

# District Council of Kimba



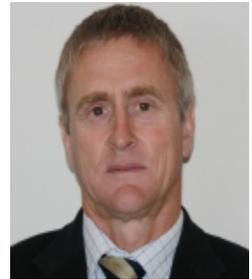
## ANNUAL REPORT

**By Council working closely with and as part of the  
Community we can make the difference**

**2009-2010**

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# ***MAYOR'S COMMENTS :***



I think the 2009/10 year for the District Council of Kimba can be best described as one of consolidation. Once again we have completed a year with stability throughout our leadership group. Daryl, ably supported by Deb, Michael and Rick continue to lead our administration and works group well.

Local Government is a never ending maze of rules and regulations and Daryl is always able to provide answers and reasons as to why we have to do some of the inane things required of us. It seems as though cost shifting from both State and Federal Governments will be an ongoing thorn in our side.

We have completed the waste water re-use scheme and this will be a major benefit for the town oval in years to come. Happily a wet winter has filled much of the Roora dam which will provide another alternative to mains water for the oval.

Three of the four blocks at the KPMV was sold in March and hopefully the last block will sell with increased activity from IronClad Mining. Council was asked to provide a quote for road improvements to the Wilcherry site. Initially our quote was verbally accepted but a lack of direction from IronClad has meant we halted work on the Drekurmi Road until such time as we get a written order. I believe the community should be pleased with this prudent decision making from Council. We hope IronClad are able to accelerate its progress during 2010/11.

Council has also completed an upgrade to the Institute and replaced the Lions Shelter with a more user-friendly gazebo. The memorial gardens area looks great and we have had many visitors using the gazebo and making very positive remarks about the garden area in general.

The outside of the office has been rendered to match the chamber/meeting room and the finished product is a building the community can be proud of. Indeed, we have had many comments to that effect.

Thankfully the 2009 harvest provided a much better result and I think the whole community breathed a sigh of relief. Our roads held up remarkably well to a much higher level of harvest traffic. Patching has occurred where required and if the 2010 season continues as it has started our roads will once again be under pressure. A good problem for Council to have!

In closing I would like to thank Deputy Mayor Carolyn Haskett, fellow elected members, Daryl Cearns and staff of the District Council of Kimba. Continued improvement of the community can be achieved by all areas of council working together.

***John Schaefer***

# ***CHIEF EXECUTIVE OFFICER'S COMMENTS:***



I am pleased to report that even though the 2009/2010 financial year was one of consolidation following the completion of major road projects Council still were able to commence or complete several other projects that will benefit the community for years to come. Four of these projects were the Wastewater Re-use Scheme, upgrading of the administration office which completes the Civic Centre project, the extension of the football/cricket oval and a planting of trees at the Recreation Reserve and the upgrade of the front section of the Institute.

Council's major sources of income continue to be rates and financial assistance and road grants. To add to this Council continues to seek other grants where possible as well as carrying out private works when approached. While private works is not one of Councils core activities we are and will continue to actively tender for works when approached to do so as it allows the extra funds to be spent on upgrade of assets which in some cases do not happen within councils normal operations.

The development of the Old Rodeo grounds for residential purposes continues to depend on the approval to re-zone the land and being able to attract a developer to join council or independently develop the area.

During the financial year Council received \$68,000 from the Federal and State Government towards the overall cost of \$102,000 under the remote aerodrome safety program to allow for an instrument approach GPS system to allow planes to land in all weather. As part of the project the current windsock will need to be re-positioned and a second one installed at the Kimba end of the strip. Council's ongoing progress and sustainability is due in part to the good working relationship between council members and staff who continue to review work practices and seek new and economical ways of delivering the current services to residents. While I mention it every year in my report I continue to be amazed at the amount of work volunteers do within our community. As a Council we will never have enough resources to fund everything residents request and the work of all the community volunteers is very much appreciated.

***Daryl Cearns***

# ***WORKS MANAGER'S COMMENTS :***



Once again the 2009/10 financial year has seen a very busy period for the works department. During this time we have been able to maintain our current workforce numbers as well as provide opportunities for casual employment. We also maintain a good working relationship with a number of contractors within the local community that provide council with goods and services. Council takes pride in the fact that we use local providers whenever we can, thus maintaining stability for these businesses.

Over the last year we have achieved several milestones including such things as the Waste-water re-use scheme, upgrade of memorial park, re-alignment of Buckleboo Hall intersection along with continuing to provide all the other general maintenance services.

The waste-water scheme is an important water conservation project and will allow council to greatly reduce the reliance of mains water on the town oval. A 7.5 million litre dam, pumps and filtration/chlorination system, rising mains and holding tanks have all been part of the infrastructure for this system. This should see an improvement to the playing surfaces at the Recreation reserve. Ellis Drive has now been completed with the construction, sealing and kerbing undertaken by Council. This area developed by Council will allow for future growth of our community of which we look forward to.

Council's road network continues to be of high priority. During the recent large harvest we were pleased with how our roads maintained their standard. Several kilometres of re-sheeting were undertaken along with numerous sections of roadway patched to provide safe travel. Our road network is prioritized allowing council to make informed decisions on budget allocations and maintenance grading in particular.

Recycling and the reduction of waste to landfill are also very important to council. We continue to remove waste streams from landfill including, steel, paper, cardboard, plastics, wood etc. Approximately 87 tonnes of cardboard and paper was recycled along with approximately 30 tonnes of steel. A successful E-Waste collection also was undertaken with approximately 5 tonnes of goods recycled.

Council continues to undertake private works as requested. This additional work allows us to provide extra services and infrastructure to the community as well as securing employment for council staff and contractors. IronClad Mining has approached council to quote for services of which we have been successful for several of these. We have a good working relationship with IronClad Mining and look forward to continuing working with them, wishing them success in what could be an exciting prospect for our community.

I would like to take this opportunity to thank my outside staff for the commitment to their duties and to the administration team thanks for making our work run smoothly and efficiently. Lastly to the Councillor's over this period, thank you for your support and in particular to the Councillor's who are leaving that have done a great job in supporting and providing input into the work we carry out.

I look forward to the new financial year with knowledge of another busy year and continuing to provide the services expected by our community.

***Michael Inglis***

# ***COUNCIL VISION:***

The **Kimba Community Vision 2015** is Council's primary planning framework for the years 2006-2015. It is a living document that will be amended from time to time to recognise the changing needs of the District Council of Kimba community. The Community Vision is incorporated into Council planning and monitored by elected Councillors during their four-year terms of office.

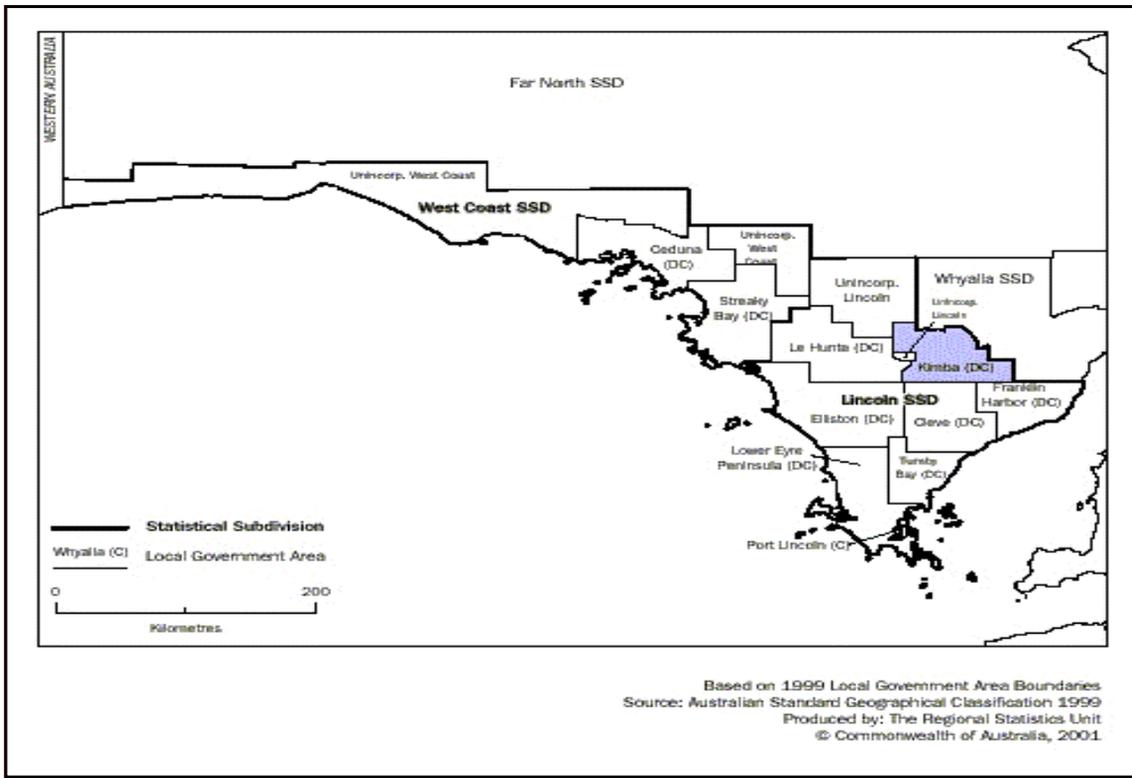
The Community Vision describes what Council believes must happen during this time to ensure that the District is developed according to community expectations and achieve a 'Sustainable Region'.

A 'Sustainable Region' is one that recognises the current values of the community, the importance of the history of the Region and the character of its built environment. Using this information, the Region will be placed in a position to ensure that it has long term goals to maintain and moving further towards becoming a community that is:

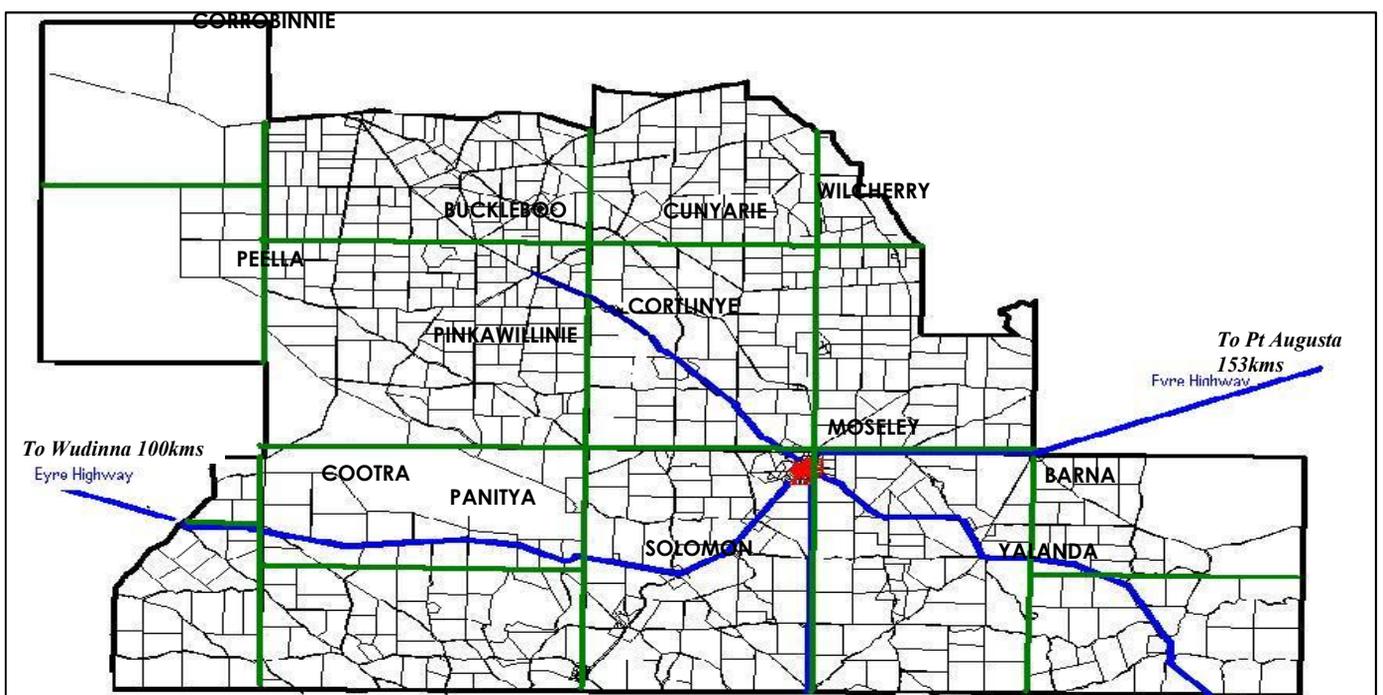
- ★ **caring**
- ★ **informed**
- ★ **connected and accessible**
- ★ **pursues economic prosperity**
- ★ **provides social equity; and**
- ★ **acts in an environmentally responsible way.**

Sustainable Region approach forms the basis of this Community Vision, which in turn enables Council to set its long term objectives regardless of four year elected periods. The philosophy of Local Agenda 21 – that is economic, social and environmental sustainability – has been integrated into this plan.





The District Council of Kimba is strategically located on the Eyre Highway, National Highway One, covers an area of 3,500 square kilometres and has an estimated resident population of 1,048. Kimba is 475 kilometres from Adelaide, 155 kilometres west of Port Augusta and 315 kilometres east of Ceduna. Neighbouring towns are Cleve (75 kms), Kyancutta (90 kms), Cowell (90 kms) and Whyalla (120 kms). The District has an extensive road network with some 1,697 kilometres of roads, of which 73.5 kilometres are sealed



# COUNCIL ELECTED MEMBERS:

## Mayor

### J. B. Schaefer

PO Box 203  
Kimba SA 5641  
Tel: (08) 8627 8081  
Fax: (08) 8627 8082  
Mobile: 0428 278 081  
email: [jschaefer@activ8.net.au](mailto:jschaefer@activ8.net.au)  
Allowance: \$15,000  
Reimbursements \$2,870  
Attended 11 Council meetings  
LGA of SA Conference  
Mayors Residential seminar  
Roads/Works conference



## Deputy Mayor

### C.I. Haskett

PO Box 145  
Kimba SA 5641  
Tel: (08) 8627 2010(W)  
Tel: (08) 8627 7260 (H)  
Fax: (08) 8627 2273  
Mobile: 0427 316 064  
email: [pdandch@bigpond.com.au](mailto:pdandch@bigpond.com.au)  
Allowance: \$4,687.50  
Reimbursements \$16.56  
Attended 11 Council meetings  
LGA of SA Conference



## Councillor

### D.M. Hamlyn

PO Box 282  
Kimba SA 5641  
Tel: (08) 8627 4032  
Fax: (08) 8627 4032  
Mobile: 0427274032  
email: [jdhamlyn@eyreonline.com](mailto:jdhamlyn@eyreonline.com)  
Allowance: \$3,750  
Reimbursements \$504.00  
Attended 11 Council meetings



## Councillor

### D. D. McDonald

Cootra East  
Via Kyancutta SA 5651  
Kimba SA 5641  
Tel: (08) 8681 7037  
Fax: (08) 8681 7037  
Mobile: 0427 399600  
email: [dianemcdonald@bigpond.com](mailto:dianemcdonald@bigpond.com)  
Allowance: \$3,750  
Reimbursements \$2,452.80  
Attended 12 Council meetings



## Councillor

### D.N. Johnson

PO Box 209  
Kimba SA 5641  
Tel: (08) 8627 2015 (W)  
Tel: (08) 8627 2442 (H)  
Fax: (08) 8627 2566  
Mobile: 0427 619 815  
email: [kimbaiga@bigpond.com](mailto:kimbaiga@bigpond.com)  
Allowance: \$3,750  
Attended 10 Council meetings



## Councillor

### K. B. Mathews

PO Box 363  
Kimba SA 5651  
Tel: (08) 8627 2031  
Fax: (08) 8627 2031  
Mobile: 0427 272 031  
email: [kmathews@bigpond.com](mailto:kmathews@bigpond.com)  
Allowance: \$3,750  
Attended 11 Council meetings



## Councillor

### C. A. Rayson

PO Box 12  
Arno Bay SA 5641  
Tel: (08) 8628 0202  
Fax: (08) 8628 0202  
Mobile: 0427 272 348  
email: [clrayson@bigpond.com](mailto:clrayson@bigpond.com)  
Allowance: \$3,750  
Reimbursements \$484.00  
Attended 12 Council meetings



## Training & Development Activities available for Members of Council

Council Members were provided with the opportunity to undertake Training & Development during 2008-2009. The majority of the training opportunities were provided through the LGA of SA.

Council Members also had opportunities to attend conferences and other development subject to approval by Council.

