on an annual basis.</td>
</tr>
<tr>
<td>An economic development policy &amp; strategy is drafted in partnership with RDA Whyalla &amp; Eyre Peninsula.</td>
<td>$10,000</td>
<td>1</td>
<td>Council/CEO</td>
<td>Funded in the 2018-19 budget and through the Community Benefit Programme. Work commenced in August with further consultation undertaken in February and May 2019. Awaiting final plans.</td>
</tr>
<tr>
<td>Work with &amp; support the Kimba Community Development Group</td>
<td></td>
<td>1</td>
<td>Council/CEO</td>
<td>Ongoing – undertaken through Silo Art Project and the KESAB Awards. CEO, Mayor and Council Rep attendance at meetings. Inclusion in development of the Community and Economic Development Strategy.</td>
</tr>
<tr>
<td><strong>Appropriate Township zoning within Development Plan</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High</td>
<td>Review Development Plan</td>
<td>$5,000</td>
<td>1</td>
<td>CEO/Masterplan</td>
</tr>
</tbody>
</table>
## parks & reserves

<table>
<thead>
<tr>
<th>High</th>
<th>Implement the Masterplan Urban Precinct visitor infrastructure strategy incorporating directional signage, a vehicle parking plan and facilities to divert visitors from highway to town centre.</th>
<th>1</th>
<th>Tourism Committee</th>
<th>Signage Plan implemented with erection of new signage. Vehicle parking to be addressed next. Clarification of strategy required.</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-house Ongoing</td>
<td>Encourage and support local tourist visitor businesses.</td>
<td></td>
<td>Council/Management</td>
<td>Included as part of the Community and Economic Engagement Strategy funded through the Community Benefit Programme.</td>
</tr>
<tr>
<td>1</td>
<td>Develop a broad district tourism infrastructure development strategy with adjoining councils, RDA Whyalla &amp; Eyre Peninsula and DEWNR.</td>
<td>1</td>
<td>Council/Management</td>
<td>RDAWEP Plan currently under development.</td>
</tr>
<tr>
<td>In-house Ongoing</td>
<td>Continue to develop infrastructure at Recreation Reserve for short stay visitors.</td>
<td>2</td>
<td>Management</td>
<td>Amenities block erected as part of the Community Benefit Programme. Round—bout and further re-sealing completed. Wi-Fi has been installed and is now available. Existing toilets being considered as part of the next round of the CBP.</td>
</tr>
<tr>
<td>2</td>
<td>Develop signage and mapping strategy for the Gawler Ranges</td>
<td>2</td>
<td>Tourism Committee</td>
<td>Use of Map Info for mapping information.</td>
</tr>
</tbody>
</table>

## Utilise borrowings for future major capital programs and projects.

<table>
<thead>
<tr>
<th>High</th>
<th>Establish a Funds Borrowing Policy.</th>
<th>1</th>
<th>CEO</th>
<th>Develop in line with existing financial policies and Long Term Financial Plan. Funding Policy has been adopted.</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-house Ongoing</td>
<td>Develop a cost/benefit and risk analysis strategy to all significant capital programs &amp; projects.</td>
<td></td>
<td></td>
<td>Risk analysis strategy has been completed. Cost benefit approach to planning is inherent in budget setting process.</td>
</tr>
<tr>
<td>1</td>
<td>National Highway Heavy Vehicle parking area established in township.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Item 13.3 - Attachment 1
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Priority</th>
<th>Responsible Body</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item 13.3</td>
<td>Attachment 1</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Enhanced Economic Development partnership with RDA Whyalla & Eyre Peninsula

<table>
<thead>
<tr>
<th>Description</th>
<th>Priority</th>
<th>Responsible Body</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council maintains annual financial membership of RDAWEP.</td>
<td>High</td>
<td>Ongoing</td>
<td>Council</td>
</tr>
<tr>
<td>Develop economic policy &amp; strategy with RDAWEP</td>
<td>High</td>
<td>$10,000 pa</td>
<td>1</td>
</tr>
<tr>
<td>Engage RDAWEP expertise in project development and delivery.</td>
<td></td>
<td></td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Priority</th>
<th>Responsible Body</th>
<th>Notes</th>
</tr>
</thead>
</table>

### Establish regional business partnerships

<table>
<thead>
<tr>
<th>Description</th>
<th>Priority</th>
<th>Responsible Body</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seek mutually beneficial business support opportunities with local &amp; district businesses.</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>Council/CEO</td>
</tr>
<tr>
<td>Investigate shared service opportunities with local &amp; regional local government entities</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>CEO</td>
</tr>
<tr>
<td>Investigate partnership opportunities with EPNRM Board to support project delivery outcomes.</td>
<td>Ongoing</td>
<td>Ongoing</td>
<td>CEO</td>
</tr>
</tbody>
</table>
## 3. Built & Natural Environment: Enhanced appreciation & management

<table>
<thead>
<tr>
<th>Priority</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Develop EPNRM project partnerships.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>3</td>
<td>CEO/EPNRM</td>
<td>Liaise with EPNRM.</td>
</tr>
<tr>
<td>Support Community education programs</td>
<td>Ongoing</td>
<td>Council/CEO</td>
<td>Have advised EPNRM of interest in promoting these opportunities.</td>
<td></td>
</tr>
</tbody>
</table>

---

### Township fire prevention strategies are in place

<table>
<thead>
<tr>
<th>Priority</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council maintains annual fire prevention works program.</td>
<td>$30,000</td>
<td>Ongoing</td>
<td>Fire Prevention Officer</td>
<td>Allocation included in budget annually. Maintaining of Bushfire Advisory Committee</td>
</tr>
<tr>
<td>Review fire prevention strategies and policies to ensure relevance.</td>
<td>In-house</td>
<td>Ongoing</td>
<td>Bushfire Advisory Committee</td>
<td>Reviewed as per governance procedures and as part of Bushfire Advisory Committee.</td>
</tr>
<tr>
<td>Liaise with DEWNR regarding fire burn off Policy and fire prevention strategies.</td>
<td>In-house</td>
<td>Ongoing</td>
<td>Bushfire Advisory Committee</td>
<td>Relevant persons included in membership of Bushfire Advisory Committee. Council advised in advance of proposed burn-offs being undertaken by DENWR.</td>
</tr>
<tr>
<td>Liaise with CFS Groups re fire prevention strategies and plant &amp; equipment use in emergency situations.</td>
<td>In-house</td>
<td>Ongoing</td>
<td>Bushfire Advisory Committee/Works Manager</td>
<td>Relevant persons included in membership of Bushfire Advisory Committee. Also included in I-Responda Program. Council participation in the Council Ready Program rolled out by the LGA of SA.</td>
</tr>
<tr>
<td>Item 13.3 - Attachment 1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ORDINARY COUNCIL MEETING AGENDA</strong></td>
<td><strong>12 FEBRUARY 2020</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ordinary Council Meeting Agenda</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>12 FEBRUARY 2020</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Item 13.3</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>attachment 1</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Page 47</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Continue to support emergency services when requested**
- **In-house**
- **Ongoing**
- **Works Manager**
- **Ongoing utilising of I-Responda Framework.**

**Create a practical and workable approach to Native Vegetation management.**
- **High**
- Liaise with Native Vegetation Council & Directorate to develop a strategic partnership to manage Native Vegetation on roadsides.
- **Funded through the EPLGA.**
- **1**
- **EPLGA**
- **Native Vegetation Management Plan developed through the EPLGA is complete.**

**Reduce Council's carbon footprint.**
- **High**
- Investigate alternate energy sources for Council & Community infrastructure.
- **Funded through the EPLGA.**
- **1**
- **Management**
- Solar alternatives investigated with the small scale solar feasibility study completed. Investigating opportunities for a community wide bulk buy scheme. Currently applying for a grant for whole of community solar implementation planning. Solar is being erected at the depot.

<table>
<thead>
<tr>
<th>Continue to develop strategies to reduce waste to landfill.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Completed</strong></td>
</tr>
<tr>
<td>Investigate regional opportunities to reduce cost of recycling waste materials and freight component.</td>
</tr>
<tr>
<td><strong>Estimated Cost</strong></td>
</tr>
<tr>
<td><strong>Management</strong></td>
</tr>
<tr>
<td>Recycling services shared with DCC &amp; DCFH. Limited opportunities have been identified to further this objective.</td>
</tr>
</tbody>
</table>

**4. Community & Culture: Vibrant, cohesive and diverse participation.**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Item 13.3 - Attachment 1
### Maximise and promote the use of Community Buildings

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Liaise with school students re facilities and arts options and requirements.</td>
<td>In-house</td>
<td>Ongoing</td>
<td>CEO</td>
<td>Meeting held with Student Forum with a view to collaborating. Initiatives being rolled out with the Community and Economic Development Strategy. Champions Academy seminar held in October 2019.</td>
</tr>
<tr>
<td></td>
<td>Kimba Community Library – continue participation in the Library Programs through the State Government and Local Government of Association of South Australia and provide ongoing support of the Kimba Community Library facilities.</td>
<td>$12,000 p.a.</td>
<td>Ongoing</td>
<td>CEO/Council</td>
<td>Continued participation on school library board. Continued funding for training purposes.</td>
</tr>
</tbody>
</table>

### Enhanced Sporting & Recreation facilities

<table>
<thead>
<tr>
<th>Medium</th>
<th>Consolidate and replace disused buildings and infrastructure on Recreation Grounds.</th>
<th>3</th>
<th>Management</th>
<th>Objective will be pursued as part of the asset data review and establishment of the 10 year buildings &amp; structures replacement program</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Support all community user groups accessing infrastructure and facilities.</td>
<td>Ongoing</td>
<td>1</td>
<td>CEO</td>
</tr>
</tbody>
</table>

Item 13.3 - Attachment 1
### Improved community health & fitness & social participation

<table>
<thead>
<tr>
<th>Ongoing</th>
<th>Incorporate disability access requirements in facilities design and construction and walking &amp; cycling trail strategy.</th>
<th>Ongoing</th>
<th>Management</th>
<th>Incorporated in new amenities block and new playground.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ongoing</td>
<td>Support less able bodied community members to participate in social and physical activities.</td>
<td>Ongoing</td>
<td>Council/Management</td>
<td>Disability Inclusion Plan completed.</td>
</tr>
</tbody>
</table>

### Create an inclusive youth culture of participation in community activities

<table>
<thead>
<tr>
<th>High</th>
<th>Dedicate Council staff time and budget to developing youth culture, programs and activities.</th>
<th>1</th>
<th>CEO/Office Manager</th>
<th>Allocations considered in 2019-20 budget. Currently implementing young engagement with the student leader forum. Seminar with the Champions Academy in October 2019.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sponsor student &amp; youth forum to discuss future opportunities &amp; strategies.</td>
<td>1</td>
<td>CEO/Office Manager</td>
<td>Meeting held with Student Forum with a view to collaborating. Leaders attended February 2019 meeting, Inclusion in development of Community and Economic Development Strategy. Funds allocated in 2019-20 for youth initiatives to be rolled out with Council support.</td>
</tr>
<tr>
<td></td>
<td>Engage with youth to develop music, film, arts, social events, volunteerism and community leadership.</td>
<td>1</td>
<td>CEO/Office Manager</td>
<td>Consider youth components in future planning. Inclusion in development of</td>
</tr>
</tbody>
</table>
### Community and Economic Development Strategy and organisation of the scavenger hunt.