**COUNCIL MEETS ON THE SECOND WEDNESDAY OF EVERY MONTH AT 2.00 PM IN THE COUNCIL CHAMBERS, CROSS STREET, KIMBA. MEETINGS ARE OPEN TO THE PUBLIC.**

# ***COUNCIL REPRESENTATION***

## **– OTHER BODIES:**

- **Local Government Association of S.A.** Mayor J B Schaefer  
Proxy – Deputy Mayor C I Haskett
- **Eyre Peninsula Local Government Association** Mayor J B Schaefer  
Proxy – Deputy Mayor C I Haskett
- **Kimba School Community Library Board** Cr DM Hamlyn
- **Kimba Community Development Group** Cr DN Johnson
- **Kimba Area School Governing Council** Cr DM Hamlyn

# ***COUNCIL EMPLOYEES:***

*District Council of Kimba employees during the 2009-2010 year:*

## **ADMINISTRATION**



**Daryl CEARNS**  
Chief Executive Officer



**Debra LARWOOD**  
Manager Administration and  
Finance Services



**Jo SCHAEFER**  
Senior Administration Officer  
Rates/Finance/Website



**Karin HARRIS**  
Senior Administration Officer  
Governance/Tourism/  
Records



**Deb KEMP**  
Administration Officer –  
Payroll  
OHS&W Officer



**Shylie HARRIS**  
Administration Officer –  
Depot Clerk/  
OHS&W Officer

*Currently on Maternity leave until  
May 2011*



**Annette NIELSEN**  
Administration Officer – Payroll/Finance  
*Resigned March 2010*

# WORKS



**Michael INGLIS**  
Works Manager



**Rick FLAVEL**  
Works Foreman



**Peter ADLER**  
Multi skilled operator



**Shane FRANCIS**  
Multi skilled operator  
Resigned in June 2010



**Graeme HAMPEL**  
Multi skilled operator



**Gary MILLS**  
Town maintenance/handyman



**Trevor NIELSEN**  
Multi skilled operator



**Ben CLEMENTS**  
Apprentice



**Mark STEWART**  
Town maintenance/handyman



**Chris KENCHINGTON**  
Town maintenance/handyman

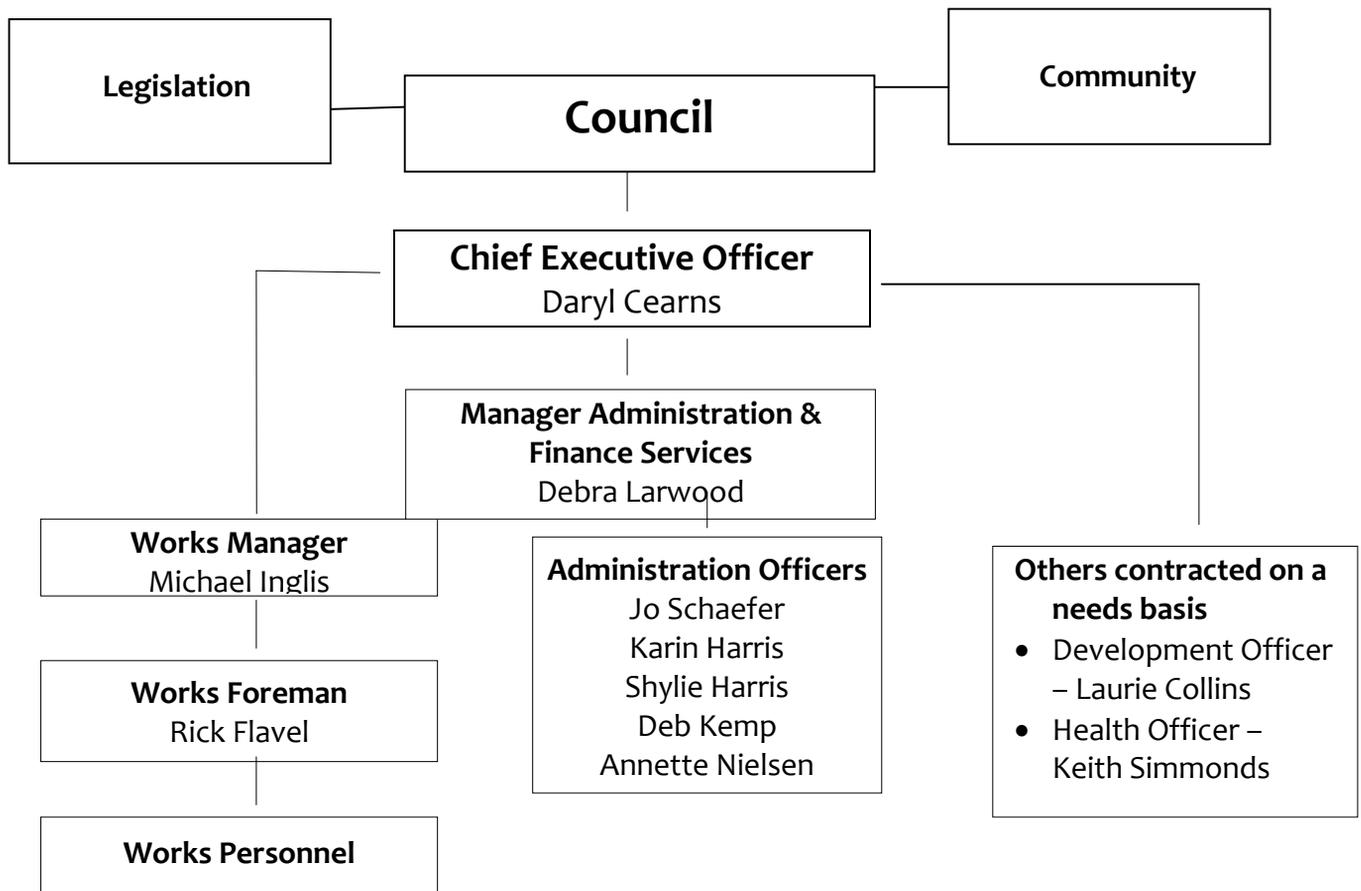


**Michael KEMP**  
Multi skilled operator

**Tyler INGLIS**  
Jess Mills

School based apprentice  
School based apprentice

# ***ORGANISATIONAL CHART & DECISION MAKING STRUCTURE:***



## ***COUNCIL COMMITTEE REPRESENTATIVES***

### **•District Council of Kimba Aerodrome Management Committee**

Mayor J B Schaefer, Deputy Mayor C I Haskett, Kimba Police Officer, Kimba Ambulance Representative, Kimba SES Commander, Kimba CFS Group Commander, Kimba SA Ambulance Transport Officer, Kimba District Hospital & Health Services Director of Nursing, Kimba Aerodrome Manager, Local Pilot, Daryl Cearns CEO (or proxy) non voting representative

### **•District Council of Kimba Australia Day Awards Selection Committee**

Cr D D McDonald (Council representative)  
 Karla Maitland (Kimba Area School Governing Council representative)  
 Marilyn Stutley (Kimba Community Development Group representative)  
 Clint Powell (Kimba Apex Club representative)  
 Geoff Churchett (Kimba Lions Club representative)  
 Daryl Cearns, CEO , non voting representative

### **•District Council of Kimba Tourism Committee**

Deputy Mayor C I Haskett  
 Cr D M Hamlyn  
 Pat Beinke  
 John Grund  
 Marilyn Stutley  
 Karin Harris non voting representative

•**District Council of Kimba Recreation Reserve Advisory Committee**

Daryl Cearns (or proxy) non voting representative

1 Councillor

one representative from each of the following:

Kimba Districts Football & Netball Club

Kimba Basketball Association

Kimba Tennis Club

Kimba Playing Courts Inc.

Kimba A.H. & F. Society

Kimba Pony Club

Kimba & Kelly Cricket Club

•**District Council of Kimba Bushfire Prevention Advisory Committee,**

Cr C A Rayson

Cr K B Mathews

John Probert (CFS)

Gary Mills (Council Fire Prevention Officer)

James Woolford(CFS Buckleboo)

Ian Davey (CFS Kimba)

Craig Nottle (CFS Waddikee)

Martin Deer (Yalanda James)

Joe Tilley – National Parks

Debra Larwood (DCK) non voting representative

Michael Inglis/Rick Flavel (Works Manager & Foreman, DCK) non voting representative

Daryl Cearns (DCK) non voting representative

•**District Council of Kimba Tree Advisory Group**

Deputy Mayor C I Haskett (Chairperson)

Cr C A Rayson

Cr D D McDonald (Kimba Community Development Group representative)

Austen Eatts

Maurice Davey

Debra Larwood (Manager Administration Services, DCK) non voting representative

Michael Inglis (Works Manager, DCK) non voting representative

Rick Flavel (Foreman, DCK) non voting representative

Daryl Cearns (Chief Executive Officer, DCK) non voting representative

•**District Council of Kimba Audit Committee**

Mayor J B Schaefer (Chairman)

Cr D N Johnson

Averell Kessling (independent member )

- Meetings are held at least twice a year with sitting fees being set at \$100 for the independent member.
- The committees meet on a needs basis to make recommendations to Council on issues in their respective policy areas.

## **AUDITOR**

Council's Auditor, John D. Ewen, was appointed in May 2005, for a 5 year period. Fees paid to him in 2009/2010 were:

- Audit fee           \$ 5,300
- Other charges      \$ 2,100

# ***EASTERN EYRE WASTE MANAGEMENT GROUP***

District Council of Franklin Harbour, District Council of Cleve, City of Whyalla and District Council of Kimba established the group in 2006/2007 to work through various waste management issues. The group meets bi-monthly to discuss new proposals and investigate resource sharing to achieve best practice.

## ***ENGINEERING WORKS***

- Road Construction/ Maintenance
- Street Lighting
- Stormwater Drainage
- Common Effluent Drainage
- Parking & Traffic Control
- Parks & Reserves
- House refuse collection
- Kerbside Recycling program
- Refuse Tip
- Aerodrome
- Cemeteries
- Fire Protection
- Sport & Recreation
- Plant/Machinery Control
- Kimba Pioneer Memorial Village
- Dog Control
- Building Inspections



New Grader purchased June 2009

# *ADMINISTRATION*

- Governance
- Management
- Accounting
- Rates & Properties
- Policy & Decision
- Implementation
- Building & Planning Applications, Approvals & Inspections
- Health Inspection
- Public Health
- Legislation/Legal
- Research
- Elections
- Aged Accommodation Rentals
- Public Relations
- Insurance
- Emergency Service
- Sport & Recreation
- Asset Management
- Payroll
- Cemetery
- General Enquiries



Mayor John Schaefer, John Wright LGA, Deb Larwood MAS and Daryl Cearns, CEO. Kimba Council, with the assistance of John Wright, adopted their newly formatted budget on June 9, 2010. Preparation of the draft Annual Business Plan was brought forward by three months which allowed genuine community consultation whilst still allowing council to adopt the budget prior to the commencement of the financial year.

## *COMPETITIVE TENDER ARRANGEMENTS:*

Pursuant to the provisions of Section 49 of the Local Government Act 1999, and Section 36 of the Local Government (Implementation) Act 1999, Council has a Contracts, Tendering and Purchasing Policy which was reviewed and adopted at the Council meeting held in April 2009. This policy is available for viewing or purchase at the Council Office during normal business hours.

# ***COUNCIL REPRESENTATION***

The Council is a democratically elected body comprising seven (7) elected members, with the presiding member being the Mayor who is elected by the Council. As there are no wards within the Council area, all elected members represent the interests of the whole community when making decisions as the corporate body of Council.

At the 2006 election Council had 1048 voters on the House of Assembly and Chief Executive Roll. Elector representation of like type Councils at the time were:

	<b><u>Elected Members</u></b>	<b><u>Quota</u></b>
Cleve	8	165
Elliston	8	100
Flinders Ranges	9	130
Franklin Harbour	6	254
Karoonda-East Murray	9	116
<b>Kimba</b>	<b>7</b>	<b>117</b>
Wudinna	7	136
Orroroo/Carrieton	9	85
Robe	7	148
Streaky Bay	8	182

Pursuant to the provisions of Section 124 of the Local Government Act 1999, Council completed a periodic review into elector representation during the 2009/2010 financial year, with no changes made from the pre-existing structures.

## ***COMMUNITY LAND MANAGEMENT PLANS:***

All land except roads held as at 1<sup>st</sup> January 2000 is classified as “community land” unless Council resolves to exclude it from that classification. The intention behind the legislation is that Council, in consultation with the community, should determine which land should or should not be classified as community land. Where the land is under the care, control and management of a Council, but is not owned by the Council, the Council cannot resolve to exclude the land from classification as community land without the approval of the relevant Minister.

A person must not use community land for a business purpose unless the use is approved by Council. The Council cannot approve the use of community land for a business purpose contrary to the provisions of the management plan.

Council’s Management Plans for Community Land were adopted by Council at the meeting of Council held on 8<sup>th</sup> December, 2004. The required year review occurred even though Council carried out a major review of the Management Plans in December 2009. Plans are constantly monitored for required changes.

# ***FACILITIES***

Hire Charges:

**Council Chambers/Meeting Room** \$42.00 per day  
(Negotiable for community groups)

## **Memorial Hall Rentals**

Main Hall \$ 100.00 per day  
Main Hall Including Supper Room And Kitchen \$ 150.00 per day  
Supper Room Only negotiable

These fees are negotiable with the CEO or Manager, Admin Services. A \$150.00 bond will be required.

## **Recreation Reserve Rentals**

Kimba Districts Football & Netball Club \$ 3,258.20 per year  
Kelly Cricket Club \$ 975.70 per year  
Kimba A H & F Society \$ 848.10 per year  
Kimba Cricket Club \$ 975.70 per year  
  
Kimba Pony Club Inc. \$ 99.00 per year  
Circus \$ 325.60 per day  
Aerodrome \$1,154.00 per year



Administration Office

# ADMINISTRATION, FINANCE & GOVERNANCE

- RATES :**

The District Council of Kimba and Elected Members have been fully aware of the present economic situation within agriculture and take account of the level of the major commodity prices of grain and wool, when setting rates.

YEAR	TOTAL REVENUE	CENT/DOLLAR RURAL	CHANGE %	CENT/DOLLAR TOWNSHIP	CHANGE %
1998/1999	612,530	0.9119	11.80	7.8060	6.48
1999/2000	629,909	0.8434	-7.50	9.8261	25.90
2000/2001	666,545	0.8561	1.50	9.9735	1.50
2001/2002	695,057	0.8989	5.00	10.4722	5.00
2002/2003	750,233	0.9394	4.51	10.9434	4.50
2003/2004	785,065	0.8952	-4.71	11.0317	3.27
2004/2005	837,443	0.7585	-15.17	10.644	-3.52
2005/2006	875,105	0.6560	-13.52	9.25	-13.10
2006/2007	913,972	0.5450	-17.93	5.025	-45.68
2007/2008	954,944	0.5700	4.58	4.50	-10.45
2008/2009	1,009,118	0.5975	4.82	3.81	-15.34
2009/2010	1,049,343	0.6232	4.30	2.06	-94.57

- DEVELOPMENT :**

Although Council does not receive a substantial number of development applications in comparison with larger Councils, it is important for Council to have well planned and executed procedures to ensure that any development enhances the pleasant, safe and attractive living environment that is provided in Kimba. During this reporting period, Council received 31 development applications, with an estimated value of \$1,788,624

The following table illustrates the number and value of development applications in recent financial years for comparative purposes.

2003/2004	56 applications	\$ 1,136,097
2004/2005	38 applications	\$ 1,393,109
2005/2006	15 applications	\$ 565,903
2006/2007	28 applications	\$ 669,592
2007/2008	20 applications	\$ 390,546
2008/2009	30 applications	\$ 1,223,277
2009/2010	31 applications	\$ 1,788,624

Council employs Laurie Collins from the District Council of Tumby Bay to carry out the function of Council's Development Officer.

- **PUBLIC & ENVIRONMENTAL HEALTH :**

The District Council of Kimba utilised the services of a qualified Environmental Health Officer, Mr Keith Simmonds. Quarterly inspections of food handling and preparation premises are undertaken, with the overall aim to ensure that all such premises are operating to satisfactory standards. Keith has assisted each operation to adopt appropriate measures and continues to work closely with all concerned to achieve the overall objective.

- **CLUBS :**

Council continued wherever possible to assist clubs and groups in the Kimba District with donations and in kind work. Council sees the assistance as an extremely worthwhile contribution as communities like Kimba would not be as workable without the input of these groups.



New football & netball clubrooms.  
Oval being watered by recycled water from the  
Waste Water system

- **WASTE MANAGEMENT :**

Council continued to implement responsible waste management practices at the Kimba Refuse and Recycling Depot, following the audits and inspections by both the Mutual Liability Scheme and the EPA. Even though the cost of handling and freight for recyclables makes recycling cost neutral, Council feels that, environmentally, recycling must continue.

During 2009/2010 Council sold 42.43 tonnes of cardboard and 32.8 tonnes of newspaper.

Since the commencement of waste management council has sold 103.43 tonnes of cardboard and 48.91 of paper.

Operating hours of the Kimba Refuse Depot as at 30<sup>th</sup> June 2010 were:

<b>Sunday</b>	<b>8 am – 11 am</b>
<b>Tuesday</b>	<b>8 am – 11 am</b>
<b>Thursday</b>	<b>8 am – 11 am</b>

- **SCHOOL/COMMUNITY LIBRARY :**

**Located:** 69 West Terrace, Kimba. S.A. 5641

Phone: 8627 2221 Fax: 8627 2221

**Opening Times:**

**School Terms:**

Monday	9.00 a.m. – 3.30 p.m.
Tuesday	9.00 a.m. – 5.00 p.m.
Wednesday	9.00 a.m. – 5.00 p.m.
Thursday	9.00 a.m. – 5.00 p.m.
Friday	9.00 a.m. – 5.00 p.m.
Saturday	CLOSED
Sunday	CLOSED
Public Holidays	CLOSED

**School Holidays:**

Monday	CLOSED	
Tuesday	10.15 a.m. – 4.30 p.m.	} Lunch break 12.30-1 pm
Wednesday	10.15 a.m. – 4.30 p.m.	
Thursday	10.15 a.m. – 4.30 p.m.	
Friday	10.15 a.m. – 4.30 p.m.	
Saturday	CLOSED	
Sunday	CLOSED	

- **COMPLAINT/REQUEST PROCEDURE :**

In 2009/2010 202 complaint and request forms were received, consisting of:

• Kimba Pioneer Memorial Village	41
• Public toilets	11
• Dogs/Cats	2
• Roads/Footpaths	71
• Parks, Gardens, Trees	25
• Other (including Institute, Council buildings & supplying footpath gravel)	52

All requests/ complaints were completed as at 30<sup>th</sup> June, 2010.

- **STRATEGIC MANAGEMENT PLAN AND ANNUAL BUSINESS PLAN:**

Council adopted its 2009-2012 Strategic Management Plan in August 2008. The Plan includes a vision, goals and strategies and identifies key issues and projects which will provide for a range of services and facilities while ensuring the ongoing sustainability and prosperity of Kimba. The Plan is supported by a Long-term Financial Plan and an Infrastructure & Asset Management Plan, both of which will be further improved during 2010-11. In particular, the Long-term Financial Plan aims to provide for financing and funding asset maintenance and renewal in an optimum way consistent with projected needs in the Infrastructure & Asset Management Plan.

Council's 2010-11 Annual Business Plan outlines planned services and projects for the financial year ahead and provides clear links between Council's Strategic Management Plan and its 2010-11 Budget. Importantly, the 2010-11 Annual Business Plan provided the community with a progress report on the extent to which Council's objectives for 2009-10 (as set out in the 2009-10 Annual Business Plan) were being attained. Appendix A of this Annual Report sets out the final achievements for 2009-10.

- **FINANCIAL RESULTS FOR 2009-10:**

Council recorded a modest operating surplus of \$79,000 in 2009-10 (i.e. income exceeded expenses by \$79,000). Council is committed to maintaining its long-term financial by achieving at least an ongoing break-even operating result (i.e. income equal to expenses).

The level of Council's net financial liabilities (i.e. total liabilities less financial assets) at 30 June 2010 was negative \$352,000. That is, the level of Council's financial assets exceeded its borrowings and other liabilities at 30 June. But for the early receipt, in June 2010, of Commonwealth Government financial assistance grants otherwise due in 2010-11, the level of net financial liabilities at 30 June 2010 would have been \$69,000. There is considerable scope for Council to make more use of borrowings to cater for any backlog identified in spending required on renewing or replacing infrastructure. At the same time, Council has a prudent policy in place of ensuring that net financial liabilities expressed as a percentage of Council income does not exceed an upper limit of 50 per cent.

Council's audited financial statements for 2009-10 form part of this Annual Report and are included as Appendix H.

- **DEBT LEVELS:**

Traditionally Council's use of debts has been very modest. At 30 June 2010 gross borrowings were \$559,000 off set by cash and investments of \$1,089,000. After taking account of other receivables and payables and excluding the amount of Commonwealth Government financial assistance grants received in advance in June 2009, Council's net financial liabilities at 30 June 2010 was negative \$429,000 i.e. the amount of cash and investments exceeded the Council's total liabilities. Net financial liabilities is a more comprehensive measure of debt and has been adopted by most SA Councils as the key measure of a Council's financial position. The table below sets out actual levels of gross borrowings, net debt and net financial liabilities as at 30 June 2009. Clearly, there is considerable scope for Council to prudently increase its level of borrowings without creating a financial burden on its ongoing operating programs.

	Actual 30/06/09 \$000
Gross borrowings	432
Less: Cash and investments	1,108
<b><u>Equals: Net debt</u></b>	<b>(676)</b>
Add: Trade and other payables	164
Add: Provisions for employee entitlements	71
Less: Trade and other receivables	85
<b><u>Equals: Net financial liabilities</u></b>	<b>(526)</b>

## ***RATE REBATE APPLICATIONS :***

Pursuant to Section 23 (4) of the Local Government (Implementation) Act 1999, Council must provide specific information in relation to the receipt and treatment of rate rebate applications received during 2009/2010.

During the course of the 2009/2010 financial year, Council remitted \$6,390 in rebates.

## ***FREEDOM OF INFORMATION :***

Pursuant to the provisions of Section 131 of the Local Government Act 1999, and the Freedom of Information Act 1991, Council is required to prepare and publish an Information Summary and an Information Statement in relation to its Freedom of Information activities during each financial year.

These two documents have been reproduced as Appendix D and Appendix F to this Annual Report respectively.

## ***COMPETITIVE NEUTRALITY:***

The primary objective of the 'National Competition Policy' is to ensure that local businesses gain an opportunity to compete for the provision of local government business.

Complaints must be received in writing detailing the nature of the complaint and how they believe such activity by the Council is disadvantaging the complainant. The Chief Executive Officer will make an interim determination as to whether the complaint will be investigated internally or by appointing a person from an independent panel established by the Local Government Association.

If the matter is determined internally the complaint is to be referred to the Chief Executive Officer who must determine a position on the matter i.e. within 5 working days from receipt of the complaint:-

- record the complaint in the complaints register
- advise the complainant who will be dealing with the complaint
- provide the complainant with a copy of the policy
- provide the complainant with a copy of the complaints process
- investigate the complaint within 21 working days of receipt of the complaint
- advise the complainant of the result of the investigation and any corrective action taken
- record the outcome in the complaints register

Where a complainant is not satisfied with the advice received, the complaint is to be referred to the panel established by the LGA. The process for handling the review is to mirror the original handling of the complaint. Where the complaint has been addressed through the local government process the complaint is to be referred to the competition commissioner.

The revised clause 7 statement on the application of competition principles to Local Government under the Competition Principles Agreement requires Council to include in its Annual Report, specific information related to significant business activities, competitive neutrality, by-laws and complaints.

In relation to this:

- Council has no Category 1 significant business activities. It does however have a Category 2 business activity in the form of Private Works.
- There has been no change in the application of competitive neutrality since Council's last return.
- Council presently has no by-laws in force, and none have been repealed in the preceding twelve months.
- No complaints about competitive neutrality were received during the preceding twelve months.

## ***E.E.O. & HUMAN RESOURCE MANAGEMENT:***

The Council believes it has a responsibility to all members of its community to create an employment environment which is free of discrimination and which reflects the diversity and needs of the community it serves. The Council is firmly committed to the principle of equal opportunity in employment for all employees and potential employees. Council therefore acknowledges its legal obligations under the Local Government Act and Federal Equal Opportunity laws, in that:

- The SA Equal Opportunity Act makes discrimination unlawful on the grounds of sex, sexuality, marital status, pregnancy, race, physical or intellectual impairment and age in areas of employment, provision of goods and services, advertising, accommodation and clubs and associations. Sexual harassment and victimisation are also unlawful.

- The Local Government Act requires that Council observe general principles of personnel management and develop, implement and review an Equal Employment Opportunity Program.

As part of this program Council has:

- Incorporated the program into the Strategic Plan.
- Consulted the Council's CEO/Workplace representatives.
- Ensured that recruitment, selection, promotion, transfer and training are based solely on the merit principle. This means that selection is based on skills, knowledge, qualifications and experience (including community experience) relevant to the job or situation.
- Appointed Mr. Daryl Cearns in the position of EEO (Equal Employment Opportunity) Officer.
- Reviewed existing training programs.
- Ensured that services provided to residents will be delivered in a fair and equitable manner.
- Provided all new and existing employees with EEO awareness training and any other training relevant to their position or responsibilities.
- Ensured that all employees have received copies of the EEO policy.

The overall responsibility for monitoring the effectiveness of this policy and for implementing an ongoing EEO program is vested in the Chief Executive Officer.

## ***REGIONAL SUBSIDIARIES :***

Council currently has two regional subsidiaries that fall within the provisions of Section 43 of the Local Government Act 1999.

These are:

- Eyre Regional Development Board (attachment H)
- Eyre Peninsula Local Government Association (attachment I)

Both of these regional subsidiaries produce their own individual annual reports. Clause 28 of Schedule 2 of the Local Government Act 1999, provides that each constituent Council must incorporate the annual report of each regional subsidiary into its own Annual Report. These two documents are available for inspection at the Council office.

## ***FINANCIAL STATEMENTS :***

Pursuant to the provisions of Schedule 4 of the Local Government Act 1999, Council's Audited Financial Statements for the 2009/2010 financial year form part of this annual report and is included as Appendix G.

# ***CONFIDENTIALITY PROVISIONS :***

Pursuant to the provisions of Section 90 (2) of the Local Government Act 1999, a Council or Council Committee may order that the public be excluded from attendance at a meeting in order to receive, consider or discuss a matter confidentially. Section 91 (7) of the Local Government Act 1999 provides that a Council may keep a document or minutes of such consideration, review or discussion confidential.

During the 2008/2009 financial year, Section 90 (2) provisions of the Local Government Act 1999 were not utilised.

Council went into Camera once during the 2009/2010 financial year.

# ***SENIOR OFFICER REMUNERATION :***

**C.E.O. (Daryl Cearns commenced 12/7/04)** ..... **Level 5 Year 2 Senior Officers stream**  
..... **LG Superannuation Scheme 9% of salary**  
..... **Subsidised House Rental**  
..... **Telephone Rental**  
..... **Use of administration vehicle**  
..... **Membership professional body**

**Manager Administration & Finance (Deb Larwood)** ..... **Level 2 Year 3 Senior Officers Stream**  
..... **LG Superannuation Scheme 9% of salary**  
..... **Telephone rental subsidy**  
..... **Membership professional body**

**Works Manager (Michael Inglis)** ..... **Level 3 Year 3 Senior Officers stream**  
..... **LG Superannuation Scheme 9% of Salary**  
..... **Telephone Rental**  
..... **Use of vehicle**  
..... **Membership professional body**

# APPENDIX A –

## STRATEGIC DIRECTIONS, ACHIEVEMENTS 2009/10

Council's 2015 Community Vision document sets out six major goals that underpin the way forward for Council. These are:

- Lifestyle and wellbeing
- Employment, Economic Development and Tourism
- Environment
- Assets and Infrastructure
- Governance
- Sport, Recreation and Culture

The goals in the Strategic Plan contain several strategies which have been kept deliberately broad so that Council can generally operate without regularly changing its six main goals. However, Council will, from time to time, change its focus for a specified period and still remain within its goals.

During discussions for the preparation of Council's 2007-2012 Strategic Directions document the following were highlighted as focus areas that should be pursued during the next 3 years:

Preparation of a stormwater and wastewater re-use plan for the township of Kimba	Wastewater re-use system completed during 2009/10. Stormwater catchment plan to commence during 2010/11. Both schemes have received funding assistance through joint applications with the LGA of SA to the Federal Government.
Construction of a new Council chamber/community meeting room so the old Chamber can be developed for record keeping purposes to meet legislative requirements	New chamber/community meeting room and upgrade administration office completed during 2009/10.
Add a second bedroom to unit 13 at Kimba Pioneer Memorial Village (previously owned by South Australian Housing Trust)	Council agreed not to proceed with conversion because of cost and need.
Finish construction of Council's portion of the Kimba-Cowell and the Buckleboo Auslink roads	Both roads completed during 2009/10.
Further development of Memorial Gardens	New shelter constructed and gardens upgrade with funding assistance from RLCIP
Carry out a feasibility study on land purchased in 2007/2008 for possible re-zoning as residential land	Section 224 (old Rodeo ground) rezoned to residential as part of Council Better Development Plan process. Waiting on Ministerial approval.

Work with mining companies to maximize benefits for the Kimba District if mines proceed to production stage	Assist Ironclad mining where possible towards to possible start up of the Wilcherry Hill Iron Ore deposit.
Continue improvement of waste management systems and seek recognition for works already achieved	Ongoing work towards improvement of Refuse Tip site and improvements to the collection of and disposal of recyclable materials.
Promote tourism in the Kimba district, including the continuation of underwriting costs for the Visitor Information Outlet	Council continued to promote tourism and underwrite costs of V.I.O. (transferred to the Council office on July 1 <sup>st</sup> 2010.
Continue to seek grant funds to enable employment opportunities	Applications for road and community project grand funding made where appropriate.
Commence implementation of the long term Recreation Reserve Plan	Stage 1 completed and stage 2 progressing. Assistance from RCIF.
Assist sporting clubs to develop a new sporting complex that includes clubrooms and playing courts	New playing courts completed and new sporting complex to be completed during 2010/11.
Develop long term Financial and Asset Management Plans	Both plans to be reviewed and updated during 2010/11

## ACHIEVEMENTS 2009/2010

All of the items listed for 2009/2010 were part of the Budget and Annual Business Plan.

Achievements	Achieved Yes/No	Comments
Purchase new Grader with delivery scheduled late March.	Yes	Delivery taken in May.
Implementation of a Wastewater Re-use Management System.	Yes	Water tested and due to be used in summer 2010-11.
Complete Stage 2 of Administration Building Renovations – final rendering in April.	Yes	Building Renovations completed in May. Painting of interior to be undertaken in 2010-11 to complete renovations.
Completion of Stage 1 at the Recreation Reserve.	Yes	Completed with Stage 2 to be commenced in 2010-11.
Purchase skid steer.	Yes	Has proven to be a great asset to Council.
Conversion of Fleetliner to an interchange	Yes	Conversion has allowed this item of plant to be utilized for firefighting purposes.
Completion of infrastructure for Ellis Drive Subdivision.	Yes	All infrastructure in place.
Upgrade of Council Vehicles.	Yes	Two new works utes were purchased and the Works Managers vehicle replaced.
Re-sheeting of 10km's of Rural Roads.	Yes	As part of Council's infrastructure and asset management plan including patching.
Sub-division of KPMV Land.	Yes	Three out of four blocks were sold in March.
Design of Buckleboo Road intersections & implementation	Yes	Completed to improve safety.
Continued beautification of Memorial Gardens with the erection of a new shelter.	Yes	The new shelter has proven to be very popular with both tourists and local residents.
Upgrades to the Institute to be completed in May.	Yes	Completed late May with the installation of a new access ramp.
Footways maintenance	Yes	Ongoing beautification of town streets.
Replace kerbing and paving of a portion of South Tce adjacent to Kimba IGA	No	Scheduled for 2010-11. Increased works program meant this item was deferred.
Maintain Parks & Reserves including continual upgrade of "Gums" and Upgrading of traffic islands on West Tce.	Yes	Ongoing.
Undertake feasibility study of Section 224 of Solomon for development.	Yes	Feasibility study completed with tenders for the development of the site to be called for in 2010-11.
Continue upgrade of KPMV Units – including 2 kitchens and 2 verandas.	Yes	Completed with further upgraded to be undertaken in line with maintenance program in 2010-11.
Preparation for Rural Property Addressing.	Yes	Preparation well underway to prepare for the 2011 implementation.
Installation of Aerodrome GPS System in partnership with the Federal & State Govt.	No	Awaiting final report with installation of 2 illuminated wind indicator poles to be completed this financial year.