Provide opportunities to incorporate local artists work in recreational areas.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Activity</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Provide opportunities to incorporate local artists work in recreational areas.</td>
<td></td>
<td></td>
<td>CEO/Office Manager</td>
<td>Consider existing recreation areas and possibilities to display art work. Develop implementation plan. Provided support to KCDG with the Kimba Art Prize and Exhibition and artist in residence.</td>
</tr>
</tbody>
</table>

### 5. Business Governance: Excellence in leadership and financial management.

<table>
<thead>
<tr>
<th>Priority</th>
<th>Activity</th>
<th>Estimated Cost</th>
<th>Individual Priority</th>
<th>Person Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fostering sound leadership in staff and elected members.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>High</td>
<td>Appropriate delegations and authority are allocated to staff.</td>
<td>In-house</td>
<td>Ongoing</td>
<td>CEO</td>
<td>Complete. Updated on an as needs basis to account for changes in legislation.</td>
</tr>
<tr>
<td></td>
<td>Staff position statements reflect the job &amp; skill requirements, Council’s strategic direction and service provision requirements.</td>
<td>In-house</td>
<td>1</td>
<td>CEO</td>
<td>Updates of position statements inclusive of KPI’s for Management positions. Review of Job Descriptions undertaken. A comprehensive review of the HR System was undertaken in January 2020. The new inside staff structure will be monitored and amended as and if required.</td>
</tr>
<tr>
<td></td>
<td>Maintaining an annual staff appraisal process and training needs analysis suitably budgeted.</td>
<td>In-house</td>
<td>1</td>
<td>CEO</td>
<td>A comprehensive review of the staff performance appraisal</td>
</tr>
</tbody>
</table>
## Item 13.3 - Attachment 1

### Prudential & strategic financial management of Council resources.

<table>
<thead>
<tr>
<th>High</th>
<th>Investigating opportunities to enhance council’s financial capacity to support services.</th>
<th>1</th>
<th>CEO</th>
<th>Ongoing opportunities to be investigated. Monitoring of grants available.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Ensuring Council’s financial governance policies and procedures meet all Statutory requirements.</td>
<td>1</td>
<td>CEO</td>
<td>Established strategic financial reporting cycle, appointed advisor to the Audit Committee, ensured robust Audit Committee work programs are actioned and maintained on an ongoing basis.</td>
</tr>
<tr>
<td></td>
<td>Developing financial policies and procedures that consistently apply prudential analysis to: project management, asset acquisition and divestment, risk management, revenue sources and cash control at all times.</td>
<td>1</td>
<td>CEO</td>
<td>Covered in relevant section of Audit Committee work program</td>
</tr>
</tbody>
</table>

### Maximise Council engagement with community.

<table>
<thead>
<tr>
<th>High</th>
<th>Seek independent, appropriately skilled members for council committees.</th>
<th>Ongoing</th>
<th>CEO</th>
<th>Reflect in committee’s Terms of Reference. Re-assessment of committee members has been undertaken following elections.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Develop &amp; implement an Engagement &amp; Media strategy.</td>
<td>2</td>
<td>CEO</td>
<td>Corporate Communications Strategy developed and</td>
</tr>
<tr>
<td>Item</td>
<td>Description</td>
<td>Progress Notes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
<td>----------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.3</td>
<td>Develop an orientation strategy to attract interested persons to nominate for future councils.</td>
<td>1</td>
<td>CEO</td>
<td>Strategy developed and implemented.</td>
</tr>
<tr>
<td></td>
<td>Enhance council business documentation and reporting to the community.</td>
<td>1</td>
<td>CEO</td>
<td>This objective is addressed in the Corporate Communications strategy.</td>
</tr>
<tr>
<td></td>
<td>Develop a protocol to invite community group representatives to address council meetings on strategic issues.</td>
<td>1</td>
<td>CEO</td>
<td>This objective is addressed in the Corporate Communications strategy.</td>
</tr>
</tbody>
</table>
13.4 IT RESTRUCTURE

File Number: 19.59.03.01
Author: Debra Larwood, Chief Executive Officer
Authoriser: Kate Francis, Senior Depot Administration Officer
Strategic Objectives: 5.2 Prudential & strategic financial management of Council resources.

INTRODUCTION
This report has been prepared to provide elected members with an overview and an update of where the IT Restructure is placed following the commencement of the transition to new software.

PREVIOUS COUNCIL CONSIDERATION
At the meeting of Council held on 13th March 2019, at an in confidence section of the meeting, Council made the decision to enter into a contract with MAGIQ Software to supply and provide ongoing support of a replacement financial and property management system.

OFFICER’S REPORT
As part of the restructure process Council staff has taken the opportunity to reassess its IT Structure to best position the organisation in moving forward. As a result a number of initiatives have been under consideration and work has commenced.

Microsoft Office 365
As part of the move to a more cloud based IT approach Council staff have made the decision to move to Microsoft Office 365. This is a cloud based system which operates similar programs to that found in the current Microsoft Office Suite of software. This enables access to the software on all Council devices and can be also used in an external environment. Some new computers will be required as part of this process however these machines are currently outdated and scheduled for upgrades with funds allocated in the 2019-20 budget. Through this software elected members have the option of receiving the Office 365 software suite on their iPads/laptop if it is believed they will use it in their Council duties. Transition to this software is scheduled for the weekend of 29th February-1st March 2020 with the software to be utilised from Monday 2nd March 2020. If you would like access to this suite of programs on your Council device please let me know by Monday 24th February 2020.

MAGIQ Software
The implementation to the MAGIQ cloud based software is well underway with existing data transferring across and updates occurring overnight. Staff now have access to some training manuals as well as the ability to access the software to do testing and training. Webinar training has also been undertaken in some modules. Training and testing is due to increase over the next few weeks. Implementation is scheduled for the weekend of 25th-26th April 2020 and staff will commence using the system on Monday 27th April 2020. MAGIQ staff will be in attendance at the administration office for one week prior to implementation and for two weeks after. We ask you to show a little patience throughout this time as it will be a busy few weeks with additional workloads.
**Squiz Web Content Manager**

As part of a Local Government Association of South Australia initiative Council will be transitioning to a new web content manager called Squiz. This has meant a holistic review of all current web page content. We anticipate the new software will be easier to monitor, upgrade and maintain. The move over to the platform is scheduled to take place after the February Council meeting. There may be some minor interruptions to the webpage and the extranet.

**IT Consultant**

As members would be aware Council’s previous IT Consultant EyeTSystems ceased business operations on 3th June 2019. At that time an interim solution was identified. Council staff are now in the process of putting a more permanent solution in place to ensure the ongoing monitoring of our networks. With the transition to cloud based software solutions network and IT requirements will reduce over time.

**RISK/LIABILITY**

Given that the IT infrastructure and software of Council is a cornerstone of day to day operations any interruptions over extended times poses a significant risk to Council. However, Council is managing the process effectively to ensure the risk is lowered and the likelihood of incidences reduced. If Council chooses to not update IT infrastructure and software the risk is that interruptions will also occur as well as inhibiting the ability for Council to meet legislative and compliance requirements.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
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<tbody>
<tr>
<td></td>
<td>Insignificant 1</td>
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<tr>
<td>A (almost certain)</td>
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<td>B (likely)</td>
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<td>C (moderate)</td>
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<td>E (rare)</td>
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</tbody>
</table>

*Legend:  E: Extreme risk; immediate action required  
  H: High risk; senior management attention needed  
  M: Moderate risk; management responsibility must be specified  
  L: low risk; manage by routine procedures  
  Extreme and High Risk Issues require a Risk Assessment to be undertaken*

**ATTACHMENTS**

Nil
ACQUISITION OF SPENDMAPP

File Number: 4.14.02
Author: Debra Larwood, Chief Executive Officer
Authoriser: Kate Francis, Senior Depot Administration Officer
Strategic Objectives:
5.3 Maximise Council engagement with community.
2.8 Establish regional business partnerships
2.7 Enhanced Economic Development partnership with RDA Whyalla & Eyre Peninsula

RECOMMENDATION
That Council authorise the purchase of Spendmapp for a period of 12 months with an assessment to be undertaken once this period has concluded.

INTRODUCTION
Spendmapp is a browser-based web application that uses bank data to accurately measure event impact, and track economic growth, online, visitor and escape expenditure.

PREVIOUS COUNCIL CONSIDERATION
A joint procurement process was undertaken on Eyre Peninsula ['EP'] in September 2019 however, at that time, Council elected to not proceed. As part of that process Council still has access to the EP buy-in prices.

OFFICER’S REPORT
As per the Community Benefits Program Report I have requested Council consider lodging a grant application to look at an investigation into current skills and business capabilities within our district with a view to mapping this process to enable the identification of current and future workforce needs. The ultimate outcome from the grant application would be the production of a Future Workforce Plan to enable the community to position itself for future needs. The possibility of undertaking this process was identified as part of conversation with Regional Development Australia Whyalla & Eyre Peninsula at a meeting held with them recently. As part of the process it was suggested that by utilising Spendmapp the information received would feed into any Business capability and skills analysis.

Spendmapp has the potential to provide the following data:
- EP and Council resident and visitor spending
- Spending leakage at a Council and EP level - Learn how to reduce escape expenditure through measuring the real volume and direction of escape expenditure, and targeting planning to stop the loss.
• Event and project Impacts - Feedback can be provided on the success of an event with the ability to compare events year-on-year. You can measure, in exact dollar figures, the return on investment on these events or the impact of natural disasters. Monitor the size of your night-time economy. There is also the ability to analyse changes in spending by industry and location before, during and after an event/project.

• Seasonal and long-term spending trends
• Volume of spending by industry at an EP and Council level
• Impact of spending on employment at an EP and Council level
• Daily data split by expenditure type, category, destination suburb, and working day period
• Peak period spend vs low period (identify trends, gaps and opportunities)
• Ability for data to be provided to Businesses to enable future development/demand
• Floorspace demand
• Data for purposes of grant funding application support

The initial agreement would extend for a period of 12 months.