# **APPENDIX B –**

## **REGISTERS & CODES OF CONDUCT & PRACTICE :**

### **REGISTERS & PLANS**

- of Interest – Elected Members
- of Interest – Senior Officers
- of Allowances and Benefits
- of Community Lands
- of Public Roads
- of Remuneration, Salaries and Benefits
- of Fees and Charges
- of Campaign Donation Returns
- of Development Applications
- of Requests & Complaints
- of Land, Contracts, Leases and Tenancies
- Corporate Plan
- Strategic Management Plans
- Community Land Management Plans

### **STATUTORY POLICIES**

- Public Consultation Policy
- Internal Review of Council Decisions
- Order Making Policy
- Code of Conduct – Elected Members
- Code of Conduct & Contract – Employees
- Fair Treatment Policy
- Risk Management Policy
- Access to Council meetings, Council committees & council documents code of practice.
- Building Inspection Policy
- Caretakers Policy
- Aerodrome Management Policy
- Whistleblowers Policy
- **GENERAL POLICIES**
- Culvert Policy
- Depreciation Policy
- Tree Management Policy
- Principles & standards for the provision of community Information Services
- Bird Culling Policy
- Vehicle usage & reimbursement for Council's Presiding Member Policy
- 'Out & About' Community Bus Policy & Procedure
- Refuse Management Policy
- Procedure for requests for Council Documents by Elected Members
- Various Other OHS&W Policies included in the OHS&W Policy Manual
- Various Terms of Reference – Council Committees
- Policy Manual
- Contracts, Tendering and Purchasing Policy
- Code of Practice – Access to Council Meetings and Documents
- Confidentiality & Use of Council Resources Agreement
- Rating Policy
- Safe Environment Policy
- Internal Control (Accounting) Policy
- Records Management Policy
- Election Signs Policy
- Members Training & Development Policy
- Voters Roll

# APPENDIX C –

## NATURAL RESOURCE MANAGEMENT:

*The following information has been supplied by EPNRM.*

### EYRE PENINSULA NATURAL RESOURCES MANAGEMENT BOARD

- The Eyre Peninsula Natural Resources Management Board promotes community objectives by working to achieve a healthy environment that is based on sustainable use of the region's natural resources, supported by a strong economy and a vibrant community.
- The State Natural Resources Management Plan, regional NRM Plans and formation of the 8 NRM Boards and NRM Council are requirements of the *Natural Resources Management Act 2004* (NRM Act). The NRM Act provides the framework for all natural resources management initiatives, including NRM Plans, NRM Levies and EPNRM activities.
- The NRM Levy is the name for contributions that South Australian ratepayers used to make for the former Catchment Water Management Boards and Animal and Plant Control boards.
- The NRM Levy funds vital natural resources management projects, in the fields of salinity, water resources management, protection of water quality, wetlands management, sustainable water use, land management, pest management, biodiversity, coast and marine, monitoring and evaluation and community education.
- Local Government plays a crucial role in this process by collecting a regional NRM levy on all rateable properties on behalf of EPNRM.
- The levy will be used to assist in the development of water management plans to address water quality and water sustainability, groundwater investigations, regional pest plant and animal control, pest risk assessments and land management issues. For example, EPNRM has given Kimba District Council a \$5000 grant for its project to assess opportunities for re-using stormwater and wastewater and is working with the council to address environmental issues caused by stormwater.  
EPNRM has staff based at six locations around the region, including Cleve, Whyalla and Port Lincoln.

### ***Frequently asked questions:***

#### **What is the NRM Levy?**

The Natural Resources Management (NRM) Levy is a State Government initiative under the *Natural Resources Management Act 2004*. The Levy is charged through council rates notices and provides additional funding to help manage natural resources such as soils, water, coasts and marine environments and to control pest plants and animals.

#### **Who pays the levy?**

All council ratepayers in this region pay the regional NRM levy along with those that have a water licence.

#### **How often is the levy set?**

The levy is set annually.

### **Who collects the levy?**

Local councils, for the land based levy, and collect the levy from ratepayers and licence holders before forwarding it to EPNRM. The Department of Water, Land and Biodiversity collects the water based levy\*,

*\*for those who receive both a council rate notice and a water license notice – the NRM Levy will appear in both instances. You are not paying the same levy twice. You are, in fact, paying the 'land based' contribution and the 'water based' contribution, because you rely on the future sustainability of both these natural resources.*

### **Who do I contact for more information about the levy?**

Your local council is able to answer questions relating to the value of the levy itself or your levy payment. This includes the queries regarding contiguous properties or single farm enterprises and pensioner concessions. EPNRM can answer questions about how the levy money is spent.

## **APPENDIX D –**

### **F.O.I. INFORMATION SUMMARY :**

The District Council of Kimba publishes this Information Summary in accordance with the requirements of the Freedom of Information Act 1991 as amended.

#### **Policy and Administrative Documents**

The District Council of Kimba's policy and administrative documents are as follows:

- Ordinary Council Meeting Agendas
- Ordinary Council Meeting Minutes
- The Policy Manual
- The Budget Statements
- Audited Financial Statements
- Council By-Laws
- The Annual Report
- Assessment Records
- Kimba Supplementary Development Plan

These documents are available for public inspection at the Council Office between 9.00 a.m. and 5.00 p.m. Monday to Friday. Members of the public may also purchase copies of these documents from the Freedom of Information Officer.

#### **Information Statement**

The District Council of Kimba publishes an Information Statement on its requirements under the Freedom of Information Act and a copy is available from the Council Office.

#### **Certificates Issued Under Section 9 (1a)**

No Certificates relating to Freedom of Information were issued under Section 9 (1a) of the Freedom of Information Act 1991 in the 12 months to 30 June 2010.

# APPENDIX E –



*District Council of Kimba*

*Established 1924*

## 6.1.2 EMPLOYEES CODE OF CONDUCT

**Reviewed and Re-adopted by the  
District Council of Kimba  
at its meeting on  
Wednesday 9<sup>TH</sup> September, 2009.**

## **1.0 Background**

This Code of Conduct is a public declaration of the principles of good conduct and standards of behaviour that the District Council of Kimba has decided its stakeholders could reasonably expect of Council employees to demonstrate in the performance of their duties and functions.

This Code has been developed, as required by the Local Government Act 1999, in consultation with employees and the relevant registered industrial association representing the interests of Council employees.

The standards in this Code of Conduct are in addition to any statutory requirements of the Local Government Act 1999 or any other relevant Act or Regulation.

## **2.0 Statement of the General Duties of Council Employees**

The general duty of Council employees is to act honestly and with reasonable care and diligence in the performance and discharge of their functions and duties. Council employees must not make improper use of information acquired or make improper use of their position as an employee of Council.

Appendix One to this Code of Conduct is an extract from Chapter 7 Part 4 of the Local Government Act 1999, dealing with Conduct of Employees.

## **3.0 Statement of Commitment**

Employees of the District Council of Kimba are committed to discharging their duties conscientiously and to the best of their ability.

In the performance of their duties they will act with honesty and integrity and generally conduct themselves in a manner which generates community trust and confidence in them as individuals, and enhances the role and image of the Council and Local Government generally.

In addition to all legislative requirements, employees of the District Council of Kimba recognise the requirements of this Code of Conduct as the standards that will be adopted in the performance of their functions and duties.

## **4.0 Principles of this Code of Conduct**

- 4.1 Employees of the District Council of Kimba must act in a fair, honest and proper manner according to the law. This includes, but is by no means limited to: -
  - Understanding and giving proper consideration to legal requirements;
  - Reasonable, just and non discriminatory behaviour in all aspects of carrying out their roles and responsibilities;
  - Actions to be undertaken in good faith and not for improper or ulterior motives;
  - Behaviour that maintains and enhances the image of the Council and does not reflect adversely on the Council;
  - Impartiality in implementing Council decisions or when exercising delegated authority.
- 4.2 Council employees must act with reasonable care and be diligent in the performance of their duties and functions. This includes: -
  - Carrying out lawful policies, decisions and practices of Council in a professional manner;
  - Respect for decisions of the Council;
  - Being aware of the effectiveness and efficiency of activities and service delivery for which they are responsible or contribute;
  - The proper and responsible use of Council resources

- 4.3 Council employees must be fair and honest in their dealings with individuals and organisations and behave in a manner which facilitates constructive communication between the Council, other employees and the community. This includes: -
- Honest and fair dealing with all members of the community;
  - Courteous and sensitive behavior that does not discriminate against people;
  - Awareness and disclosure of any situation that may create a tension between their public and private roles;
  - Respect for electors opinions and property;
  - Prevention of misuse of an employee's position to gain an advantage for themselves or others.
- When representing Council in the community: -
- Provide an accurate and fair representation of Council decisions;
  - Conduct themselves in a manner that will not reflect unfavourably on the Council.
- 4.4 Council Employees and Members will seek to achieve a team approach in an environment of mutual respect, trust, and acceptance of their different roles in achieving the Council's objectives. This may include: -
- Mature and constructive working relationships based on mutual trust and respect;
  - Conduct of the relationship with courtesy and respect;
  - Acceptance and respect for their different but complementary roles in achieving the Council's objectives;
  - Respect for Council Members' roles in policy and planning and the employees' role in providing professional opinion, guidance and expertise;
  - Agreed, between the CEO and Council, communication processes regarding access by Council Members to employees;
  - Prevention of the misuse of their position to influence individual Elected Members to gain an advantage for themselves or others.
- 4.5 Council employees will establish a working relationship with fellow employees that recognises and respects the diversity of opinion and achieves the best possible outcomes for the community. This may include: -
- Conduct of the relationship with courtesy and respect;
  - Behaviour that seeks to establish mature and constructive working relationships;
  - The right of all points of view to be heard and considered;
- 4.6 Information obtained by an Employee in the course of his or her duties and functions is respected and used in a careful and prudent manner. For example: -
- Information obtained by an Employee as a result of his or her role is not to be used for any purpose other than Council business;
  - Not make comments to the media unless instructed by the Chief Executive Officer to do so;
  - Information given in relation to the Council or Council decisions should be accurate and not be a misuse of information;
  - Respect for and maintenance of confidentiality.

## **5.0 Compliance with this Code of Conduct**

Questions of compliance with this Code of Conduct raised by Council Members, other staff or the community should, as far as practical, be made in writing and will be considered by the Chief Executive Officer or his/her nominee

Employees are entitled to representation in the consideration of a question of non-compliance against them, and investigation and management of the matter will have regard to the principles of fairness, equity and natural justice.

Investigations undertaken regarding compliance with the Code will be kept confidential.

The Chief Executive Officer has responsibility for ensuring compliance with the Code occurs.

The consideration of questions raised regarding compliance with the code by the Chief Executive Officer should be raised (in writing) with the Presiding Member, with Council to address the matter. Principles of fairness, equity and natural justice will apply and the matter will be handled confidentially.

## 6.0 Availability of this Code of Conduct

The public may inspect a copy of the Code, without charge, at the offices of the Council during normal office hours, and may obtain a copy for a fee fixed by the Council, if any. Further enquiries in relation to the Code should be directed to the Chief Executive Officer, telephone 8627 2026.

## 7.0 Review

The Council is required to review this Code of Conduct within twelve months of the completion of each General Election. To ensure that the principle of open Government is being applied in the proper manner, it is anticipated that an annual review of the code will take place in December of each year. However, Council has the right to review this Code at any time, if considered desirable.

Council will take reasonable steps to consult with employees and the relevant registered industrial association when revising this Code of Conduct.

## 8.0 Adoption of the Code

This Code of Conduct for Employees of Council was reviewed and re-adopted by the Council at its Ordinary meeting on Wednesday 8<sup>th</sup> August, 2007.

## Appendix One:

### COUNCIL STAFF

#### PART 4 CONDUCT OF EMPLOYEES

#### DIVISION 1 - GENERAL DUTY AND CODE OF CONDUCT

##### Interpretation

108. In this Division

"**employee**" of a council includes a person working for the council on a temporary basis;

"**registered industrial association**" means an industrial association or organisation registered under a law of the State or of the Commonwealth.

##### General duty

109. (1) An employee of a council must at all times act honestly in the performance of official duties.

(2) An employee of a council must at all times act with reasonable care and diligence in the performance of official duties.

##### Code of conduct

110. (1) A council must prepare and adopt a code of (1) conduct to be observed by the employees of the Council.

(2) A council must, within 12 months after each general election of the council, complete (and, as appropriate, implement) a review of its code of conduct under this section.

(3) A council may at any time alter its code of conduct, or substitute a new code of conduct.

(4) A code of conduct must not diminish a right or employment condition under an Act, award, industrial agreement or contract of employment.

(5) A council must take reasonable steps to consult with its employees and with any registered industrial association that represents the interests of employees of the council when preparing or revising its code of conduct under this section.

- (6) A person is entitled to inspect (without charge) the code of conduct of a council at the principal office of the council during ordinary office hours.
- (7) A person is entitled, on payment of a fee fixed by the council, to a copy of the code of conduct of a council.
- (8) An employee of the council must comply with the code of conduct.

## DIVISION 2 - REGISTER OF INTERESTS

### Application of Division

111. (1) This Division applies to

- (a) the chief executive officer of a council; and
- (b) any other officer, or any other officer of a class, declared by a council to be subject to the operation of this Division.

### Interpretation

112. In this Division

"prescribed officer" means an officer within the ambit of a declaration under section 111(b);

"Register" means a Register of Interests kept for the purposes of this Division;

"return period", in relation to an ordinary return of a person, means

- (a) in the case of a person whose last return was a primary return, the period between the date of the primary return and 30 June next following; and
- (b) in the case of any other person, the period of 12 months expiring on 30 June on or within 60 days after which the ordinary return is required to be submitted.

### Lodging of primary returns

113. Each person to whom this Division applies must, within 30 days after appointment (not being a reappointment), submit a primary return

- (a) in the case of the chief executive officer, to the principal member of the council;
- (b) in the case of a prescribed officer, to the chief executive officer.

### Lodging of ordinary returns

114. (1) Each person to whom this Division applies must, on or within 60 days after 30 June in each year, submit an ordinary return

- (a) in the case of the chief executive officer, to the principal member of the council;
- (b) in the case of a prescribed officer, to the chief executive officer.

### Form and content of returns

115. (1) A return must be in the prescribed form and contain the prescribed information.

(2) A person who has submitted a return under this Division may at any time submit a change or variation in the information appearing on the Register in respect of the person or a member of his or her family.

### Register of Interests

116. (1) The chief executive officer must maintain a Register of Interests and must cause to be entered in the Register all information furnished pursuant to this Division (including by the chief executive officer).

- (2) If a person to whom this Division applies (other than the chief executive officer) fails to submit a return to the chief executive officer within the time allowed by this Division, the chief executive officer must as soon as practicable notify the person, in writing, of that fact.

#### Provision of false information

- 117.** A person who submits a return under this Division that is to the knowledge of the officer false or misleading in a material particular (whether by reason of information included in or omitted from the return) is guilty of an offence.

Maximum penalty: \$10,000.

#### Inspection of Register

- 118.** The chief executive officer must, at the request of a member of the council, permit the member to inspect the Register.

#### Restrictions on disclosure

- 119.** (1) A person must not disclose to any other person any information furnished pursuant to this Division unless the disclosure

- (a) is necessary for the purposes of the preparation or use of the Register by the chief executive officer; or
- (b) is made at a meeting of the council, a council committee or a subsidiary of the council.

Maximum penalty: \$10,000.

- (2) Despite any other provision of this Act

- (a) the public must be excluded from attendance at any part of a meeting of the council, a council committee or a subsidiary of the council where information is disclosed under subsection (1)(b); and
- (b) any part of the minutes of a meeting of the council, a council committee or a subsidiary of the council which contains information disclosed under subsection (1)(b) is not available for public inspection under this Act.

### DIVISION 3 - CONFLICT OF INTEREST

#### Conflict of interest

- 120.** (1) The chief executive officer of a council who has an interest in a matter in relation to which he or she is required or authorised to act in the course of official duties

- (a) must disclose the interest to the council; and
- (b) must not, unless the council otherwise determines during a council meeting that is open to the public, act in relation to the matter.

Maximum penalty: \$5,000.

- (2) An employee of a council (other than the chief executive officer) who has an interest in a matter in relation to which he or she is required or authorised to act in the course of official duties

- (a) must disclose the interest to the chief executive officer; and
- (b) must not, unless the chief executive officer otherwise determines, act in relation to the matter.

Maximum penalty: \$5,000.

- (3) It is a defence to a charge for an offence against subsection (1) or (2) to prove that the defendant was, at the time of the alleged offence, unaware of the interest.

- (4) If an employee is entitled to act in relation to a matter by virtue of subsection (2)(b) and the employee is providing advice or making recommendations to the council or a council committee on the matter, the employee must also disclose the relevant interest to the council or council committee.

Maximum penalty: \$5,000.

(5) An employee has an interest in a matter if the employee, or a person with whom the employee is closely associated, would, if the employee acted in a particular manner in relation to the matter, receive or have a reasonable expectation of receiving a direct or indirect pecuniary benefit or a non-pecuniary benefit or suffer or have a reasonable expectation of suffering a direct or indirect pecuniary detriment or a non-pecuniary detriment.

(6) A person is closely associated with an employee of a council

- (a) if that person is a body corporate of which the employee is a director or a member of the governing body; or
- (b) if that person is a proprietary company in which the employee is a shareholder; or
- (c) if that person is a beneficiary under a trust or an object of a discretionary trust of which the employee is a trustee; or
- (d) if that person is a partner of the employee; or
- (e) if that person is the employer<sup>1</sup> or an employee of the employee; or
- (f) if that person is a person from whom the employee has received or might reasonably be expected to receive a fee, commission or other reward for providing professional or other services<sup>1</sup>; or
- (g) if that person is a relative of the employee.

[<sup>1</sup> Employment with the council is to be disregarded.]

(7) However, an employee, or a person closely associated with an employee, will not be regarded as having an interest in a matter

- (a) by virtue only of the fact that the employee or person
  - (i) is a ratepayer, elector or resident in the area of the council; or
  - (ii) is a member of a non-profit association, other than where the employee or person is a member of the governing body of the association or organisation; or
- (b) in a prescribed circumstance.