RISK/LIABILITY

The cost poses minimal risk to Council and given the agreement is for 12 months the overall financial risk is limited. The risk of not proceeding is that data may be limited if Council chooses to proceed with the investigations identified above.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
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<tbody>
<tr>
<td></td>
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</tbody>
</table>

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H: High risk; senior management attention needed
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L: low risk; manage by routine procedures

Extreme and High Risk Issues require a Risk Assessment to be undertaken

ATTACHMENTS

Nil
13.6 DISTRICT ROADS

File Number: 9.3.02.01
Author: Michael Inglis, Works Manager
Authoriser: Debra Larwood, Chief Executive Officer

Strategic Objectives:
1.4 All rural residential properties provided with all-weather road access.
1.3 Quality surfaces on all unsealed priority roads
5.3 Maximise Council engagement with community.

INTRODUCTION

This report is presented to provide members an update of the district road works.

OFFICER’S REPORT

Following the rainfall event our district experienced on Friday 31st January 2020 a number of roads have been targeted across the network. Work commenced on Sunday 2nd of February 2020 and was limited to the first week of February, due to the reduction of moisture. During this time roads receiving attention included Panitya-Darke Peak, Old Eyre Highway, Frischke Road, Harder Road, Stringers Highway, Old Cleve Road, Pile Pudla Road, Tola Road, Pinkawillinie Road, Buckleboo Road and Buckleboo Hundred Line Road.

Re-sheeting has been completed on Ferry Road and is continuing on Venning Road. A further 2000 tonne of material has been raised and crushed for Venning Road which has required additional work than previously anticipated. This work will be completed and fall within the 2019/20 budget line.

Rubble has been located and is currently being raised for work to be undertaken on the Old Eyre Highway.

RISK/LIABILITY

If rural roads are not continually maintained with patrol grading and re-sheeting this will pose significant risk to all road users and the council.

<table>
<thead>
<tr>
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<td></td>
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Extreme and High Risk Issues require a Risk Assessment to be undertaken

ATTACHMENTS

Nil
13.7   MEDICAL CENTRE

File Number: 9.41.01
Author: Michael Inglis, Works Manager
Authoriser: Kate Francis, Senior Depot Administration Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members. 5.3 Maximise Council engagement with community.

INTRODUCTION

This report is presented to members to provide an update of the planning process for the Kimba Medical Centre.

OFFICER’S REPORT

Following an onsite meeting and several further discussions with Mark Penna from Penna Planning and Design, I hope to be in a position to provide a copy of the specifications and the tender documentation to the February meeting. Following approval of this, I would then recommend that Council goes to open tender so that the project costing can be determined. At this point, Council can then decide if it would like to proceed with the grant funding application via the National Radioactive Waste Management Facility Community Benefit Programme.

RISK/LIABILITY

The risk for Council is that the project will not be Government funded meaning the delivery of this infrastructure will be compromised.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Insignificant 1</th>
<th>Minor 2</th>
<th>Moderate 3</th>
<th>Major 4</th>
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ATTACHMENTS

Nil
13.8 DROUGHT COMMUNITIES EXTENSION PROGRAM

File Number: 9.41.01
Author: Michael Inglis, Works Manager
Authoriser: Kate Francis, Senior Depot Administration Officer

Strategic Objectives:

1.7 Community buildings maintained in excellent condition and well utilised.
1.14 Improve Township Aesthetics.
1.12 Quality public toilets & visitor facilities constructed & maintained
5.3 Maximise Council engagement with community.

INTRODUCTION
This report is presented to provide members with an overview of the projects for consideration through the Drought Communities Extension Program.

OFFICER’S REPORT
Over the last month, staff have been busy developing and costing projects in preparation for our pending application process. We have also contacted the Department of Innovation, Industry and Science for clarification on the application guidelines. It is clear that only one application per Council, including all projects will be accepted. Unlike last year, this means we will need to meet all our project requirements prior to the application. Staff would like to have these finalised as soon as possible so that we can submit an application and ensure we can meet timeframes required. Projects must be completed prior to December 31st, 2020.

Whilst we are still waiting on a number of quotes, I hope to be in a position to present members with a spreadsheet indicating projects, costs and providers prior to the meeting for discussion and consideration.

RISK/ LIABILITY
The risk to Council is minimal at this time as expressions of interest and costing are currently being sought from the community.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Insignificant 1</th>
<th>Minor 2</th>
<th>Moderate 3</th>
<th>Major 4</th>
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ATTACHMENTS

Nil
13.9 PAVING PROJECT

File Number: 9.41.01
Author: Michael Inglis, Works Manager
Authoriser: Kate Francis, Senior Depot Administration Officer
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.
5.3 Maximise Council engagement with community.

INTRODUCTION
This report is presented to members to provide an update for the proposed paving under the Drought Communities Extension Program.

OFFICER’S REPORT
At the time of writing this report, I have received minimal interest for the casual positions Council have advertised since November 12th, 2019. These positions have been placed on social media and Council newsletter. For this reason, I have reduced the amount of paving that I had envisioned. It may be that the reduced interest will allow council to offer casual employment over a longer period providing it is completed by December 31st, 2020.

RISK/LIABILITY
The risk to Council is minimal at this time as expressions of interest are currently being sought from the community.

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<thead>
<tr>
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<th>Insignificant 1</th>
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ATTACHMENTS
Nil
**13.10 DEVELOPMENT REPORT - FEBRUARY 2020**

File Number: 3.71.01.01  
Author: Laurie Collins, Manager Development Services  
Authoriser: Debra Larwood, Chief Executive Officer  
Strategic Objectives: 5.1 Fostering sound leadership in staff and elected members.

**INTRODUCTION**

This report is presented to provide Elected Members with information about the status of building applications received for February 2020.

**OFFICER’S REPORT**

See attachment.

**BUDGET IMPLICATIONS**

Nil.

**RISK/LIABILITY**

The risk to Council is that if building applications are not approved in the appropriate manner pursuant to the applicable legislation, then development within the Kimba local government area will be undertaken on an ad hoc basis to the detriment of the long-term amenity of the town.

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<thead>
<tr>
<th>Likelihood</th>
<th>Consequences</th>
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<td></td>
<td>Insignificant 1</td>
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Extreme and High Risk Issues require a Risk Assessment to be undertaken*

**ATTACHMENTS**

1. Development Report - February 2020
Applications Approved, Currently in System and Values

<table>
<thead>
<tr>
<th>Application No.</th>
<th>Applicant</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>APPLICATIONS CURRENTLY IN SYSTEM - PENDING APPROVAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td>900/002/2019</td>
<td>District Council of Cleve</td>
<td>Erect Advertising Signage <em>still outstanding from 2019</em></td>
</tr>
<tr>
<td>900/001/2020</td>
<td>Simon Woolford</td>
<td>Workshop/Machinery Shed</td>
</tr>
<tr>
<td>900/002/2020</td>
<td>Kimba Motel Roadhouse</td>
<td>2 additional sheds</td>
</tr>
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</table>

Year to Date (calendar year) value of Development Applications

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<tr>
<th>Zone</th>
<th>No.</th>
<th>New Dev.</th>
<th>Alt. or Add.</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Primary Production</td>
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</tr>
<tr>
<td>Residential</td>
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</tr>
<tr>
<td>Recreation</td>
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<td></td>
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<tr>
<td>Industrial</td>
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<tr>
<td>Commercial</td>
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<td>Town Centre</td>
<td></td>
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<tr>
<td>Rural</td>
<td>1</td>
<td>$125,000.00</td>
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<td><strong>TOTAL :</strong></td>
<td>1</td>
<td>$135,400.00</td>
<td>$-</td>
<td>$135,400.00</td>
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Land Divisions

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<tr>
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Crown Development – SECTION 49 & 49A

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<tr>
<th>Application No.</th>
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<th>Location &amp; Description</th>
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</thead>
<tbody>
<tr>
<td>Nil since previous meeting</td>
<td></td>
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Deb Larwood
Chief Executive Officer
## 14  CORRESPONDENCE

### 14.1  INCOMING AND OUTGOING CORRESPONDENCE - FEBRUARY 2020

<table>
<thead>
<tr>
<th>File Number:</th>
<th>9.14.01</th>
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</thead>
<tbody>
<tr>
<td>Author:</td>
<td>Emily Maxwell, Executive Assistant/Governance Officer</td>
</tr>
<tr>
<td>Authoriser:</td>
<td>Debra Larwood, Chief Executive Officer</td>
</tr>
</tbody>
</table>
| Strategic Objectives: | 5.1 *Fostering sound leadership in staff and elected members.*  
5.3 *Maximise Council engagement with community.* |

## RECOMMENDATION

That Council receive and note the Incoming and Outgoing Correspondence Report for February 2020.

## INTRODUCTION

This report is presented to provide elected members with information relating to relevant incoming and outgoing correspondence for the period ending 7 February 2020.

## OFFICER’S REPORT

As per the attachments, the following correspondence is provided for the reference of Elected Members:

### Incoming

1. LGA Circulars - Weekly Summary Report 2, 9 January 2020  
2. LGA Circulars - Weekly Summary Report 3, 16 January 2020  
4. LGA Circulars - Weekly Summary Report 5, 31 January 2020  
5. Regional News February 2020  
6. Digital Technology Hub Consultation Paper  
7. EPLGA letter to EP Elected Members re Appointment of new Executive Officer  
8. Letter from The Hon Michael McCormack MP re National Heavy Vehicle Regulator  
9. Letter from Pam Rodda re Whyte Ave drainage  
10. Letter of Request – Kimba Health & Wellbeing Group Inc.  
11. Letter of Request – K & K Cricket Club  
12. Letter of Request – Buckleboo Cricket Club and associated report
Outgoing

1. Letter to Eyre and Far North Local Health Network Board re Community Consultation
2. Letter of Thanks – Sue Woolford – Kimba Tourism Committee

ATTACHMENTS

1. LGA Circulars - Weekly Summary Report 2, 9 January 2020
2. LGA Circulars - Weekly Summary Report 3, 16 January 2020
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10. Letter of Request - Kimba Mental Health & Wellbeing Group Inc.
11. Letter of Request K & K Cricket Club
12. Letter to Eyre and Far North Local Health Network Board re Community Consultation
13. Letter of Thanks - Sue Woolford - Kimba Tourism Committee
14. Letter of Request - Buckleboo Cricket Club
COAG Waste Export Ban Regulatory Impact Statement released for consultation
The Council of Australian Governments Waste Export Ban Regulatory Impact Statement (RIS) has been released for consultation. The LGA is seeking council information and comments on the RIS by 17 January 2020.
View Circular

Feedback sought on Fines Enforcement and Debt Recovery (Miscellaneous) Amendment Bill
The LGA seeks feedback on the proposed Fines Enforcement and Debt Recovery (Miscellaneous) Amendment Bill 2020, by 10 February 2020.
View Circular

Consultation open - Water Allocation Plan for the River Murray Prescribed Watercourse - draft plan
The SA Murray-Darling Basin Natural Resources Management Board has released a draft Water Allocation Plan for the River Murray Prescribed Watercourse for public consultation. This Circular provides further details on opportunities for affected councils to provide feedback, including information sessions.
View Circular

Feedback sought on LGA advocacy for stronger regulation of corflute election signs
Following a decision of members at the LGA's 2019 Annual General Meeting, the LGA will shortly commence advocacy to the State Government for stronger regulation of corflute election signs, seeking a complete ban or at least additional measures to restrict use. LGA seeks suggestions from councils on possible measures for restricting use of corflute election signs.
View Circular

Green Industries SA grants program open – Circular Economy Market Development Grants
Green Industries SA (GISA) has recently opened round 2 of its Circular Economy Market Development Grants Program. The objectives of the grants program are to facilitate ongoing increase in the quality, performance and market demand for recycled materials and recycled content products. Up to $100,000 in funding is available per applicant.
View Circular

Grant funding for drought affected councils to manage pests and weeds
Round two for the Communities Combating Pest and Weed Impacts During Drought Program – Biosecurity Management of Pests and Weeds is now open.
View Circular
Annual Report Guidelines Updated – electronic deposit recognition by State Library
The Libraries Board of South Australia has advised the LGA that where a council’s annual report is submitted to the National Library through the electronic legal deposit process the council will be considered to have met its deposit obligations to the State Library also.
[View Circular]

Opportunity to contribute to the Federal Senate Select Committee’s inquiry into Temporary Migration
Temporary Migration is an important contributor to South Australia’s economic growth, particularly in regional areas. The Senate Select Committee inquiry seeks to report on the impact temporary migration has on the economy, wages and jobs, social cohesion and workplace rights and conditions.
[View Circular]

You spoke - we listened... NEW Temporary Recruitment product - briefing session February 2020
Following significant negotiation by LGA Procurement we now invite you to a product briefing to hear and discuss the NEW temporary recruitment product, e.net Essential.
[View Circular]

LGA Training - 2020 Program (What's coming up)
What's coming up in 2020!
[View Circular]

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2020 Council Best Practice Showcase

The LGA are calling for expressions of interest from councils interested in presenting on their case studies, projects or services on Thursday 2 April. More information is in this circular.

View Circular
Nominations for the 2020 Joy Baluch Awards are open

Nominations for the 2020 Joy Baluch Awards are open. Further information can be found in this circular.

View Circular
Expressions of interest for the Child Development Council

The Minister for Education is calling for expressions of interest in membership of the Child Development Council (CDC). This circular provides further information on how Councils can nominate by 5pm - 22 January 2020.

View Circular
On-line Elected Member Mandatory Training

2020 - Elected Member Mandatory Training available again on-line!

View Circular
Will electric vehicles make a difference in your fleet?

LGA Procurement invite you to join them in visiting SEA Electric in Victoria March 2020. Registrations are filling quickly - last day to register 31 January 2020.

View Circular
Minister for Health and Wellbeing – Excellence in Public Health Awards – Now Open!

Applications are now open for South Australian councils to apply to the Minister's Award for Excellence in Public Health. Application close on Friday 12 March 2020. This Circular has further details.

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LGA Procurement Training

Do you have staff who purchase on behalf of your Council who have no training in procurement? Are
you aware of the risks associated with staff purchasing goods or services who do not have appropriate
skills? Are you looking for an easy solution to assist in building your staff's purchasing skills and in
turn help reduce associated risk and add value for money to your purchasing? Well, do we have a
course for you !!!!

View Circular
What's coming up in 2020! LGA Training Program

What's coming up in 2020!

View Circular
Australia Day in the City 2020

The Australia Day Council of South Australia is proud to present you with free, family friendly events
occurring in the Adelaide CBD over the Australia Day long weekend 2020.

View Circular
Nominations for members of GAROC - Casual Vacancy

The LGA has called for nominations for a member of GAROC to fill one (1) casual vacancy arising
from the resignation of Cr Tim Pleffler. Nominations from eligible councils close at 5pm on
Wednesday 26 February 2020.

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View Circular

Secondment Opportunity - Kangaroo Island Recovery

Kangaroo Island Council is looking to second a General Manager Works & Infrastructure for an initial three-month term to coordinate council staff and contractors.

View Circular

Recognition of Service to Local Government now includes Volunteers

The LGA of SA now offers certificates of recognition for volunteers in local government.

View Circular

Nominations for the 2020 Joy Baluch Awards are open

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2020 Council Best Practice Showcase

The 2020 Council Best Practice Showcase and LGA Ordinary General Meeting will be held at the Adelaide Entertainment Centre on 2 & 3 April.

View Circular

Instruments of Delegations and Resolutions to Delegate Powers for Relevant Authorities under the Planning Development and Infrastructure Act 2016

With the implementation of the Planning, Development and Infrastructure Act 2016 there will be significant changes relating to relevant authorities responsible for the assessment and decision of planning approvals.

View Circular
LGA Training 2020 - What's on offer?

LGA Training schedules a wide selection of training programs to meet the skills and knowledge requirements of the sector. Please see this circular for further information about what's on offer and information about how to work with us to meet your specific training needs.

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View Circular
2020 Council Best Practice Showcase - calls for council participation and service recognition

The 2020 Council Best Practice Showcase and LGA Ordinary General Meeting will be held at the Adelaide Entertainment Centre on 2 & 3 April.

View Circular
Places are limited so be quick to enrol for the Elected Member Leadership Forum!

Strategic Thinking as Strategic Seeing

View Circular
Do you need training to assist in Preparing and Updating Long-Term Financial & Asset Management Plans?

Check out our 3 sessions now available!

View Circular
Only 6 spaces left... tour the SEA Electric Vehicle Plant with LGA Procurement

LGA Procurement invite you to join them in visiting SEA Electric 12 March 2020. 6 seats left - last day to register 7 February 2020.
Audit Committee training: Enrol Now!

Have your Members enrolled yet?

View Circular
Get in quick! Places filling fast for IAP2 training!

Claim your place now!

View Circular
Chemalert Training!

Enrolments now open!

View Circular
Check out our 2020 Training Program!

Stay tuned for more upcoming sessions!

View Circular
Do you want to become a strong, vibrant communicator and own the room?

Own the Room!

View Circular
PIRSA SHOWCASE: AdvanceAg – Adopting AgTech in South Australia

Primary Industries and Regions SA (PIRSA) is proud to present AdvanceAg - South Australia’s first AgTech showcase on Monday 24 February 2020.

View Circular
AELERT - INECE 2020 Conference - register now

Early bird discounts for the AELERT-INECE 2020 Conference ends 31 January.

View Circular
Applications open for 25th South Australian Training Awards

In 2020, the Training and Skills Commission will once again celebrate the achievements of South Australia’s best and brightest students, trainers, training providers, schools and employers through the South Australian Training Awards - a year-long program showcasing VET as a pathway of choice for the state’s current and future workforce.

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E-NEWS | February 2020

Federal Government supports Cape Hardy (see full story below).

Welcome to our regional newsletter
Find out more
- RDAWEP
- Eyre Peninsula
- Seafood
- EP Business Builder

RDAWEP

New Executive Officer for EPLGA
The Eyre Peninsula Local Government Association (EPLGA) has announced its newly appointed Executive Officer Mr Peter Scott, who has replaced Tony Irvine who retired at the end of 2019. EPLGA President, Mayor Sam Teltser says the appointment of Peter is another step towards helping ensure the best outcomes for members and ratepayers. Peter Scott brings [...] 

Premier Visits EP
Premier Steven Marshall visits Eyre Peninsula
Considering Premier Steven Marshall’s busy schedule which has been compounded by the recent bushfires, he managed to include a visit to Eyre Peninsula. It was very pleasing that in his role as Minister for Aboriginal Affairs and Minister for Tourism he visited three of the sites in the Far [...] 

Funding for Certificate III in Rural Operations Training
RDAWEP has been successful in its application to the Department for Innovation and Skills to fund a training program for Certificate III in Rural Operations across Eyre Peninsula for twenty students. Certificate III in Rural Operations – Course Code AHC 32816 – Delivered by TAFE SA – 36 months (can be Part Time and can [...] 

Multi Trades Students Graduate
The 2019 Multi Trades class graduated at a ceremony held at the Westland Hotel at the end of December. The Multi Trades program focuses on basic skills that prepare people for work, supported by mentoring. During 2016 RDAWEP worked with members of the Whyalla and Eyre Peninsula Heavy Industry Cluster, TAFE SA and the Department [...]

ECONOMIC DEVELOPMENT

Southern Launch and Koonibba Community partnership on track for lift off

A space testing information day was held at Koonibba on Thursday 30 January following months of planning between Koonibba Community Aboriginal Corporation (KCAC) and Southern Launch, with support provided by Regional Development Australia Whyalla and Eyre Peninsula (RDAWEP). School children, teaching and support staff, CDP participants, EyrePlus representatives and community members were all keen to [...] $25 million to support Cape Hardy Port Precinct

The Federal Government will provide $25 million to support the Cape Hardy Port Precinct in South Australia’s Eyre Peninsula, Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development Michael McCormack said the investment would support a multi-commodity deep-water port at Cape Hardy. "This proposal will bring together agriculture, mining, green manufacturing and indigenous [...] SACOME – $2 million in scholarships in mining and petroleum engineering

A partnership between the resources sector, the State Government and the Playford Trust will provide over $2 million in scholarships for students enrolling in mining and petroleum engineering at the University of Adelaide over the next five years. This industry and government initiative recognises the growing demand nationally for mining and petroleum engineers. A total [...]
ENVIRONMENT and INDUSTRY

Bushfires

Thoughts are with all those people who have been affected by the bushfires in the Adelaide Hills, Kangaroo Island, other areas of SA and also nationally. A big thank you to the people of Flinders Peninsula who have made financial donations, supplied goods by way of clothing or household items, provided hay and feed for [...]"

AdvanceAG – SA’s first AgTech Showcase

Primary Industries and Regions SA (PIRSA) is proud to present AdvanceAG – South Australia’s first AgTech showcase. AdvanceAG will discuss the latest thinking in AgTech innovation and demonstrate its practical application and benefits on-farm through case studies from fellow producers, AgTech developers, and known industry leaders. South Australia’s primary industries are vitally important to the [...]"