(8) In this section

**"employee"** of a council includes

- (a) a consultant engaged by the council; and
- (b) a person working for the council on a temporary basis;

**"non-profit association"** means a body (whether corporate or unincorporate)

- (a) that does not have as its principal object or one of its principal objects the carrying on of a trade or the making of a profit; and
- (b) that is so constituted that its profits (if any) must be applied towards the purposes for which it is established and may not be distributed to its members,

and includes the LGA.

#### **DIVISION 4 - PROTECTION FROM PERSONAL LIABILITY**

##### **Protection from personal liability**

121. (1) No civil liability attaches to an employee of a council for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of powers, functions or duties under this or other Acts.

(2) A liability that would, but for this section, attach to an employee of a council attaches instead to the council.

# EMPLOYEES CODE OF CONDUCT CONTRACT

All District Council of Kimba employees shall:-

- \* respect their fellow employees right to a harassment free work environment
- \* serve in the best interests of the Council and the community
- \* be dedicated to the highest ideals of integrity in order to gain the respect and confidence of the elected members, employers and the public
- \* abide by the policies set by Council
- \* maintain a constructive creative and practical attitude towards Council affairs
- \* always aim to continually improve in your ability and competence
- \* refrain from circumstances which lead to criticism or derogatory statements concerning the competence or behaviour of a fellow employee, especially outside the place of employment
- \* when charged with the responsibility of personnel, handle all matters on the basis of merit and fairness
- \* seek no favour believing that personal glorification profit secured by confidential information or misuse of public time is dishonest
- \* take all reasonable care for your own health and safety and that of others whilst at work
- \* obey all reasonable instruction provided by the relevant supervisor

**Employee name:** \_\_\_\_\_

**Employee signature:** \_\_\_\_\_

**Witness name:** \_\_\_\_\_

**Witness signature:** \_\_\_\_\_

**Date:**                    /        /

# APPENDIX F –



*District Council of Kimba*

*Established 1924*

## **3.7 PUBLIC CONSULTATION POLICY**

**Statutory Policy**

Reviewed by the District Council of Kimba  
at its meeting on  
Wednesday 9<sup>th</sup> April, 2009

## DOCUMENT APPROVAL

This document has been endorsed and approved for use by:

\_\_\_\_\_

\_\_\_\_\_

Daryl Cearns  
CEO District Council Kimba

Date

### Document Version Control

<b>Document Name:</b>	3.7 Public Consultation Policy
<b>Document Status:</b>	
<b>Version Number:</b>	
<b>Author:</b>	Daryl Cearns, CEO
<b>Authorised By</b>	Daryl Cearns, CEO

### Change History

Version	Issue Date	Author	Reasons for Change
	13/1/2010	D. Cearns	

## **1.0 Introduction**

Section 50 of the Local Government Act 1999 (the Act) provides that a Council must prepare and adopt a Public Consultation Policy, which sets out the procedure that the Council will follow in cases where the Act requires Council to follow its public consultation policy. This policy addresses the key elements of both communications and consultation. Communication involves providing meaningful information in a timely and accessible manner, and consultation, a two-way process, provides opportunities to clarify information raise issues and discuss ideas, options and views.

## **2.0 Purpose**

The purpose of this Policy is to set out the ways in which the community can be involved in Governance and decision making, through an effective public consultation process, therefore meeting the requirements of the Act. Active participation in consultation opportunities will assist both the community and the Council in creating an awareness of issues in future policy formulation, as well as the numerous administrative and governance decisions required in the effective operation and management of the District Council of Kimba.

This policy confirms the District Council of Kimba's commitment to open, accountable and responsive decision making, facilitates effective consultation with the community, and encourages community involvement, through partnerships, in planning and decision-making. It sets out the steps Council will take in relation to public consultation, to ensure that appropriate and cost effective methods are used to inform and involve the community and key stakeholders relevant to the specific circumstances and consultation topics specified within the Act.

## **3.0 Objectives**

The objectives of this policy are: -

- To promote positive relations between the Council and the community;
- To seek and take account of the views, issues and aspirations expressed by the community and other stakeholders as required by the Act;
- To pursue cost effective means of seeking and receiving feedback, as well as providing information to the community;
- To give due and appropriate consideration to feedback received from consultation in conjunction with implications and outcomes, especially in respect of budget commitments, and other legislative constraints and considerations'
- To recognise that different issues may require different forms of consultation.

## **4.0 Principles**

This policy is underpinned by the following principles, which are believed to be central to effective public consultation. The Council will:

- Identify potential stakeholders in each specific circumstance;
- Ensure information is easily understood and accessible to identify stakeholders, and include contact details for obtaining further information in all communication;
- Define the framework of the consultation process for each specific topic;
- Listen and respond to community views in a balanced way, taking into account all submissions;
- Promote decision-making which is open, transparent, responsive and accountable to the community;
- Keep records and provide feedback about the reasons for decisions, where relevant;
- Review and evaluate this public consultation policy to ensure on-going improvement in the way it involves the community and its statutory decision making process.

## **5.0 Procedures**

The following process will be undertaken by the Council to fulfill the requirements of this policy: -

- The Council will identify a range of options available to it, to communicate information to a range of interested persons (including the general public) and invite submissions;
- Where the Council is required (pursuant to the Act) to consult with respect to
  - Code of practice – access to meetings and documents;
  - Strategic management plans;
  - Community land;
  - Roads – trees;
  - Passing By-Laws;
  - Power to make orders;

- Principal office opening hours;
- Commercial activities – (prudential requirements)

The Council as a minimum, will publish a notice in the Eyre Peninsula Tribune newspaper, describing the matter for which public consultation is required, and inviting interested persons to make written submissions to the Council within a period being at least 28 days from the date of the notice;

- Where, in the opinion of Council it is expedient to consider minor issues relating to such items as (by way of example):
  - Permits to hold a fair / stall on Council road reserve, park lands, etc;
  - Private landscaping of road reserve in front of an individual premises (including small Scale tree / shrub planting);
  - Permission to lay 'individual' water pipe under a Council roadway.

Council will refer to appropriate policies and where no such policy exists, Council will consult with the adjoining / adjacent landowners prior to a decision.

- In addition to the above, other options which the Council may choose to utilise to communicate information and invite submissions, include :-
  - A notice in The Advertiser;
  - Letter drops to residences, owners and occupiers (where appropriate);
  - Telephone access line and/or the Internet;
  - Media releases to Radio, Television and the print media;
  - Letters to stakeholders;

Any step taken by the Council in addition to the minimum requirement set out above, will be at the absolute discretion of the Council, and dependent upon the particular topic or issue under consideration, the resources available to the Council, and the level of interest the topic or issue is likely to generate.

## **6.0 Roles and Responsibilities**

This policy will apply to Council Elected Members, Staff, contractors, agents and consultants of the Council.

The Chief Executive Officer of the Council is responsible for: -

- Implementation of this policy;
- Reporting on the Council's success in meeting the objectives of this policy;
- Reporting on the review and evaluation of this policy.

## **7.0 Alteration or Substitution of Policy**

Any alteration or substitution of this policy with a new policy will require public consultation, unless the Council determines that the alteration or substitution is only a minor significance and would not attract little or no community interest.

## **8.0 Public Availability of Policy**

The public may inspect a copy of the Policy, without charge, at the offices of the Council during normal office hours, and may obtain a copy for a fee fixed by the Council, if any. Further enquiries in relation to the Code should be directed to the Chief Executive Officer, telephone 8627 2026.

## **9.0 Review of Policy**

The Council is required under the Local Government Act 1999 to review this policy every twelve months, and it is envisaged that this will take place in May of each year.

## **10.0 Adoption of the Procedure**

This Public Consultation Policy was reviewed by the Council in April, 2008.

# **APPENDIX G –**

## **F.O.I. INFORMATION STATEMENT:**

The District Council of Kimba publishes this Information Statement in accordance with the requirements of Section 65r of the Local Government Act 1934, Section 131 of the Local Government Act 1999, and Section 9 of the Freedom of Information Act 1991.

Council is pleased to comply with the legislation and welcomes inquiries. An updated information Statement will be published at least once every 12 months.

### **1.0 STRUCTURE & FUNCTIONS OF THE COUNCIL :**

#### **1.1 Full Council**

Full Council, consisting of seven (7) Area Councillors including the Mayor, is the decision making body on all policy matters. Ordinary meetings of the full Council are held on the second Wednesday of every month, commencing at 2.00 pm. Members of the public are welcome to attend.

#### **1.2 Committees & Advisory Groups**

Committees and Advisory Groups have been established by Council to discuss/administer Council and Community business. These groups meet as required, and members of the public are welcome to attend. These Committees and Advisory Groups are:

- DCK Aerodrome Management Committee
- DCK Australia Day & Other State Awards Selection Committee
- DCK Recreation Reserve Advisory Committee
- DCK Tree Advisory Committee
- DCK Bushfire Prevention Advisory Committee
- E.E.P. Building Fire Safety Committee
- DCK Tourism Committee
- DCK Audit Committee
- DCK O.H.S. & W. Committee

#### **1.3 Agendas and Minutes**

Agendas of all full Council meetings are placed on display no less than three days prior to those meetings. Minutes of the meetings are placed on display within five days of the meeting.

#### **1.4 Delegations**

The Chief Executive Officer and other Officers have delegated authority from Council to make decisions on a number of specified administrative and policy matters. These delegations are listed in the Policy Manual and are reviewed annually by Council, in keeping with the legislative requirements:

- To determine policies to be applied by Council in exercising its discretionary powers;
- To determine the type, range and scope of projects to be undertaken by the Council; and
- To develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council.

The Council makes the decisions which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken, and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

## **2.0 SERVICES FOR THE COMMUNITY :**

Full Council makes decisions on policy issues relating to services that are provided by Council for members of the public.

### **Summary of Services:**

#### Council provides and maintains:

- Roads, Footpaths, Kerbing
- Traffic Control, Cycle and Walking Tracks
- Community Transport
- Street lighting, Car Parks
- Street Sweeping, Litter Bins
- Garbage Collection, Public Toilets
- Ovals, Reserves and Libraries
- Television Retransmission
- Cemetery
- Septic Tank/Effluent system

#### Council Conducts:

- Immunisation and Health Programs
- Citizenship Ceremonies

#### Council Inspects and Licenses:

- Food Premises, Sanitary Condition of Buildings
- Outdoor Signage
- Fundraising events
- Aerodrome

#### Council Administers:

- Parking, Litter and Signs
- Planning and Building
- Dog Registering & Control
- Fire Prevention
- Tourism information/promotion

## **3.0 PUBLIC PARTICIPATION :**

### **3.1 Council Meetings**

Members of the public have a number of opportunities to put forward their views on particular issues before Council. These are:

- (1) Deputations - with the permission of the Mayor, a member of the public can address the Council, a Committee or an Advisory Group personally or on behalf of a group of residents.
- (2) Presentations to Council - with prior notification and arrangement with the Mayor, a member of the public can address the Council on any issue relevant to Council.
- (3) Petitions - written petitions can be addressed to the Council on any issues within the Council's jurisdiction.
- (4) Written Requests - a member of the public can write to the Council on any Council policy, activity or service.
- (5) Elected Members - members of the public can contact their Elected Members of Council to discuss any issue relevant to Council.

### **3.2 Community Consultation**

The District Council of Kimba regularly consults with local residents and ratepayers on particular issues that affect their neighborhood. Examples of such situations include:

- (1) Public Consultation and request for submissions on significant issues.
- (2) Meetings of Electors - all residents and electors are eligible to attend meetings.
- (3) Residents are notified of some Development Applications requiring the approval of Council. When an application is publicly notified, residents have the opportunity to both write to Council expressing their view of the application, and to subsequently personally address the Council before a decision is made.

#### **4.0 ACCESS TO COUNCIL DOCUMENTS:**

##### **4.1 Documents Available for Inspection**

The following documents are available for public inspection at the Council Offices free of charge:

Council Agendas  
Council Minutes  
The Policy Manual  
Assessment Records  
Development Application Register  
Register of Elected Members Allowances & Benefits  
Registers of Employees Salaries, Wages & Benefits  
Register of Fees and Charges Levied by Council

Members of the public may purchase copies of these documents and the charges are:

The Budget Statements	\$ 6.00
The Strategic Plan	\$ 6.00
Annual Financial Accounts	\$ 6.00
The Annual Report	\$ 6.00
Supplementary Development Plan	\$22.00
Voters Roll	\$ 6.00

\*\* Those items without charges identified are available at the normal photocopying charges.

##### **4.2 Other Information Requests**

Requests for other information not included in Clause 4.1 above will be considered in accordance with the Freedom of Information provisions of the Local Government Act.

Under this legislation, an application fee and a search fee must be forwarded with the completed request form as provided for in Regulation No. 257 of 1991, unless the applicant is granted an exemption.

Should the applicant require copies of any documents inspected pursuant to a Freedom of Information request, the charges set in Clause 4.1 will apply.

Freedom of Information Request Forms should be addressed to:

Freedom of Information Officer  
District Council of Kimba  
PO Box 189  
Kimba SA 5641

Forms are available at the Council office. Applications will be responded to as soon as possible within the statutory forty-five (45) days of Council receiving the properly completed Freedom of Information Request Form, together with the application and search fees.

#### **5.0 AMENDMENT OF COUNCIL RECORDS :**

A member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date.

To gain access to these Council records, a member of the public must complete a Freedom of Information Request Form as indicated above, outlining the records that he/she wishes to inspect.

# **APPENDIX H-**

## **FINANCIAL STATEMENTS :**

*(Attached.)*

# **APPENDIX I**

## **EYRE REGIONAL DEVELOPMENT BOARD ANNUAL REPORT :**

*\*Due to the amalgamation of the ERDB and the WRDB during 2009/10 there is no annual report.  
There will be a report next financial year from the Regional Development Authority.*

## **APPENDIX J-**

# **EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION ANNUAL REPORT :**

*(Attached.)*

# 2009-10 Financial Statements

District Council of Kimba

PO Box 189  
Kimba SA 5641

[www.kimba.sa.gov.au](http://www.kimba.sa.gov.au)

Phone: (08) 86 272 026

Fax: (08) 86 272 382

E-mail: [council@kimba.sa.gov.au](mailto:council@kimba.sa.gov.au)



Completed renovations of the Kimba Soldiers Memorial Institute partly funded from Round 2 of the Regional and Local Community Infrastructure Program in 2009-10.

***“As a progressive Council we aim to improve the quality of life for all residents of the Kimba district”.***



District Council of Kimba  
Established 1924



## District Council of Kimba

### General Purpose Financial Reports for the year ended 30 June 2010

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**District Council of Kimba**

**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2010

	Notes	2010 \$	2009 \$
<b>INCOME</b>			
Rates	2	1,155,563	1,118,801
Statutory charges	2	17,682	10,351
User charges	2	62,509	63,199
Grants, subsidies and contributions	2	1,431,985	1,665,323
Investment income	2	37,763	51,207
Reimbursements	2	156,789	90,836
Other income	2	66,428	118,635
<b>Total Income</b>		<u>2,928,719</u>	<u>3,118,352</u>
<b>EXPENSES</b>			
Employee costs	3	893,249	753,698
Materials, contracts & other expenses	3	1,178,115	1,219,828
Finance costs	3	35,566	35,159
Depreciation, amortisation & impairment	3	742,506	889,472
<b>Total Expenses</b>		<u>2,849,436</u>	<u>2,898,157</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>79,283</b>	<b>220,195</b>
Asset disposal & fair value adjustments	4	129,307	262,604
Amounts received specifically for new or upgraded assets	2	143,320	866,920
<b>NET SURPLUS / (DEFICIT)</b>		<b>351,910</b>	<b>1,349,719</b>
transferred to Equity Statement			
Other Comprehensive Income			
Changes in revaluation surplus - infrastructure, property, plant & equipment	8	10,242,045	131,166
<b>Total Other Comprehensive Income</b>		<u>10,242,045</u>	<u>131,166</u>
<b>TOTAL COMPREHENSIVE INCOME</b>		<u>10,593,955</u>	<u>1,480,885</u>

This Statement is to be read in conjunction with the attached Notes.



**District Council of Kimba**

**BALANCE SHEET  
as at 30 June 2010**

	Notes	2010 \$	2009 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	1,088,765	1,107,530
Trade & other receivables	5	135,966	84,450
Inventories	5	53,295	54,149
<b>Total Current Assets</b>		<u>1,278,026</u>	<u>1,246,129</u>
<b>Non-current Assets</b>			
Infrastructure, Property, Plant & Equipment	6	28,213,413	17,444,924
<b>Total Non-current Assets</b>		<u>28,213,413</u>	<u>17,444,924</u>
<b>Total Assets</b>		<u>29,491,439</u>	<u>18,691,053</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	7	238,714	163,593
Borrowings	7	73,315	55,455
Provisions	7	32,997	28,122
<b>Total Current Liabilities</b>		<u>345,026</u>	<u>247,170</u>
<b>Non-current Liabilities</b>			
Borrowings	7	485,976	376,089
Provisions	7	41,335	42,647
<b>Total Non-current Liabilities</b>		<u>527,311</u>	<u>418,736</u>
<b>Total Liabilities</b>		<u>872,337</u>	<u>665,906</u>
<b>NET ASSETS</b>		<u>28,619,102</u>	<u>18,025,147</u>
<b>EQUITY</b>			
Accumulated Surplus		8,196,484	7,844,574
Asset Revaluation Reserves	8	20,422,618	10,180,573
<b>TOTAL EQUITY</b>		<u>28,619,102</u>	<u>18,025,147</u>

This Statement is to be read in conjunction with the attached Notes.