Farmers looking to restore paddock pH

Eyre Peninsula farmers keen to address acidifying paddock soils are invited to register for workshops as part of the EP Farming Acid Soils Champions program. Aiming to bring land managers together to tackle emerging acid soil areas at risk, the program includes two free workshops supported by Natural Resources EP (NREP) through funding from the [...]"

BUSINESS

Accelerating Commercialisation

"Free information session to help your business. Find out how the Entrepreneurs’ Programme can help you commercialise your novel products, processes and services. You are invited to an interactive and practical information session on the services and grants offered through Accelerating Commercialisation. This information session will show how your business can get expert guidance [...]"

COMMUNITY
Changes to Household Concessions

Are you now eligible? Concessions SA administers a range of concessions to help South Australians on low or fixed incomes with the cost of household expenses. These include targeted concessions, such as for utilities bills, and the Cost of Living Concession, which can be used at the customer’s discretion. Over the past year the application [...]
HAVE YOUR SAY

Parks of the Coffin Bay Area Management Plan – draft amendments

Share your views on the proposed changes to the Parks of the Coffin Bay Area Management Plan 2004. The Parks of the Coffin Bay Area Management Plan (incorporating Kellidie Bay Conservation Park) states that existing lease holders will be granted life tenure for shacks in the park and once the lease expires the shacks will be [...] 

Growing South Australia’s Hi-Tech Sector

‘Growth State: our plan for prosperity’ is an initiative to promote industry growth by responding to their needs and leveraging South Australia’s competitive advantages. Key sectors with strong growth prospects have been identified as part of this plan, including the Hi-Tech sector. Your ideas are being sought on how SA can focus its efforts within [...] 

Growing South Australia’s Creative Industries

‘Growth State: our plan for prosperity’ is the South Australian Government’s plan to promote industry growth. Key sectors with strong growth prospects have been identified as part of this plan, including the creative industries. Creative Industry representatives are invited to explore the opportunities and challenges associated with their sectors and contribute to Growth State by [...] 

TOURISM

Survey – Impact on Tourism from Bushfires and Eyre Highway Closure
Australia’s recent bushfires have received significant international media coverage leading to a perception that much of Australia is affected by bushfires. RDAWEP have received anecdotal reports from tourism operators on the Eyre Peninsula the impact the bushfires have had on their business which included the unprecedented closure of the Eyre Highway for 12 days. For [...] 

**Funding Applications – Regional Events & Festivals and Community Events Development Fund**

Organisers of tourism events and festivals held in the Eyre Peninsula are invited to apply for the grant to support marketing and publicity activities which will help bolster event attendance, promote the region and grow the visitor economy. The State Government’s funding streams incorporate the 2020/2021 Regional Events & Festivals Program and the Community Events [...] 

**Port Lincoln Cruise Ship Schedule 2020**

The City of Port Lincoln is ready to welcome the cruise ships for the 2020 summer season. New ships will be visiting Port Lincoln, the Sun Princess, Albatros, and the Pacific Aria. Approximately 60 volunteers are ready to assist with the Cruise Ship Welcome Program. Some volunteers have been volunteering for almost ten years and [...] 

**Visitor Economy Summit**

The Tourism Industry Council South Australia (TICSA) is hosting a South Australian Visitor Economy Summit with the Premier of South Australia and Minister for Tourism – The Hon Steven Marshall MP. This exciting event will provide a unique opportunity for the government and industry leaders to come together and have a constructive conversation on how [...] 

**EVENTS**

**Reducing Suicide in SA’s Country Areas - Awareness Training**

Tuesday 18 February, 6.30pm at Streaky Bay Visitor Information Centre

**Streaky Bay and Districts Medical Clinic Gala Ball**

Saturday 29 February, 6.00pm at the Old Bowling Green, Streaky Bay
Day on Dorward - Free community picnic supporting bushfire victims
Sunday 1 March, 11.00am - 7.00pm at Dorward Oval, North Shields

Port Lincoln Cup
Friday 6 March, 11.00am at Port Lincoln Racecourse

Digital Marketing for Tourism Businesses
Tuesday 10 March, 10.15am - 1.30pm at the District Council of Kimba

Digital Marketing for Tourism Businesses
Wednesday 11 March, 10.15am - 3.00pm at the Hilton Motel, Port Lincoln

2020 Riviera Port Lincoln Tuna Classic
Friday 13 - Sunday 15 March at Port Lincoln

For more upcoming regional events visit www.rdawep.org.au/events

TRAINING OPPORTUNITIES
Career Employment Group:
Port Lincoln
Forklift: 17-18 February
Working at Heights: 20 February
Confined Spaces: 21 February

Working at Heights: 3 March
Confined Spaces: 5 March
White Card: 10 March
Forklift: 12-13 March
Dogging: 16-20 March

For more training opportunities visit https://www.rdawep.org.au/news/training-opportunities/

FUNDING OPPORTUNITIES
Featured Funding / Grants
Australia-China Agricultural Cooperation Agreement 2020 - The Australian Government is inviting applications through an open competitive process to deliver projects and trade missions. The program operates under a treaty-level agreement between the Australian and Chinese governments. The beneficiaries of the ACACA grant opportunity are Australian agriculture, fisheries, meat, forestry, regulatory, biosecurity and food safety industries, organisations, businesses and individuals, including their respective industry or sectors, who are seeking to enhance cooperation between Australia and China. Applications close 12 February 2020.
There are two funding streams available:
Stream 1 - must be for an eligible project activity undertaken in Australia and/or China.
Stream 2 - must be for a trade mission to China only.

**Traceability Grants Program – Round 1** - The Australian Government is inviting applications through an open competitive process to apply to deliver services under this Program. Applications close 21 February 2020. The objectives of the program are:

- to support industry projects that will enhance our agricultural supply chain traceability systems, including developing and trialling technologies that digitise information flow
- to provide an advantage for our exporters in overseas markets to assist them in maintaining their competitive edge
- to increase opportunities to export Australian commodities.

**Package Assisting Small Exporters program** - The Australian Government is inviting applications to apply to deliver activities under the Package Assisting Small Exporters program. Under the program, grants are available to organisations and individuals for projects that support small exporters in the dairy, fish, eggs, grain, plant, horticulture, meat and animal products industries to overcome barriers to market access. The intended outcome of the program is for small exporters (and potential small exporters) to increase their participation in the export sector. Closes 28 February 2020.

**Fishing for Tourism – Charter Boat Diversification Program** - has been established to:

- expand and strengthen the charter boat sector by co-investing in projects to enhance charter boat operators’ offering as a tourism experience
- broaden tourism offerings that will be attractive to the domestic and international tourism and visitor market
- position the sector for strong future growth in the nature-based tourism sector.

Through the ‘Fishing for Tourism’ program, the State Government is committing $500,000 to support diversification in the charter boat sector. Closes 28 February 2020.

**Medical Research Future Fund (MRFF) - National Critical Infrastructure Initiative: 2019 Rural, Regional and Remote Clinical Trial Enabling Infrastructure Grant Opportunity.**

The objective of this competitive, national grant opportunity is to support new and innovative approaches to enhancing and improving clinical trial infrastructure (including facilities, research equipment, systems and services), and to extend existing or provide new clinical trials into rural, regional and remote areas.

Up to $100 million is available over five years from 2020-21 to 2024-25. The minimum grant amount is $5 million and the maximum grant amount is $100 million.

Applications for the 2019 Rural, Regional and Remote Clinical Trial Enabling Infrastructure Grant Opportunity will open on 10 December 2019 and close at 5.00pm on 3 March 2020.
**RAA Grassroots Giving** - designed to support members, their communities and the causes they're passionate about – all right here in SA. You can only apply online for funding up to $5,000 (GST included) per year. Areas of focus include: helping disadvantaged and vulnerable South Australians; supporting youth in need; shining a light on cultural diversity and the environment; encouraging innovation and wellbeing; and assisting local community groups and events. Round 2 Funding opens on 17 February and closes on 16 March 2020.

**Multicultural Celebrate Together Grant** - the Celebrate Together grants are to assist multicultural organisations to host festivals and events, which showcase their rich diverse culture and customs with the wider South Australian community.

- Large Grants from $5001 to $30 000 are available to eligible multicultural organisations for festivals and events to be delivered within 12 months, commencing in July 2020. There are matched funding requirements for applicants requesting Large Grants. Large Grants applications that are not successful may also be considered for Small Grants.
- Small Grants are valued up to $5000. The first round will be for events held between 1 July 2020 and 31 December 2020 and the second round will be for events held between 1 January 2021 and 30 June 2021.

Applications for Large Grants and Small Grants (Round 1) are now open and close on 31 March 2020 at 5pm.
Applications for Small Grants (Round 2) will open on 3 August 2020 and close on 30 September 2020 at 5pm.

**On-Farm Emergency Infrastructure Rebate Scheme** - a rebate to drought affected farmers who invest in urgently needed on-farm water infrastructure. Closes 31 March 2021.

**Strengthening Rural Communities** - The Strengthening Rural Communities (SRC) program aims to give the thousands of small rural, regional and remote communities across Australia an opportunity to apply for funding that can support broad community needs. The program criteria are deliberately flexible, and with applications being accepted all year round, communities have increased access to funds that can be used where and when a community knows it's needed.

**DPTI - Boat Launching Facilities** - Boat owners who would like improvements made to the facilities they regularly use should approach their local council, which has the expertise to prepare a detailed funding assistance application. Stage One applications are open now and are for developments over $1 million and high risk. Stage Two applications are for low cost and low risk applications and will open again in Early 2020.

**Landcare** - Landcare and community groups can submit a project summary using our online Expression of Interest (EOI) form. Each project summary will be reviewed and kept on file by Landcare Australia, and if a suitable funding partner of funding stream identified, groups may be invited to submit a more detailed application. Ongoing.
Coast Participation Grants - The Coast Protection Board’s Coastal Participation Grants support volunteer groups to partner with local government to undertake small-scale coastal management initiatives. Grants of up to $10,000 are available. Ongoing.

Sporting Schools - Funding is available for schools to deliver Sporting Schools programs before, during or after school hours using one of our NSO partners. Sporting Schools offers funding programs for both Primary and Secondary Schools.

$100 Sport Vouchers Program - * Now includes swimming lessons at recognised Swim Schools * The program is open for parents and carers who are now able to claim $100 sport vouchers for their primary school aged children (from Reception to Year 7), to use towards the cost of sport or dance club fees or memberships.

Grants SA - Grants for community organisations.

Community Grants Hub - offers a simplified grant experience by improving how grants are administered across Government for the benefit of stakeholders and the community.

Grant Connect - provides centralised publication of forecast and current Australian Government grant opportunities.

SA Tenders and Contracts - provides easy to use access to all publicly available bidding opportunities within the South Australian Government.

For more funding opportunities visit https://www.rdaewa.org.au/news/grant-funding-opportunities/

Handy Links

PIRSA - stay informed about Primary Industries and Regions SA news. CLICK HERE to view PIRSA’s latest newsletter.

To stay up to date, find us on Facebook!

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Digital Technology Hub — consultation paper

January 2020
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Context

The telecommunications market is changing and the technologies within it have become much more complex. Essential services in education, health, government and business are increasingly moving toward a digital-first model. People expect to have access to the internet, while also needing the skills to use digital technologies and to engage online, both socially as well as for the delivery of services.

In 2018, the Regional Telecommunications Review (the Review) was undertaken by an independent committee to examine the state of telecommunications services in regional, rural and remote parts of Australia. The committee undertook 22 public consultations across regional Australia and received over 380 submissions from individuals and organisations. A key message from public consultations was that people in regional communities would benefit from increased support to make the most of different communications technologies and to troubleshoot issues.

In response to this feedback, the Review recommended a centralised platform aimed at helping regional, rural and remote Australians to navigate digital technologies. It recommended that Government commit to improving digital literacy in regional, rural and remote Australia by:

- developing an online ‘hub’ to provide independent and factual information to help support people to build up skills to solve telecommunications issues.

The Government’s response to the Review, announced on 20 March 2019, included a significant investment in regional communications through the $220 million Stronger Regional Digital Connectivity Package. This package includes funding for two additional rounds of the Mobile Black Spot Program and a new Regional Connectivity Program, which includes:

- a competitive grants program to address local telecommunications priorities in regional areas
- a Digital Tech Hub to improve digital literacy
- measures to develop the Universal Service Guarantee (USG), including trials of alternate technologies to provide voice services in more remote areas, and expert advice on ways to deliver the USG in the future.

This consultation paper is on the Digital Tech Hub.

Objectives of the Digital Tech Hub

The objective of the Digital Tech Hub is to:

- provide regional, rural and remote Australians information on digital technologies and support them to address telecommunications issues.

The Digital Tech Hub will help regional, rural and remote residential consumers and small and medium businesses to get connected and stay connected. To help all consumers make the most of digital technologies and services, the Digital Tech Hub will cater for a range of user groups, with differing requirements, including: getting and staying connected, developing digital business applications and conducting digital planning.
Providing independent and factual information

The Digital Tech Hub will be operated by a contracted third-party provider on behalf of the Department. It will not prioritise any particular product or service, but will support people in making their own informed choices. The Digital Tech Hub will support regional, rural and remote consumers by:

- developing and hosting a website with factual information, answers to frequently asked questions (FAQs), an interactive component, and links to resources on other websites, such as:
  - Better Internet for Rural, Regional and Remote Australia (BIRRR)
  - the Australian Communications Consumer Action Network (ACCAN)
  - the Australian Consumer and Competition Commission (ACCC)
  - the Australian Communications and Media Authority (ACMA)
  - Retail Service Providers (RSPs) and industry groups
  - Infrastructure providers (including but not limited to NBN Co, Telstra, Optus and Vodafone)
- maintaining a social media presence to provide information, engage with consumers and promote the Digital Tech Hub
- developing and distributing resources, including through stakeholder networks to reach consumers.

The information on the Digital Tech Hub will help consumers understand different types of connections, plans and technologies available in their area—including phone, mobile and broadband. It will provide advice on what to look for when choosing a provider, how to escalate faults and general consumer rights. It will also help with troubleshooting common issues.

The Digital Tech Hub will also provide information on how regional businesses can realise the benefits of digital technologies, and information to assist local communities and councils to engage in digital planning processes.

The Digital Tech Hub will make use of existing content where possible rather than generate new content, and will adapt and update existing material where needed.

**Question 1**

What sources of information should be incorporated into the design of the Digital Tech Hub?

**Promoting awareness of the Digital Tech Hub**

The Digital Tech Hub will target residential and business consumers and will focus promotional activities on regional, rural and remote areas. Promotion will aim to make sure consumers know the Digital Tech Hub can help them get connected and stay connected, and can help them understand the technologies available in their area.

Options for promotion include distribution through existing networks including the Regional, Rural and Remote Communications Coalition (RRRCC), the Regional Development Australia (RDA) network, and regional partnerships and local government organisations.

**Question 2**

What other existing networks can be used to promote the Digital Tech Hub?
Assisting to resolve users’ telecommunications issues

The Digital Tech Hub will help resolve users’ telecommunications issues by referring them to appropriate third party information and contacts, and performing basic troubleshooting. This will occur through:

- a website with information guides, FAQs, links to third-party materials and an online chat function
- a social media page with an interactive component (e.g. instant messaging)
- a phone support line, with an option to leave a message and receive call-back as well as take live calls during specified hours.

In selecting a provider for the Digital Tech Hub, the Department will encourage innovative, cost-effective approaches to troubleshooting consumer issues and/or disseminating information (for example, the use of podcasts or online tutorials on common problems).

It will perform an advice and referral role rather than act as a third-party mediator between consumers and industry. For example, Digital Tech Hub staff would not contact an RSP on behalf of a consumer, but would provide consumers with information to facilitate contact with an RSP. It may also refer consumers to alternate pathways of redress such as industry escalation processes and the Telecommunications Industry Ombudsman.

Key RSPs will be asked to consider providing in-kind support, such as training for staff and information on customer service escalation processes. It is expected that the Digital Tech Hub will also facilitate contact between consumers and RSP customer service processes.

Question 3
What social media presence is most relevant to regional consumers?

Question 4
What 3 to 4 hour window would best suit a limited-hours phone service, if implemented?

Question 5
For retail service providers: what kind of in-kind support can you provide for the Digital Tech Hub?

Maximising benefits of connectivity for regional businesses

Innovative digital applications exist today that could have immediate positive impacts to regional business sectors if they are taken up.

In agriculture, technologies like Internet of Things applications, automation and the collection and use of whole-of-farm data can inform decision making, increase production capacity and reduce input costs.

In tourism, better connectivity can enhance the visitor experience, allow better targeting of marketing and enable businesses to react faster to opportunities and challenges.
The Digital Tech Hub will aim to provide resources on these kinds of applications for regional business sectors and to raise awareness of how current and emerging technologies can be adopted.

**Question 6**
What information would be most useful to help small and medium businesses to maximise the benefits of digital connectivity?

**Local Digital Planning**
Many local councils (or groups of councils) are considering developing digital plans for their communities. The Digital Tech Hub could provide resources and links to information that can assist local communities and councils to engage in digital planning processes, assisting them in taking a greater role in leading the process.

**Question 7**
What information would be most useful in assisting communities to undertake local digital planning?

**Communications Awareness for Disaster and Emergency Situations**
Communication is essential in preparing for and responding to disaster and emergency situations. Some disasters can also put pressure on or damage communications networks. Clear and consistent information on how to prepare for and best use communications during disasters and emergencies will help to promote awareness and assist communities.

The Digital Tech Hub could provide resources and information that would be able to better prepare communities to employ resilient communication strategies, including managing the expectations of communication capabilities during disaster and emergency situations and identifying what temporary equipment is available.

**Question 8**
What information would be most useful in assisting communities to prepare for, and best use digital connectivity during disaster and emergency situations?

**Sustainability**
Funding is available for the Digital Tech Hub for two years. Options will be explored for the longer term sustainability of the Digital Tech Hub beyond the two-year funding period.

**Question 9**
What options are there to fund the operation of the Digital Tech Hub beyond its two year funding period, e.g. paid advertising?
Greetings Elected members from Councils across the Eyre Peninsula,

This letter is to formally inform you of the appointment of the new Executive Officer for the Eyre Peninsula Local Government Association.

As the President of the EPLGA, I am pleased to announce the appointment of Mr Peter Scott, to replace outgoing EO Tony Irvine who retired at the end of 2019.

The appointment of Peter is another step towards us in helping ensure the best outcomes for our members and our ratepayers. I am really looking forward to working with Peter on the myriad of issues and opportunities which we face as local government on the EP.

Peter Scott brings with him a level of knowledge and experience from a variety of previous roles, but most recently as an Economic Development Manager with Regional Development Whyalla and Eyre Peninsula. This also means that Mr Scott already has a strong working relationship with many council representatives from around the EP, which is a great start to what promises to be an exciting time of development for the whole peninsula.

A shared service funding agreement has also been negotiated with RDAWEP which allows for a shared position which means Peter will continue to spend some time working to deliver economic development projects which are especially beneficial to local government.

It will deliver budget savings for the EPLGA whilst still keeping a resource that is available every day of the week for member councils.

Peter’s comments are as follows - “Eyre Peninsula’s Councils have a great culture, and I am passionately committed to assisting Members to build capacity and increase sustainability through integrated and coordinated local government through best practice and continuous improvement”.

“This innovative new role will allow the EPLGA to share services with the RDAWEP, working on growing a strong and confident Eyre Peninsula economy that harnesses our competitive advantages, seizes on economic opportunity and attracts investment”

Peter, who was born in Adelaide, studied in Hong Kong, was a Deakin University Civil Engineering Lecturer in Geelong, Muraylans Manager for the Environment Protection Authority before moving to EP to work for RDAWEP. Peter currently lives in Coffin Bay with his wife and two children and spends weekends working on his V8 Coupes or riding his Harley.

Mr Scott will formally begin the role on February 3, with the 85th annual EPLGA Conference being held at Wudina on February 24th & 25th to be a great opportunity for him to hear directly from councilors and staff from across the Eyre Peninsula. We will also be aiming to visit each EP council individually to hear directly from you and your staff.

For any more details, please feel free to contact either myself or Peter.

Best Regards,

Mayor Sam Teller — President Eyre Peninsula Local Government Association

89 Liverpool St, Port Lincoln SA 5606
Phone: 08 8682 6588
Fax: 08 8682 5081

Sam Teller — President EPLGA
Mobile: 0417 885 607
Email: steller@churchbybay.sa.gov.au

Peter Scott — Executive Officer:
Mobile: 0415 226 000
Email: pscott@eplga.com.au
Dear Mayor,

I am writing to encourage your council to adopt the National Class I Agricultural Vehicle and Combination Mass and Dimension Exemption Notice 2019 (the Notice). The Notice, which commenced on 20 May 2019, helps local farmers by making it easier for operators of large or heavy agricultural vehicles to access public roads.

Many agricultural and combination vehicles are oversize and/or overmass, and farmers require permits to use these vehicles on public roads. Permit approval times can vary, which presents a challenge for farmers that often need to move heavy equipment at short notice. Under the Notice, farmers do not need to apply for a permit in most circumstances. Instead, arrangements to access public roads are consistently applied across all participating jurisdictions.