## District Council of Kimba

### STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2010

2010	Notes	Accumulated Surplus \$	Asset Revaluation Reserve \$	TOTAL EQUITY \$
Balance at end of previous reporting period		7,844,574	10,180,573	18,025,147
Restated opening balance		7,844,574	10,180,573	18,025,147
<b>Net Surplus / (Deficit) for Year</b>		<b>351,910</b>		<b>351,910</b>
<b>Other Comprehensive Income</b>				
Gain on revaluation of infrastructure, property, plant & equipment			10,242,045	10,242,045
<b>Balance at end of period</b>		<b>8,196,484</b>	<b>20,422,618</b>	<b>28,619,102</b>
<b>2009</b>				
Balance at end of previous reporting period		6,494,855	10,049,407	16,544,262
Restated opening balance		6,494,855	10,049,407	16,544,262
<b>Net Surplus / (Deficit) for Year</b>		<b>1,349,719</b>		<b>1,349,719</b>
<b>Other Comprehensive Income</b>				
Changes in revaluation surplus - infrastructure, property, plant & equipment			131,166	131,166
<b>Balance at end of period</b>		<b>7,844,574</b>	<b>10,180,573</b>	<b>18,025,147</b>

This Statement is to be read in conjunction with the attached Notes



## District Council of Kimba

### CASH FLOW STATEMENT for the year ended 30 June 2010

	Notes	2010 \$	2009 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Operating receipts		3,075,231	3,349,187
Investment receipts		34,819	57,874
<u>Payments</u>			
Operating payments to suppliers & employees		(2,231,644)	(2,276,558)
Finance payments		<u>(28,595)</u>	<u>(31,115)</u>
<b>Net Cash provided by (or used in) Operating Activities</b>		<b>849,811</b>	<b>1,099,388</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		143,320	866,920
Sale of replaced assets		169,364	108,310
Sale of surplus assets		76,000	20,000
Sale of real estate developments		-	226,011
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(560,464)	(87,873)
Expenditure on new/upgraded assets		<u>(824,543)</u>	<u>(1,743,119)</u>
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(996,323)</b>	<b>(609,751)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings		190,000	-
<u>Payments</u>			
Repayments of Borrowings		<u>(62,253)</u>	<u>(89,979)</u>
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>127,747</b>	<b>(89,979)</b>
<b>Net Increase (Decrease) in cash held</b>		<b>(18,765)</b>	<b>399,658</b>
Cash & cash equivalents at beginning of period	10	<u>1,107,530</u>	<u>707,872</u>
<b>Cash &amp; cash equivalents at end of period</b>	10	<b><u>1,088,765</u></b>	<b><u>1,107,530</u></b>

This Statement is to be read in conjunction with the attached Notes





# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the *Local Government (Financial Management) Regulations 1999*.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest dollar (\$).

#### 2 The Local Government Reporting Entity

The District Council of Kimba is incorporated under the SA Local Government Act 1999 and has its principal place of business at Corner of West Terrace and Cross Street Kimba. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Trust monies and property held by Council but subject to the control of other persons have been excluded from these reports. A separate statement of moneys held in the Trust Fund is available for inspection at the Council Office by any person free of charge.

#### 3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.



**District Council of Kimba**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2010

**Note 1 - Significant Accounting Policies (cont)**

**4 Cash, Cash Equivalents and other Financial Instruments**

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

**5 Inventories**

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

**6 Infrastructure, Property, Plant & Equipment**

**6.1 Initial Recognition**

All assets are initially recognised at cost.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

**6.2 Materiality**

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings - new construction/extensions	\$10,000
Park & Playground Furniture & Equipment	\$2,000
Road construction & reconstruction	\$10,000
Paving & footpaths, Kerb & Gutter	\$5,000
Drains & Culverts	\$5,000



**District Council of Kimba**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2010

**Note 1 - Significant Accounting Policies (cont)**

**6.3 Subsequent Recognition**

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

**6.4 Depreciation of Non-Current Assets**

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment	
Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 10 years
Other Plant & Equipment	5 to 15 years
Building & Other Structures	
Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years
Infrastructure	
Sealed Roads – Surface	20 years
Sealed Roads – Structure	50 to 100 years
Unsealed Roads	10 to 20 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Bores	20 to 40 years
Reticulation Pipes	25 to 75 years

**6.5 Impairment**

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.



**District Council of Kimba**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2010

**Note 1 - Significant Accounting Policies (cont)**

**6.6 Borrowing Costs**

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

**7 Payables**

**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

**7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

**8 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

**9 Employee Benefits**

**9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	14.87% (2009, 14.17%)
Weighted average settlement period	3.62 years (2009, 3.32 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

**9.2 Superannuation**

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 16.



**District Council of Kimba**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2010

**Note 1 - Significant Accounting Policies (cont)**

**10 Construction Contracts**

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

**11 GST Implications**

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

**12 New Accounting Standards**

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2010 reporting period.

- AASB 1 *First-time Adoption of Australian Accounting Standards*
- AASB 5 *Non-current Assets Held for Sale and Discontinued Operations*
- AASB 7 *Financial Instruments: Disclosures*
- AASB 9 *Financial Instruments*
- AASB 101 *Presentation of Financial Statements*
- AASB 107 *Statement of Cash Flows*
- AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*
- AASB 110 *Events after the Reporting Period*
- AASB 117 *Leases*
- AASB 118 *Revenue*
- AASB 119 *Employee Benefits*
- AASB 132 *Financial Instruments: Presentation*
- AASB 136 *Impairment of Assets*
- AASB 137 *Provisions, Contingent Liabilities and Contingent Assets*
- AASB 139 *Financial Instruments: Recognition and Measurement*
- AASB 1031 *Financial Instruments: Recognition and Measurement*
- AASB 2009-11 *Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and Interpretations 10 & 12]*
- AASB 2009-12 *Amendments to Australian Accounting Standards [AASBs 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]*
- AASB 2009-13 *Amendments to Australian Accounting Standards arising from Interpretation 19 [AASB 1]*
- AASB 2010-1 *Amendments to Australian Accounting Standards – Limited Exemption from Comparative AASB 7 Disclosures for First-time Adopters [AASB 1 & AASB 7]*
- *Interpretation 4* *Determining whether an Arrangement contains a Lease*
- *Interpretation 14* *AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction*
- (Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.



**District Council of Kimba**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
for the year ended 30 June 2010

**Note 1 - Significant Accounting Policies (cont)**

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 2 - INCOME

	Notes	2010 \$	2009 \$
<b>RATES REVENUES</b>			
<u>General Rates</u>		1,042,678	997,607
Less: Mandatory rebates		(4,960)	(4,629)
Less: Discretionary rebates, remissions & write offs		(1,430)	(1,954)
		1,036,288	991,024
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		37,260	46,103
Waste collection		26,990	26,655
Community wastewater management systems		53,140	52,930
		117,390	125,688
<u>Other Charges</u>			
Penalties for late payment		2,031	2,114
		2,031	2,114
Less: Discretionary rebates, remissions & write offs		(146)	(25)
		1,155,563	1,118,801
 <b>STATUTORY CHARGES</b>			
Development Act fees		14,592	7,712
Animal registration fees & fines		2,286	2,206
Sundry		804	433
		17,682	10,351
 <b>USER CHARGES</b>			
Cemetery/crematoria fees		2,235	5,794
Aged Care Cottages		43,333	41,512
Recreation Reserve		6,127	-
Hall & equipment hire		4,455	4,677
Sundry		6,359	11,216
		62,509	63,199
 <b>INVESTMENT INCOME</b>			
Interest on investments			
Local Government Finance Authority		37,512	50,743
Banks & other		251	464
		37,763	51,207



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### NOTE 2 - INCOME (continued)

	Notes	2010 \$	2009 \$
<b>REIMBURSEMENTS</b>			
- for water sales		4,700	7,758
- for private works		123,647	54,931
- other		<u>28,442</u>	<u>28,147</u>
		<u>156,789</u>	<u>90,836</u>
<b>OTHER INCOME</b>			
Workers Compensation Rebate		15,951	12,824
Donations		-	68,700
Sundry		<u>50,477</u>	<u>37,111</u>
		<u>66,428</u>	<u>118,635</u>
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>			
Amounts received specifically for new or upgraded assets		143,320	866,920
Other grants, subsidies and contributions		1,431,985	1,406,904
Individually significant item - additional Grants Commission payment	see below	-	258,419
		<u>1,575,305</u>	<u>2,532,243</u>
<i>The functions to which these grants relate are shown in Note 2.</i>			
<b>Sources of grants</b>			
Commonwealth government		1,542,045	2,524,243
State government		<u>33,260</u>	<u>8,000</u>
		<u>1,575,305</u>	<u>2,532,243</u>

#### **Individually Significant Item**

On 26 June 2009, Council received payment of the first quarter instalment of the 2009/10 Grant Commission (FAG) grant. This represents a significant increase in income from this source for 2008/09, with an equivalent reduction in a future year.

- 258,419





## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### NOTE 2 - INCOME (continued)

	2010	2009
Notes	\$	\$
<b>Conditions over grants &amp; contributions</b>		
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>		
<i>Unexpended at the close of the previous reporting period</i>	<b>272,827</b>	-
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>		
<i>Recreation &amp; Culture</i>	<i>(14,408)</i>	-
<i>Financial Assistance Grant</i>	<i>(258,419)</i>	-
<i>Subtotal</i>	<u><i>(272,827)</i></u>	<u>-</u>
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
<i>Aerodrome Rnav Windsock &amp; GPS System</i>	<b>67,500</b>	-
<i>Recreation &amp; Culture</i>	-	14,408
<i>Financial Assistance Grant</i>	<b>283,894</b>	258,419
<i>Subtotal</i>	<u><b>351,394</b></u>	<u>272,827</u>
<i>Unexpended at the close of this reporting period</i>	<u><b>351,394</b></u>	<u>272,827</u>
 <i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>	 <u><b>78,567</b></u>	 <u>272,827</u>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 3 - EXPENSES

	Notes	2010 \$	2009 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		811,248	784,191
Employee leave expense		121,806	103,865
Superannuation - defined contribution plan contributions	16	38,289	42,947
Superannuation - defined benefit plan contributions	16	34,005	33,144
Workers' Compensation Insurance		39,785	39,659
Other		13,188	11,177
Less: Capitalised and distributed costs		<u>(165,072)</u>	<u>(261,285)</u>
<b>Total Operating Employee Costs</b>		<b><u>893,249</u></b>	<b><u>753,698</u></b>
<b>Total Number of Employees</b>		<b>14</b>	<b>17</b>
<i>(Full time equivalent at end of reporting period)</i>			
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		5,780	5,300
- Other Services		-	-
Elected members' expenses		<u>56,559</u>	70,411
Subtotal - Prescribed Expenses		<u>62,339</u>	<u>75,711</u>
<u>Other Materials, Contracts &amp; Expenses</u>			
Contractors		508,983	585,889
Energy		55,690	87,351
Materials		311,301	353,479
Legal Expenses		20,024	16,642
Levies paid to government - NRM levy		37,080	46,841
Sundry		<u>182,698</u>	53,915
Subtotal - Other Materials, Contracts & Expenses		<u>1,115,776</u>	<u>1,144,117</u>
		<b><u>1,178,115</u></b>	<b><u>1,219,828</u></b>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 3 - EXPENSES (cont)

	Notes	2010 \$	2009 \$
<b>FINANCE COSTS</b>			
Interest on overdraft and short-term drawdown		66	71
Interest on Loans		33,377	29,957
Unwinding of present value discounts		2,123	5,131
		<u>35,566</u>	<u>35,159</u>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>			
<b>Depreciation</b>			
Plant & Machinery/Minor/Other		139,919	307,618
Office Equip Furniture & Fittings		17,012	21,446
Buildings		164,404	110,983
Infrastructure		422,697	516,475
CWMS		42,220	42,200
		<u>786,252</u>	<u>998,722</u>
Less: Capitalised and distributed costs		<u>(43,746)</u>	<u>(109,250)</u>
		<u>742,506</u>	<u>889,472</u>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2010	2009
Notes	\$	\$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	169,364	108,310
Less: Carrying amount of assets sold	106,416	82,348
<b>Gain (Loss) on disposal</b>	<b>62,948</b>	<b>25,962</b>
 <i>Assets surplus to requirements</i>		
Proceeds from disposal	76,000	20,000
Less: Carrying amount of assets sold	9,641	2,283
<b>Gain (Loss) on disposal</b>	<b>66,359</b>	<b>17,717</b>
 <b>INVESTMENT PROPERTY</b>		
Proceeds from disposal	-	226,011
Less: Carrying amount of assets sold	-	7,086
<b>Gain (Loss) on disposal</b>	<b>-</b>	<b>218,925</b>
 <b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>		
	<b>129,307</b>	<b>262,604</b>