I understand the National Heavy Vehicle Regulator (NHVR) has previously asked District Council of Kimba to participate in the Notice but has not received a response. There are currently 328 road managers taking advantage of the Notice, and I encourage your council to participate.

If your council has any concerns about the Notice, or technical questions, please contact the NHVR staff to discuss further. The NHVR is able to discuss any special requirements or exemptions your council may need before adopting the Notice. I would encourage you to talk to the NHVR by contacting Mr Jose Arredondo at jose.arredondo@nhvr.gov.au or on 07 3309 8729.

Yours sincerely,

The Hon Michael McCormack MP
Parliament House Canberra | (02) 6277 7520 | minister.mccormack@infrastructure.gov.au
Suite 2, 41-15 Fitzmaurice Street, Wagarra Wagga NSW 2650 | michael.mccormack.mp@app.gov.au

Ref: MS19-001733
14 Jan 2020

Yours sincerely

Michael McCormack
DEAR COUNCILLORS,

I AM WRITING THIS IN REGARDS TO A CORNER ON WHYTE AVENUE BY OUR HOUSE, SEALS, WOOLFORD & HARRIS.

WHEN WE PUT OUR HOME HERE THERE WAS NO CURBING OR BITUMEN, AND OUR HOUSE WAS QUITE HIGH UP OFF THE GROUND THEN THE ROAD WAS NOT BUILT UP ON THE CORNER OF US ALL LIKE IT IS NOW WHEN IT WAS JUST DIRT AND NOW IT APPEARS TO BE SLOPEING OUR WAY MORE THAN THE OTHER SIDE OF THE ROAD BY SEALS AND HIGHER IN THE CENTRE THAN FURTHER UP TOWARDS THE TOP END OF WHYTE AVEUE, WE GET THE RUN OFF FROM THE TOP END OF THE STREET, AND HOUSE HOLD TANKS OVER FLOWING ALL COMES OUR WAY AND WE HAVE HAD WATER THROUGH OUR PLACE A NUMBER OF TIMES, SO WHAT I AM ASKING IF IT IS AT ALL POSSIBLE TO HAVE LIKE A SPOON DRAIN PUT IN ON THAT CORNER TO TAKE SOME OF THE DOWN HILL WATER TO THE OTHER SIDE OF THE ROAD BY SEALS, SO WE DONT GET THE FULL FLOW DOWN THEY ARE A LOT HIGHER UP THAN WE ARE AND IT WILL GO DOWN TO THE CORNER OF WHYTE AVENUE & THE HIGHWAY.

THIS HAS BEEN LOOKED AT WHEN I RAISED THIS MATTER AWHILE BACK AND HAS BEEN NUMBERED BUT NOTHING HAS HAPPENED YET, SO I AM RAISING THIS MATTER AGAIN.

ALSO WOULD BE A GOOD SPEED RESTRICTION FACTOR TO

I REMAIN

YOURS SINCERELY

PAM RODDA
Hi Deb

as per our phone conversation today I am writing to see if the council would be able to auspice a grant for $8,500 for the Kimba Mental Health and Wellbeing Group. We have already received written confirmation that we have received this grant, however the money will not be paid until we have shown proof of professional indemnity insurance, which we don’t have.

The grant which we applied for was through the Primary Health Network empowering our communities program. We are hoping to use this money to pay for the guest speaker that we had at the Breaking Through the Barriers night last Saturday night.

Looking forward to hearing council’s feedback.

thanks
Chelsea Woolford.
Kimba Mental Health and Wellbeing Group
24 January 2020

Chelsea Woolford
LHC Committee Member
Kimba Mental Health & Wellbeing Group Inc.
PO Box 219
KIMBA SA 5641

Dear Chelsea,

Re: Letter of Engagement

I am pleased to offer Kimba Mental Health & Wellbeing Group Inc., ABN 25 286 744 808 (Service Provider) a short-term engagement with Country SA PHN, ABN 27 152 430 814 (CSAPHN) for Empowering Our Communities (EOC) – Breaking Through the Barriers (Project).

1: Scope of Work [Services]

The key requirements of the Project are to:

1.1 Organise and facilitate Breaking Through the Barriers community event in Kimba, with host and guest speaker Wayne Schwass, which will:
   - Provide entertainment
   - Provide educational resources and information on Mental Health
   - Encourage open discussions

1.2 Provide a range of mental health and suicide prevention materials/resources at event

1.3 Provide CSAPHN with event dates for inclusion in the EOC calendar: and

1.4 Submit to CSAPHN, in accordance with Item 3.3, de-identified data in relation to the project as set out in Item 3.3 (e). Data and information will include attendance numbers, event feedback and key findings.

2: Fees

2.1 Total $8,500.00 ex GST.

2.2 Payment on Execution of this agreement.

2.3 Payment within 30 days of invoice.

Country SA PHN
37 Yarrabob Road, Millicent, SA 5270
Ph: 08 8720 6488
Fax: 08 8720 6489
Email: phnruralinfo@health.sa.gov.au
ANB: 27 152 430 814

Item 14.1 - Attachment 10
3. Terms of Engagement

3.1 Commencement:

3.2 End Date:
30 June 2020.

3.3 Deliverables:

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Due Date</th>
<th>Payment (GST Exclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Execution of Letter of Engagement</td>
<td>Upon Execution</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Submission of event date to CSAPHN. Payment 2 upon approval.</td>
<td>17 February 2020</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Submission of Empowering Our Communities (EOC) minimum data set (MDS).</td>
<td>Within 4 weeks of project completion or 24 July 2020 (whichever is earlier)</td>
<td>Nil</td>
</tr>
<tr>
<td>A statement that confirms that the funds have been used in accordance with this funding agreement and is signed by an Authorised Officer. Any unspent funds will be required to be returned to CSAPHN by 31 August 2020.</td>
<td>Within 4 weeks of project completion or 24 July 2020 (whichever is earlier)</td>
<td>Nil</td>
</tr>
</tbody>
</table>

3.4 Insurance:

The Service Provider confirms that they carry professional indemnity and public liability insurance for at least $10 million per claim, covering CSAPHN and the Service Provider for all claims and for all costs, liability and expenses incurred by both or either of them, arising from the acts or omissions of the Service Provider or its employees, agents and sub-contractors.

3.5 Other Requirements

The Service Provider acknowledges and agrees:

a. not to sub-contract any of the Services to any other party without the consent of CSAPHN (which consent can be withheld at CSAPHN’s absolute discretion);

b. to ensure that the Service Provider and its staff will comply with all laws relating to working with vulnerable persons or police checks;

c. that this agreement may be terminated by CSAPHN in the event that the Department of Health (Department) funding supporting this agreement is terminated or the scope of the activities is reduced by the Department (CSAPHN will reimburse any reasonable expenses incurred to termination);

d. that it may be considered a ‘Commonwealth service provider’ for the purposes of the Ombudsman Act 1976 (Cwlth);

4. Service Agreement ID: 019120293
f. to acknowledge the financial and other support received from CSAPHN as directed by the Company in accordance with the Service Provider (Contractor) Branding Guidelines;

g. to comply with any reasonable direction of CSAPHN in respect of the Project including any direction required to be given under any funding agreement that CSAPHN has with the Department; and

h. to grant to CSAPHN, a non-exclusive, perpetual, irrevocable, royalty free licence (including the right to sublicense) any materials developed during this Project anywhere and for any purpose.

4. Confidentiality and Privacy

4.1 Confidential Information means information disclosed by or on behalf of a party to this Agreement that is by its nature confidential, by the circumstances in which it is disclosed is confidential, is designated by the disclosing party as confidential and included all commercial, legal and technical information, and intellectual property, information (including personal information) relating to the customer and employees of the discloner.

4.2 Any Confidential Information of CSAPHN provided to the Service Provider (which for the purposes of this clause includes the Service Provider’s employees, representatives and agents) remains the sole property of CSAPHN and the Service Provider will not without CSAPHN’s prior written consent, directly or indirectly use or disclose any Confidential Information for any purpose other than providing the Services under this agreement.

4.3 The Service Provider agrees at all times to comply with all requirements of any privacy policy of CSAPHN that may be published from time to time and with the Privacy Act 1988 (Cth). Nothing in this agreement derogates from any obligation the Service Provider may have under that Act.

4.4 At CSAPHN’s request, the Service Provider will promptly return all of CSAPHN’s records containing Confidential Information to CSAPHN in a form reasonably requested by CSAPHN or destroy copies thereof.

4.5 The obligations in this clause will survive the expiration or earlier termination of this agreement.

4.6 CSAPHN may collect (from the Service Provider or where necessary third parties) and hold a range of different personal information about the Service Provider (including its employee). This may include, but is not limited to names, dates of birth, contact details (including address, email address and telephone number).

4.7 CSAPHN will only use the Service Provider’s personal information for the purposes of the administration and management of this Project. The Service Provider provides consent to CSAPHN disclosing the Service Provider’s identity (and if applicable personal information) to the Department and to the Department publishing the details of this engagement and supplying and receiving such information from other government departments in respect of this Project. Personal information may be collected from the Service Provider and its personnel and used in the administration of this agreement.
To accept this engagement offer, please return a signed and dated copy of this letter as soon as possible.

Yours sincerely,

Reg Harris
Director - Mental Health and Alcohol & Other Drugs

I, Chelsea Woolford, have read and understood this letter and accept the offer of engagement on behalf of Kimba Mental Health & Wellbeing Group Inc., with Country SA PHN, under the terms and conditions set out in the letter. I understand that each engagement will constitute a separate agreement between us.

Signed: ___________________________ Date: ______/____/____

Print name: ___________________________
Acknowledgement Statement

The Contractor must acknowledge the financial and other support received from Country SA PHN (CSAPHN) for all funded services and activities by using a funding acknowledgment statement and not the PHN Identifier in most instances. The preferred forms of funding acknowledgment statements for use by third parties contracted or commissioned by PHNs include:

- "This [activity/service] is supported by funding from Country SA PHN through the Australian Government’s PHN Program."
- "This [activity/service] has been made possible by [funding/support] from Country SA PHN."
- "This [activity/service] is supported by Country SA PHN."

One of the above acknowledgement statement must be used in all publications, promotional and advertising material, public announcements and activities published or carried out.

The Contractor must not publish any publication or otherwise make any public communication in relation to the services without prior written approval by CSAPHN and comply with any directions of CSAPHN in respect of publications and any website developed by The Contractor as part of the service.

Disclaimer

The Contractor is not required to use a disclaimer on their website or activity material.