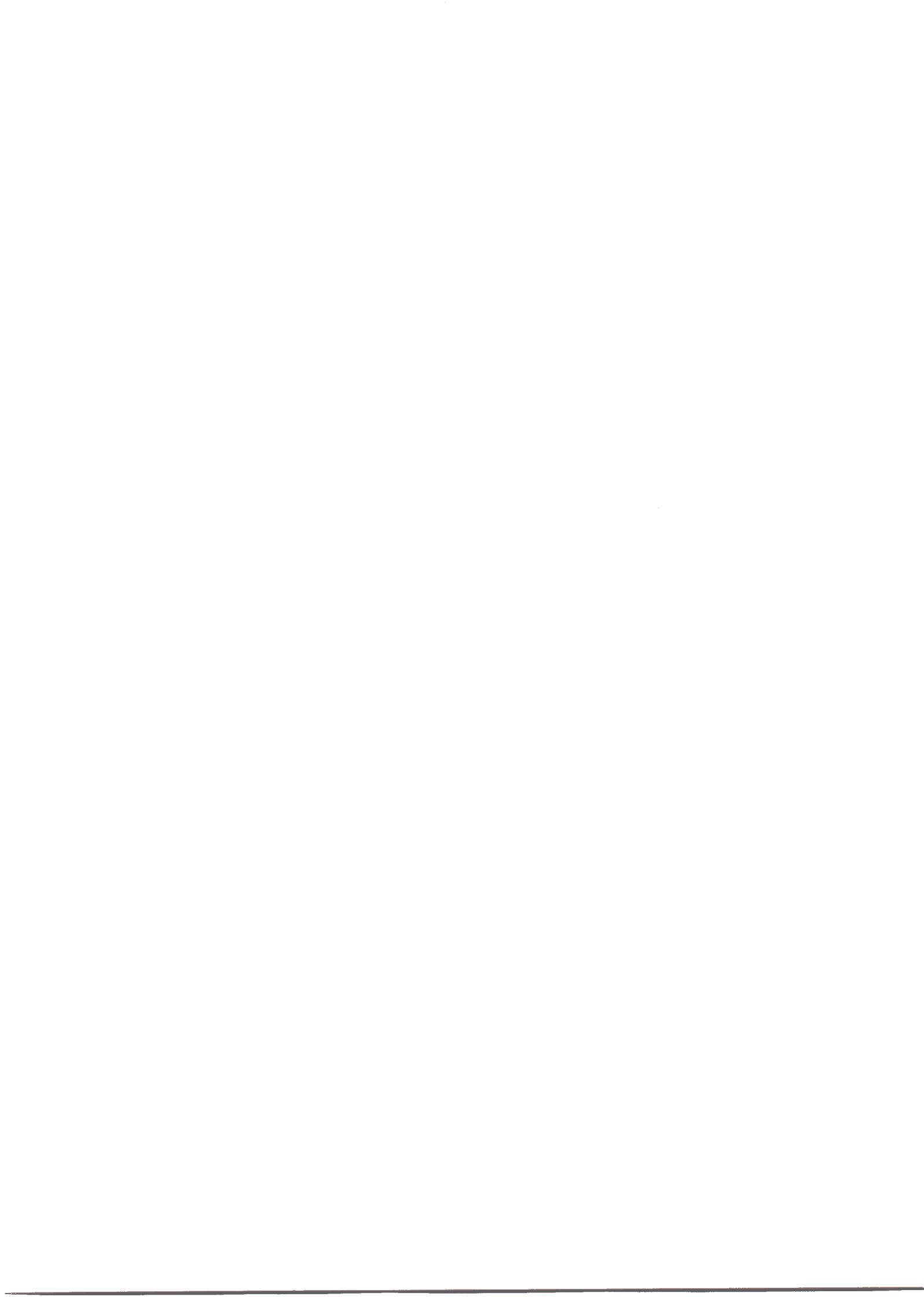


## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 5 - CURRENT ASSETS

	2010	2009
	\$	\$
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	15,089	67,088
Deposits at Call	<u>1,073,676</u>	<u>1,040,442</u>
	<u>1,088,765</u>	<u>1,107,530</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>		
Rates - General & Other	7,239	13,880
Accrued Revenues	10,319	7,375
Debtors - general	35,089	18,407
GST Recoupment	64,284	22,433
Prepayments	<u>19,035</u>	<u>22,355</u>
	<u>135,966</u>	<u>84,450</u>
<b>INVENTORIES</b>		
Stores & Materials	<u>53,295</u>	<u>54,149</u>
	<u>53,295</u>	<u>54,149</u>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2009				2010			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Machinery/Minor/Other	502,000	2,518,069	(1,329,291)	1,690,778	3,055,000	1,024,056	(1,993,949)	2,085,107
Office Equip & Furniture	-	174,259	(86,420)	87,839	-	187,129	(103,432)	83,697
Buildings	2,752,816	352,301	(996,764)	2,108,353	10,464,096	169,221	(4,155,155)	6,478,162
Infrastructure	7,240,854	6,528,230	(2,336,360)	11,432,724	20,432,928	609,118	(4,169,368)	16,872,678
Land	696,539	158,071	-	854,610	1,465,369	-	-	1,465,369
CWMS	2,410,040	-	(1,139,420)	1,270,620	2,410,040	-	(1,181,640)	1,228,400
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>13,602,249</b>	<b>9,730,930</b>	<b>(5,888,255)</b>	<b>17,444,924</b>	<b>37,827,433</b>	<b>1,989,524</b>	<b>(11,603,544)</b>	<b>28,213,413</b>
<b>2009 Totals</b>	<b>12,864,668</b>	<b>7,381,335</b>	<b>(3,789,134)</b>	<b>16,456,869</b>	<b>13,602,249</b>	<b>9,730,930</b>	<b>(5,888,255)</b>	<b>17,444,924</b>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 6 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR										2010
	\$										\$
	2009 CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation			CARRYING AMOUNT
	New/Upgrade	Renewals									
Machinery/Minor/Other	1,690,778	124,127	513,417	(106,416)	(139,919)	-	-	3,120		2,085,107	
Office Equip & Furniture	87,839	-	12,870	-	(17,012)	-	-	-		83,697	
Buildings	2,108,353	169,221	-	-	(164,404)	-	-	4,364,992		6,478,162	
Infrastructure	11,432,724	548,079	61,039	-	(422,697)	-	-	5,253,533		16,872,678	
Land	854,610	-	-	(9,641)	-	-	-	620,400		1,465,369	
CWMS	1,270,620	-	-	-	(42,220)	-	-	-		1,228,400	
<b>TOTAL INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>17,444,924</b>	<b>841,427</b>	<b>587,326</b>	<b>(116,057)</b>	<b>(786,252)</b>	<b>-</b>	<b>-</b>	<b>10,242,045</b>		<b>28,213,413</b>	
<b>2009 Totals</b>	<b>16,456,869</b>	<b>1,743,119</b>	<b>197,123</b>	<b>(84,631)</b>	<b>(986,722)</b>	<b>-</b>	<b>-</b>	<b>131,166</b>		<b>17,444,924</b>	



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 6 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

#### Valuation of Assets

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost for the purposes of AIFRS.

#### **Plant, Furniture & Equipment**

Pursuant to Council's election, plant, furniture and equipment are recognised on the cost basis originally deriving from a valuation at 30 June 2009 by Council Officers' at written down current replacement cost.

#### **Land & Land Improvements**

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis and have been revalued as at 1 July 2009 by Maloney Field Services at written down current replacement cost. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

#### **Buildings & Other Structures**

Pursuant to Council's election, buildings and other structures are recognised on the cost basis and have been revalued as at 1 July 2009 by Maloney Field Services at written down current replacement cost.

During the year Council considered those building assets that would not ever be replaced by Council.

#### **Infrastructure**

Transportation assets were re-valued by Maloney Field Services at written down current replacement cost as 1 July 2009. All acquisitions made after the revaluation are recorded at cost.

Stormwater drainage infrastructure was re-valued by Maloney Field Services as at 30 June 2005 at written down current replacement cost, based on actual costs incurred during the reporting period ended 30 June 2005. All acquisitions made after the revaluation are recorded at cost.

Community wastewater management scheme infrastructure was re-valued by Council Officers' in conjunction with Maunsell's Australia Pty Ltd at written down current replacement cost during the reporting period ended 30 June 2009.



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 7 - LIABILITIES

	Notes	2010		2009	
		\$		\$	
<b>TRADE &amp; OTHER PAYABLES</b>		Current	Non-current	Current	Non-current
Goods & Services		94,656		45,551	
Payments received in advance		2,977	-	2,372	-
Accrued expenses - employee entitlements		128,289	-	107,726	-
Accrued expenses - other		12,792	-	7,944	-
		<u>238,714</u>	<u>-</u>	<u>163,593</u>	<u>-</u>
<b>BORROWINGS</b>					
Loans		73,315	485,976	55,455	376,089
		<u>73,315</u>	<u>485,976</u>	<u>55,455</u>	<u>376,089</u>
<i>All interest bearing liabilities are secured over the future revenues of the Council.</i>					
<b>PROVISIONS</b>					
Employee entitlements (including oncosts)		32,997	41,335	28,122	42,647
		<u>32,997</u>	<u>41,335</u>	<u>28,122</u>	<u>42,647</u>



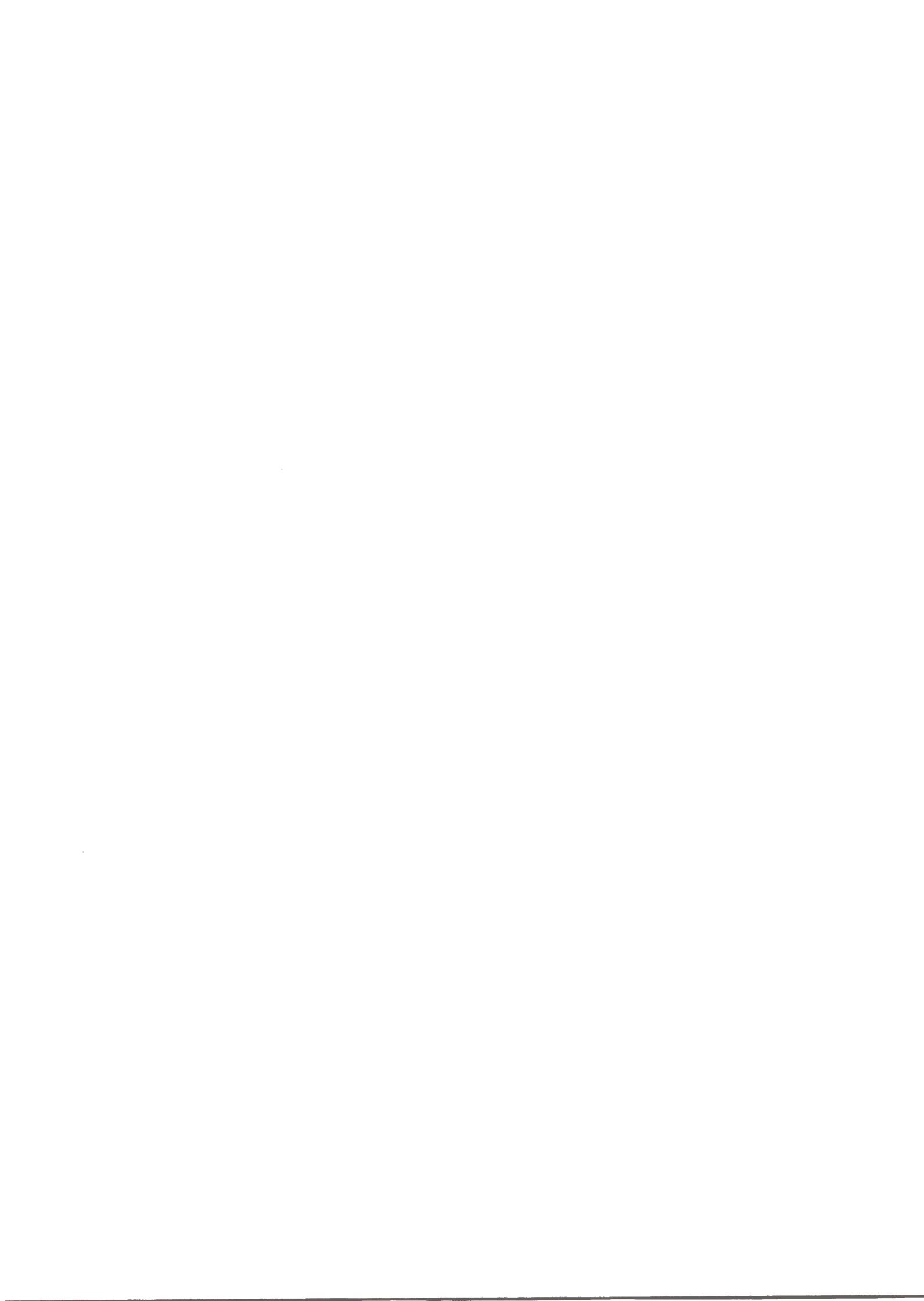


## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 8 - RESERVES

ASSET REVALUATION RESERVE	1/7/2009	Net Increments (Decrements)	30/6/2010
Notes	\$	\$	\$
Plant & Machinery/Minor/Other	839,760	3,120	<b>842,880</b>
Office Equip Furniture & Fittings	7,528		<b>7,528</b>
Buildings	1,981,414	4,364,992	<b>6,346,406</b>
Infrastructure	5,668,300	5,253,533	<b>10,921,833</b>
Land	370,751	620,400	<b>991,151</b>
CWMS	1,312,820		<b>1,312,820</b>
<b>TOTAL</b>	<b>10,180,573</b>	<b>10,242,045</b>	<b>20,422,618</b>
<i>2009 Totals</i>	<i>10,049,407</i>	<i>131,166</i>	<i>10,180,573</i>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 9 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	Notes	2010 \$	2009 \$
<b>CASH &amp; FINANCIAL ASSETS</b>			
Unexpended amounts received from Federal Government			
CWMS		196,809	190,780
Aerodrome - RNAV & Windsock		67,500	-
Regional Local Community Infrastructure Program		-	14,408
		<u>-</u>	<u>258,419</u>
		<b>264,309</b>	<b>463,607</b>
<b>TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS</b>			
		<b>264,309</b>	<b>463,607</b>

*The following liabilities, included in Note 8, may be discharged from restricted assets in the first instance.*

Bank Overdraft	8	<u>100,000</u>	<u>100,000</u>
		<b>100,000</b>	<b>100,000</b>

The Bank Overdraft is secured by rates.



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

		2010	2009
	Notes	\$	\$
Total cash & equivalent assets	5	1,088,765	1,107,530
Less: Short-term borrowings	7	-	-
Balances per Cash Flow Statement		<u>1,088,765</u>	<u>1,107,530</u>

**(b) Reconciliation of Change in Net Assets to Cash  
from Operating Activities**

Net Surplus (Deficit)	351,910	1,349,719
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	742,506	889,472
Net increase (decrease) in unpaid employee benefits	22,003	6,283
Premiums & discounts recognised & unwound	2,123	5,131
Grants for capital acquisitions treated as Investing Activity	(143,320)	(866,920)
Net (Gain) Loss on Disposals	(129,307)	(262,604)
	<u>845,915</u>	<u>1,121,081</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(51,516)	11,866
Net (increase) decrease in inventories	854	(19,640)
Net increase (decrease) in trade & other payables	54,558	-
Net increase (decrease) in other provisions	-	(13,919)
<b>Net Cash provided by (or used in) operations</b>	<u>849,811</u>	<u>1,099,388</u>

**(c) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100,000	100,000
Cash Advance	200,000	200,000
Corporate Credit Cards	35,000	30,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice. Council also has immediate access to a short-term draw-down facility, and variable interest rate borrowings under a cash advance facility, both from the Local Government Finance Authority of SA.





## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 11 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
INCOME	ACTUAL		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Administration	1,972,718	2,076,168	492,751	464,887	1,479,967	1,611,281	805,371	923,310	2,181,739	1,725,207
Public Order & Safety	16,968	10,571	78,484	37,189	(61,516)	(26,618)	-	-	395,138	166,528
Health	8,101	8,564	19,879	23,255	(11,778)	(14,691)	-	-	463,285	234,217
Social Security & Welfare	-	-	1,272	2,441	(1,272)	(2,441)	-	-	3,165	-
Housing & Community Affairs	25,222	16,023	338,439	330,333	(313,217)	(314,310)	31,091	101,094	2,376,705	1,813,497
Recreation & Culture	12,830	18,846	279,591	234,050	(266,761)	(215,204)	-	-	2,796,641	857,641
Agriculture	200	200	37,080	46,845	(36,880)	(46,645)	-	-	-	-
Transport & Communication	591,273	623,943	959,406	1,054,544	(368,133)	(430,601)	656,543	1,497,839	19,642,449	13,122,211
Economic Affairs	44,787	43,679	170,265	171,485	(125,478)	(127,806)	-	-	1,259,317	305,492
Other Purposes	256,620	320,358	472,269	533,128	(215,649)	(212,770)	82,300	10,000	373,000	466,260
<b>TOTALS</b>	<b>2,928,719</b>	<b>3,118,352</b>	<b>2,849,436</b>	<b>2,898,157</b>	<b>79,283</b>	<b>220,195</b>	<b>1,575,305</b>	<b>2,532,243</b>	<b>29,491,439</b>	<b>18,691,053</b>

Excludes net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 11 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

#### **Administration Activities**

Governance, Administration, Elected Members, Organisational Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGCC - General Purpose and Separate and Special Rates.

#### **Public Order and Safety**

Public Order and Safety, Other Fire Protection, Other Public Order and safety, Cemeteries, Public Conveniences, Car Parking and Other Community Amenities, Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control and Other Regulatory Services.

#### **Health**

Immunisation, Health Services and Other Health Services.

#### **Social Security and Welfare**

Community Support, Elderly Citizens Facilities, Other Services for the Aged and Disabled, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support and Community Amenities.

#### **Housing and Community Affairs**

Waste Management, Domestic Waste, Green Waste, Recycling, Waste Disposal Facility, Other Waste Management, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy and Other Environment and Sewerage/CWMS.

#### **Recreation and Culture**

Park and Gardens, Sports Facilities - Outdoor, and Other Recreation, Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries and Other Cultural Services..

#### **Agriculture**

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare and Other Agricultural Services..

#### **Mining, Manufacturing and Construction**

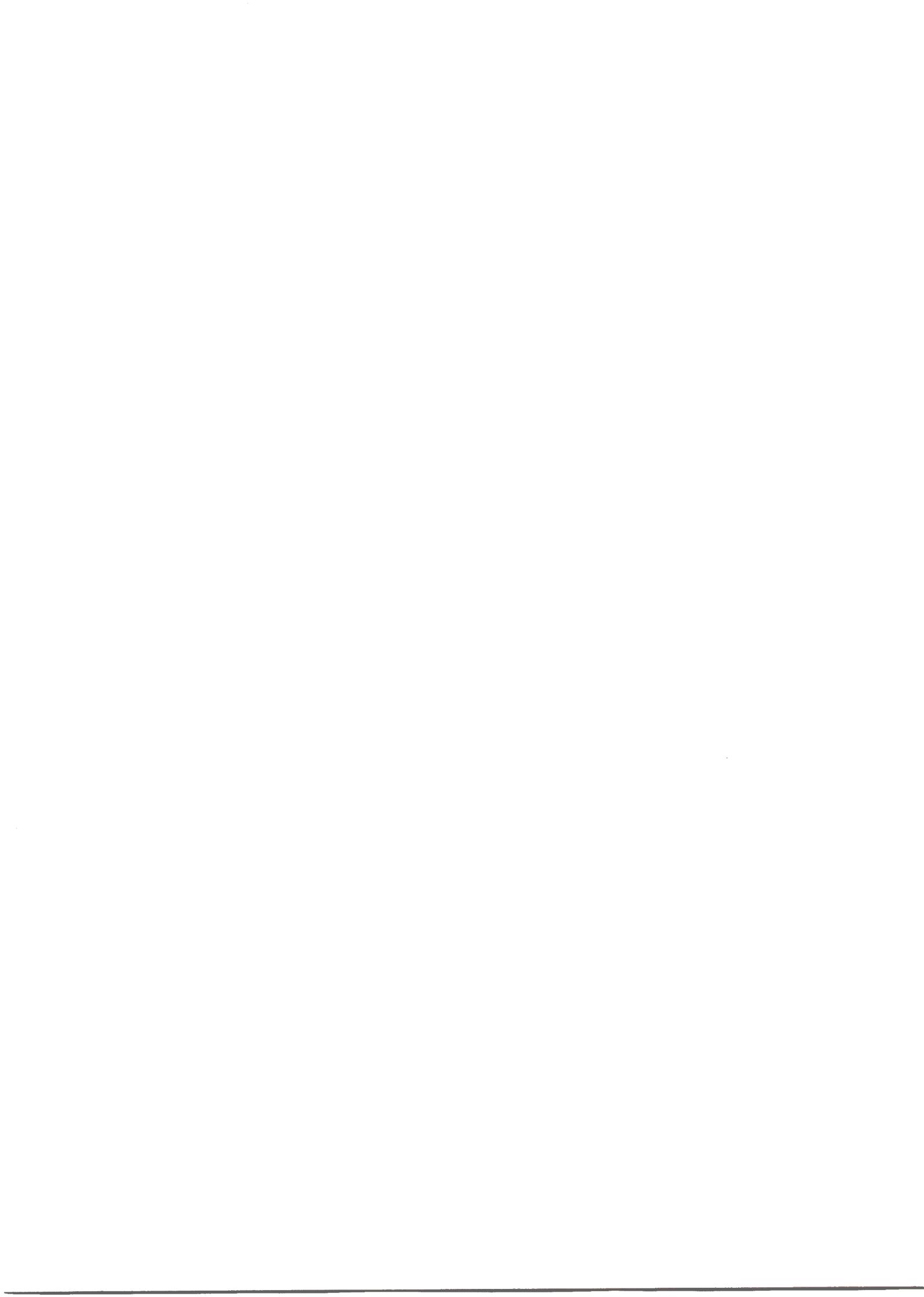
Gravel Pits/Quarries, Development of Land for Resale and Private Works.