Australian Government logo

The Contractor is not permitted to use the Australian Government logo.
Country SA PHN Logo

The Contractor may undertake activities contracted or commissioned by CSAPHN, however, they are not CSAPHN and must not use the CSAPHN logo in a way that represents themselves or their material as CSAPHN.

The Contractor may only use the CSAPHN logo to acknowledge CSAPHN funding/support or to indicate that an activity is being conducted on behalf of CSAPHN provided that the CSAPHN logo is displayed in one of the following forms:

- in an acknowledgment section of a publication, webpage or event material recognising CSAPHN funding/support;
- accompanied by a statement indicating an event, research or collection of information is being conducted on behalf of the CSAPHN;
- accompanied by a statement that clearly indicates CSAPHN funding/support, as per the examples below,

Funded by CSAPHN

Supported by CSAPHN

This service is funded by CSAPHN

Use of the CSAPHN logo must meet the requirements outlined within these guidelines.

No other use of the CSAPHN Logo by The Contractor is permitted without prior written approval from Country SA PHN.
Logo use

The CSAPHN logo is produced in the official colour Pantone 7693CP (Blue).

If the PHN identifier is applied to a Pantone 7693 (Blue) background then the CSAPHN logo must be applied in white. The CSAPHN logo must not be produced in any other colour.

Do not apply to busy backgrounds or where legibility is compromised.

Co-branding

Where possible the Contractor’s logo should be no larger than the CSAPHN logo, and positioned to the right of the CSAPHN logo.
**Logo scale**

When scaling the CSAPHN logo image be sure to constrain the proportions so that the brand identity is not stretched or distorted in any way.

To preserve the integrity of the CSAPHN logo and to ensure legibility, do not reduce the CSAPHN logo to a size where the location name “Country SA PHN” and the text “An Australian Government Initiative” becomes unrecognisable.

**Logo colour**

The CSAPHN logo colour is:

- Pantone: 7693CP Blue
- CMYK: C100 M57 Y9 k47
- RGB: R0 G61 B105
- Web/Hex: #003D69

If the CSAPHN logo is required for other formats use the formulas shown.
To Kimba District Council members

I'm writing to you to put forward an idea that you can hopefully discuss at your next council meeting. As you may be aware the K & K Cricket Club are still investigating ideas to finish our project we started with the new nets and cricket shed. Currently we have the nets up and have recently erected the shed. The next stage is to try and concrete the shed floor and then hopefully install power and lights to have it set up so we don’t have to rely on the football club being available for use every time we have a cricket event.

Council staff have provided me with information in respect to a grant available through SACA that closes on the 23rd February 2020. This grant will only cover 50% of the funding needed for our project. The quote for the concrete is $8025 and we are hoping we can apply for this through the grant process.

The reason I write this letter is to ask if it is possible for you, the members, to discuss making a contribution so we can get a step closer to completing our project. As it stands if we were to be successful in obtaining this grant, we would receive $4012.50 from SACA and as a club we would put forward $1512.50, as we currently have $3665.54 in our account at the moment. I would like to ask if the council would consider contributing $2500 to cover the additional cost. This contribution will only be needed if we are successful in our grant application.

I know this project has been on the go for some time now so we would be very appreciative of any assistance you can give us to help get closer to completing what we set out to do from the start. I believe this project, once finished, will benefit us and Kimba itself as it will attract more and more people from outside to use our great facilities whilst providing economic advantages to the community. In addition it will further add to the amenities of the Recreation Reserve. There has already been a lot of interest from an EP level for using these facilities and we hope in the future we can keep this going, with a view to attracting even more events at a higher cricketing level.

Thank you for your time and this opportunity to put my proposal forward. I look forward to hearing a response from you in the near future.

Brad Woolford

K&K Cricket Club
### Proposed concrete to new shed. Scope of works to include minor civil works, concrete shed and verandah.

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Materials</td>
<td>$3630.00</td>
</tr>
<tr>
<td>Labour</td>
<td>$3645.00</td>
</tr>
<tr>
<td>Civil</td>
<td>$750.00</td>
</tr>
<tr>
<td><strong>TOTAL PRICE</strong></td>
<td><strong>$8025.00</strong></td>
</tr>
</tbody>
</table>

Progressive payments apply.

Quote valid for 14 days. GST inclusive.
Hi Michelle

Thank you for your correspondence, dated 20/12/2019, which I received on 9/1/2020. I am pleased that Kimba will be consulted with in regards to the strategic plan. I apologise for the misunderstanding, but suggest a better communication channel needs to be opened with our community.

I am also delighted to hear you will be holding board meetings in Kimba on a rotational basis. Perhaps this could also be communicated with communities in advance?

I am less clear on your broad comments on maintenance and upgrades. I specifically identified the appalling conditions staff are required to work in because of a condemned kitchen at the Kimba Hospital. I again ask, will this be fixed and when will that be completed? I do not accept this to be a general maintenance budgetary item; it is clearly a vital and integral part of any hospital and should be immediately addressed outside of normal day to day budgets. Further I ask if the entrance road and carpark will be repaired to a fit and safe state. Again, this will never fit within meagre operating budgets and alternate funding will need to be provided. If these priority safety concerns cannot be remedied by the EFNHLHN, please advise so I can bring it to the attention of other politicians and bureaucrats, to search for an emergency solution.

I also apologise if I have missed your points, but can you please answer yes/no to each of my stated requests, repeated below:

1). A long-term guarantee of GP and emergency health care for Kimba.

2). An audit and needs assessment completed for infrastructure at Kimba.

3). A 5 year fully funded plan to repair and upgrade the Kimba Hospital to a fit for purpose state, that is endorsed and approved by our community.

4). Public consultation sessions held by the board in Kimba and in line with IAP2 guidelines.

Finally, you did not address my question concerning the community funded Palliative Care rooms that were officially opened on 28th May 2019, but as far as I am aware are yet to be used. Are these units operational and if so why are they not being utilized?

Yours sincerely,

Dean Jopson
Mayor

Item 14.1 - Attachment 12
Mrs Sue Woolford
795 Toms Road
Buckleboo SA 5641

February 4, 2020

Dear Sue

RE: LETTER OF THANKS – KIMBA TOURISM COMMITTEE

On behalf of the District Council of Kimba and the District Council of Kimba Tourism Committee, I would like to thank you for the tremendous contribution you have made during your tenure as a member of the Committee. Your dedication and commitment not only to the committee but also to the community has helped to achieve a number of valuable outcomes for the district.

The committee plays a vital role in advising Council on strategies to grow Kimba’s tourism sector in collaboration with a number of key stakeholders, including members of the community, and these ongoing partnerships have fostered significant social and economic opportunities for our town.

Again, please accept Council’s appreciation for your commitment, and we wish you all the best for future endeavours.

Yours sincerely

[Signature]

Deb Larwood
Chief Executive Officer

Ref: 2020-005 (L)
4.14.01
CEO Deb Larwood
Districts Council of Kimba
PO Box 26
Kimba, 5641, SA

To Deb,

The Buckleboo Cricket Club is currently in the process of applying for multiple grants, including the National Radioactive Waste Management Facility Community Benefit Programme, to have the cricket nets upgraded. The Cricket club members will be dismantling the old nets as well as preparing the site for the new nets if any grants are successful. The Buckleboo Cricket club would like to ask the District Council of Kimba to supply 50 ton of crushed rubble towards the project if grants are successful.

Yours Sincerely,
Dale Rayson,
raysondale@gmail.com
Pht: 04273355415

Secretary Buckleboo Cricket Club

15th January 2020
14.2 BUCKLEBOO CRICKET CLUB REQUEST

File Number: 17.14.03.26
Author: Debra Larwood, Chief Executive Officer
Authoriser: Emily Maxwell, Executive Assistant/Governance Officer
Strategic Objectives: 4.4 Improved community health & fitness & social participation

RECOMMENDATION
To be discussed.

INTRODUCTION
A letter has been received from the Buckleboo Cricket Club seeking assistance with in-kind support for a grant application.

PREVIOUS COUNCIL CONSIDERATION
Nil

OFFICER’S REPORT
The Buckleboo Cricket is currently looking at potential grant funding for the upgrade to the cricket nets. They are seeking support through the supply of 50 ton of crushed rubble if the grant is successful. The estimated cost of supplying this is $10/ton totalling $500.

BUDGET IMPLICATIONS
There are no funds allocated for this specific project in the 2019-20 budget but there are remaining funds in the in-kind support line.

RISK/LIABILITY
The risk to Council is minimal regardless of the decision made. Should Council proceed with the request the outlay is limited. The risk should Council not proceed could be of a reputational nature.

<table>
<thead>
<tr>
<th>Likelihood</th>
<th>Insignificant 1</th>
<th>Minor 2</th>
<th>Moderate 3</th>
<th>Major 4</th>
<th>Catastrophic 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>A (almost certain)</td>
<td>H</td>
<td>H</td>
<td>E</td>
<td>E</td>
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</tr>
<tr>
<td>B (likely)</td>
<td>M</td>
<td>H</td>
<td>H</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>C (moderate)</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>E</td>
<td>E</td>
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<tr>
<td>D (unlikely)</td>
<td>L</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>E</td>
</tr>
<tr>
<td>E (rare)</td>
<td>L</td>
<td>L</td>
<td>M</td>
<td>H</td>
<td>H</td>
</tr>
</tbody>
</table>
Legend: E: Extreme risk; immediate action required
H: High risk; senior management attention needed
M: Moderate risk; management responsibility must be specified
L: low risk; manage by routine procedures

Extreme and High Risk Issues require a Risk Assessment to be undertaken

ATTACHMENTS

Nil
15 LATE/OTHER BUSINESS
16 CONFIDENTIAL

16.1 2020 CHIEF EXECUTIVE OFFICER PERFORMANCE AND REMUNERATION REVIEW

Reason for Confidentiality
The Council is satisfied that, pursuant to Section 90(2) & (3) of the Local Government Act 1999, the information to be received, discussed or considered in relation to this agenda item is:

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

RECOMMENDATION
It is recommended to Council that:

1. Pursuant to Section 90(2) & (3) of the Local Government Act 1999, Council orders, that the public be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 16.1 2020 Chief Executive Officer Performance and Remuneration Review, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Report relates to personal information about Council employee.

2. At the completion of the confidential session the meeting be re-opened to the public.

RECOMMENDATION

1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that the report 16.1 2020 Chief Executive Officer Performance and Remuneration Review, the minutes arising from the report, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(2) & (3) (a) be kept confidential and not available for public inspection until 30 June 2020, on the basis that the information received, discussed and considered in relation to this agenda item is:

   information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

2. Further that Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999.
17 UPCOMING MEETINGS/EVENTS

18 NEXT MEETING

Wednesday, 11 March 2020 at 2.00pm in the Council Chambers, Kimba.

19 CLOSURE