#### **Transport and Communication.**

Aerodrome, Footpaths and Kerbing, Roads - sealed, Roads - formed, Roads - natural formes, Roads - unformed, Traffic Management, LGGC - roads (formula funded), and Other Transport.

#### **Economic Affairs**

Employment Creation Programs, Regional Development, Support to Local Business, Tourism, and Other Economic Development.



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 12 - FINANCIAL INSTRUMENTS

##### Recognised Financial Instruments

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Deposits are returning fixed interest rates between 0% and 4% (2009: 0% and 7%). Short term deposits have an average maturity of 24 hours and an average interest rates of 6.2% (2009: 24 hours, 6.8%).</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Rates &amp; Associated Charges (including legals &amp; penalties for late payment)</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Secured over the subject land, arrears attract interest of 2% (2009: 2%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Interest Bearing Borrowings</b>	<p><b>Accounting Policy:</b> Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p><b>Terms &amp; conditions:</b> secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 6% and 7% (2009: 6% and 7%)</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Finance Leases</b>	<p><b>Accounting Policy:</b> accounted for in accordance with AASB 117.</p>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 12 (cont) - FINANCIAL INSTRUMENTS

##### Liquidity Analysis

2010	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
<b>Financial Liabilities</b>					
Payables	97,633	-	-	97,633	97,633
Non-Current Borrowings	73,315	344,261	141,715	559,291	559,291
<b>Total</b>	<b>170,948</b>	<b>344,261</b>	<b>141,715</b>	<b>656,924</b>	<b>656,924</b>

2009	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$	\$	\$	\$	\$
<b>Financial Liabilities</b>					
Payables	47,923	-	-	47,923	47,923
Non-Current Borrowings	55,455	259,836	116,253	431,544	431,544
<b>Total</b>	<b>103,378</b>	<b>259,836</b>	<b>116,253</b>	<b>479,467</b>	<b>479,467</b>

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2010		30 June 2009	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$	%	\$
Overdraft		-	0	-
Cash Advance		-		-
Other Variable Rates	0	97,633	0	47,923
Fixed Interest Rates	6.4	559,291	6.3	431,544
		<u>656,924</u>		<u>479,467</u>

#### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

#### Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Policy (LGA Information Paper 15), liabilities have a range of maturity dates based on cash inflows. Council also has available a range of bank overdraft and short-term draw down facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.



# District Council of Kimba

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

### Note 13 - COMMITMENTS FOR EXPENDITURE

	2010	2009
<u>Notes</u>	\$	\$
<b>Capital Commitments</b>		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Aerodrom RNAV System and Windssock	67,500	-
Wastewater e0use System	-	195,000
Ellis Drive Sub-division	-	153,500
	<b>67,500</b>	<b>348,500</b>
These expenditures are payable:		
Not later than one year	<b>67,500</b>	348,500
	<b>67,500</b>	<b>348,500</b>
<b>Other Expenditure Commitments</b>		
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:		
Audit Services	4,000	3,800
	<b>4,000</b>	<b>3,800</b>
These expenditures are payable:		
Not later than one year	<b>4,000</b>	3,800
	<b>4,000</b>	<b>3,800</b>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 14 - FINANCIAL INDICATORS

	2010	2009	2008
<p>These Financial Indicators have been calculated in accordance with <i>Information Paper 9 - Local Government Financial Indicators</i> prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.</p>			
<b>Operating Surplus</b>	79,283	220,195	(56,316)
<i>Being the operating surplus (deficit) before capital amounts .</i>			
<b>Adjusted Operating Surplus</b>	79,283	(38,224)	(56,316)
<p><i>In June 2009 the Commonwealth Government made an advance payment approximately equal to one quarter of the 2009/10 Financial Assistance Grant (see Note 3). This income has materially distorted the amount of the Operating Result for both the 2008/09 year and a future reporting period. The <b>Adjusted Operating Surplus</b> and <b>Adjusted Operating Surplus Ratio</b> adjust for this distortion.</i></p>			
<b>Operating Surplus Ratio</b>			
<u>Operating Surplus</u>	7%	21%	(6%)
Rates - general & other less NRM levy			
<b>Adjusted Operating Surplus Ratio</b>	7%	(4%)	(6%)
<i>This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.</i>			
<b>Net Financial Liabilities</b>	(352,394)	(526,074)	(45,798)
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses).</i>			
<b>Net Financial Liabilities Ratio</b>			
<u>Net Financial Liabilities</u>	-12%	-17%	-2%
Total Operating Revenue less NRM levy			
<b>Interest Cover Ratio</b>			
<u>Net Interest Expense</u>	(0.2%)	(0.7%)	(1.1%)
Total Operating Revenue less NRM levy less Investment Income			
<b>Asset Sustainability Ratio</b>			
<u>Net Asset Renewals</u>	53%	-2%	1%
Depreciation Expense			
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>			
<b>Asset Consumption Ratio</b>			
<u>Carrying value of depreciable assets</u>	70%	74%	78%
Gross value of depreciable assets			
<i>Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.</i>			



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 15 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2010 \$	2009 \$
Income	2,928,719	3,118,352
<i>less</i> Expenses	<u>2,849,436</u>	<u>2,898,157</u>
	79,283	220,195
 <i>less</i> <b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	560,464	87,873
<i>less</i> Depreciation, Amortisation and Impairment	742,506	889,472
<i>less</i> Proceeds from Sale of Replaced Assets	<u>169,364</u>	<u>108,310</u>
	(351,406)	(909,909)
 <i>less</i> <b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets <i>(including investment property &amp; real estate developments)</i>	824,543	1,743,119
<i>less</i> Amounts received specifically for New and Upgraded Assets	143,320	866,920
<i>less</i> Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>76,000</u>	<u>246,011</u>
	605,223	630,188
 <b>Net Lending / (Borrowing) for Financial Year</b>	 <u>(174,534)</u>	 <u>499,916</u>



## District Council of Kimba

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010

#### Note 16 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

##### Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2009/10 for Marketlink members and 3% for Salarylink members; 9% and 3% respectively in 2008/09). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

##### Salarylink (Defined Benefit) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Scheme's Trustee based on advice from the Scheme's Actuary. The rate is currently 6% (6% in 2008/2009) of "superannuation" salary. Given that Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation, the remaining 3% for Salarylink members is allocated to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent full actuarial investigation conducted by the Scheme's actuary, L C Brett, BSc., FIA, FIAA, of Brett and Watson Pty Ltd as at 30 June 2009. The Trustee has determined that the Marketlink rate be increased to 6.3% as at 1 July 2010 to ensure adequate funding for the expected Defined Benefit Plan liabilities. However, future financial and economic circumstances may require further changes to Council's contribution rates at some future time.



## **District Council of Kimba**

### **NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2010**

#### **Note 17 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION**

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

##### **LAND UNDER ROADS**

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 1,714 km of road reserves of average width 20 metres.





## District Council of Kimba

### ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2010

#### STATEMENT BY CHIEF EXECUTIVE OFFICER

I, Daryl A Cearns, the person for the time being occupying the position of Chief Executive Officer of the District Council of Kimba, do hereby state that the Financial Statements of the Council for the year ended 30 June 2010 are to the best of my knowledge presented fairly, and in accordance with accounting procedures which have been maintained in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999* made under that Act.



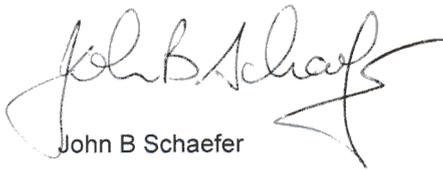
Daryl A Cearns

**CHIEF EXECUTIVE OFFICER**

Dated this 16<sup>th</sup> day of September 2010

#### ADOPTION STATEMENT

Laid before the Council and adopted on the 13 day of October 2010.



John B Schaefer

**MAYOR**



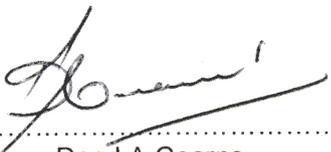
**District Council of Kimba**

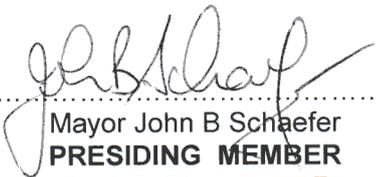
**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2010**

**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the District Council of Kimba for the year ended 30 June 2010, the Council's Auditor John D. Ewen & Associates, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A(2) *Local Government (Financial Management) Regulations 1999*.

  
.....  
Daryl A Cearns  
**CHIEF EXECUTIVE OFFICER**

  
.....  
Mayor John B Schaefer  
**PRESIDING MEMBER  
AUDIT COMMITTEE**

Date: 16<sup>th</sup> September, 2010





# John D. Ewen & Associates

CHARTERED ACCOUNTANTS

603 Magill Road, Magill SA 5072  
PO Box 202, Magill SA 5072  
T: 08 8431 7599  
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E: info@ewen.com.au  
W: www.ewen.com.au

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE DISTRICT COUNCIL OF KIMBA**

We have audited the accompanying Financial Report of the District Council of Kimba which comprises the balance sheet as at 30 June 2010 and the income statement, cash flow statement and statement of changes in equity for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's declaration as set out on pages 1 – 33.

### **THE CHIEF EXECUTIVE OFFICER'S RESPONSIBILITY FOR THE FINANCIAL REPORT**

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999*. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### **AUDITOR'S RESPONSIBILITY**

Our responsibility is to express an opinion on the financial report based on my audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **AUDITOR'S INDEPENDENCE DECLARATION**

In conducting our audit we have complied with the independence requirements of the *Local Government Act 1999*, the *Local Government (Financial Management) Regulations 1999* and the Australian professional accounting bodies.

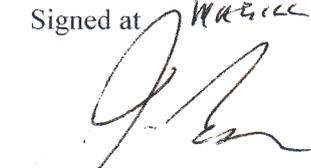


## AUDIT OPINION

In our opinion the financial report of the District Council of Kimba is properly drawn up:

- a) To give a true and fair view of:
  - i) the Council's state of affairs as at 30 June 2010 and changes in equity resulting from operations and cashflows for the year ended on that date.
  - ii) the other matters required by the Local Government Act 1999 to be dealt with in the financial statements.
- b) According to the Local Government Act 1999, together with the Local Government Act 1999 (Financial Management) Regulations 1999 made under that Act; and
- c) According to Australian Accounting Standards and mandatory professional reporting requirements.

Signed at Warrilla this 28<sup>th</sup> day of September 2010

  
\_\_\_\_\_  
**JOHN D EWEN**  
**JOHN D EWEN & ASSOCIATES**  
**CHARTERED ACCOUNTANT**

## AUDITOR'S INDEPENDENCE DECLARATION

**Auditor's Independence Declaration Under Section 16A of the Local Government (Financial Management) Regulations 1999 to The Members of the District Council of Kimba.**

I confirm that, for the audit of the financial statements of the District Council of Kimba for the year ended 30 June 2010, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) *Local Government (Financial Management) Regulations 1999*.

Signed at Warrilla this 28<sup>th</sup> day of September 2010

  
\_\_\_\_\_  
**JOHN D EWEN**  
**JOHN D EWEN & ASSOCIATES**  
**CHARTERED ACCOUNTANT**





## MESSAGE FROM THE PRESIDENT

The past year has again been busy as our current Board enters the final few months of our terms. Over the past four years, we have worked hard to make a valuable contribution to local government on Eyre Peninsula. I'd like to thank all the elected members and staff who have given their time and energy to our Board and hope that many of you will be nominating again. We have seen many times the importance of approaching issues with a united front and as part of the whole local government community in SA.

To those Board Members who will not be continuing, I'd like to offer my wholehearted thanks for your many hours of service to both your Council and to EPLGA. While it's often a pretty thankless task, we know it is a very important one in order for our community to remain strong and prosperous.

The most challenging process over the last year has been the transition to RDA Whyalla and Eyre Peninsula. Most of the legal decisions are now made and we are getting close to a fully functioning new organisation. For our region, the biggest challenge has been the forced amalgamation of two regional development organisations that both represented their areas very well. Our Members, at the June 2010 Board Meeting, passed on their thanks to the many people who had served on the Boards of both Eyre Regional Development Board and the Whyalla Economic Development Board. I have every confi-



**MAYORS IN ACTION.**  
(From Left:) Allan Suter (DC Ceduna) Ian Gunn (DC Streaky Bay) Graeme Stirling (DC Tumby Bay) Eddie Elleway (DC Franklin Harbour) and EPLGA President, Mayor Jim Pollock (City of Whyalla.) The Mayor's Crab Race was a feature event at the Annual Conference hosted by District Council of Franklin Harbour.

dence that the RDA Board contains people who remain committed to our region and, despite the fact that the past year has been somewhat challenging, I know there is a belief that the new structure will also serve us well.

The year has also seen the appointment of four new CEOs to Member Councils, including Trevor Smart (Ceduna,) Phil Cameron (Cleve,) Lachlan Miller (Streaky Bay) and Ian Burfitt (Whyalla.) We welcome all incumbents to their new position and look forward to a strong working relationship into the future. To departing CEOs, Tony Irvine, Tony Siviour and Des Jennings we offer many thanks for significant contributions to our region and our best wishes for future successes.

As always, a number of legislative and regulatory changes have occupied our agenda this year, as well as on-going challenges posed by specific issues. Some of the key issues have been:

- Issues of passing lanes, roadside rubbish, highways widths and other issues around road safety
- School bus safety
- Emergency planning
- Native vegetation clearance for roadside safety

- Road priority projects
- Climate change adaptation planning
- Water security for our region
- Amendments to Local Government Act
- Tender for regional audit
- HR regional project
- Digital tv rollout

The Eyre Peninsula Local Government Association has continued to play a lead role in coordinating ongoing waste meetings for our members and all of us are aware of the increasing cost, compliance and legislative requirements associated with waste management. This year the Waste to Resources regulations have been implemented and this will see continued additions to waste streams to be diverted from landfill. With the turn off of the Spencer Gulf analogue tv service on December 15th 2010, some Councils face the issue of expanded eWaste volumes and how to deal with them.

The 2010 Annual Conference was hosted by Mayor Elleway and CEO Bruce Francis of the District Council of Franklin Harbour. Their conference theme reminded us that it is a great time to be living and working on Eyre Peninsula and the event was a resounding success. The baton has now been passed to Mayor Edwards and CEO Phil Cameron of District Council of Cleve for the 2011 conference.

On a really sad note, this year we saw the passing of Cr Jill Parker, strong supporter of EPLGA and former Deputy Mayor of the City of Port Lincoln. In addition, ex-Ceduna Mayor, Ken McCarthy was mourned. Like Jill, Ken's strong commitment to EPLGA and to his community was outstanding. Both these leaders are sadly missed by the local government "family."

Finally, I'd like to again thank the other Executive Members, Mayors Julie Low and Eddie Elleway for their back up. Julie, in particular, has been most ready and willing to attend functions on our behalf, in my absence. Also, on the administration front, we said farewell to Sonya Young who has played a major role in our administration and Minute taking over a number of years. Louise Golding also very ably assisted in that capacity for many months. Finally, Executive Officer Diana Laube has continued to professionally undertake her role in keeping our work load on track.

**MAYOR JIM POLLOCK**  
**PRESIDENT, EPLGA**

## **MEMBER COUNCILS 2009/10**

- City of Whyalla
- City of Port Lincoln
- DC Ceduna
- DC Cleve
- DC Elliston
- DC Franklin Harbour
- DC Kimba
- DC Lower Eyre Peninsula
- DC Streaky Bay
- DC Tumby Bay
- Wudinna DC

## **REPRESENTATIVES:**

At the 72nd AGM of the Eyre Peninsula Local Government Association, held at Wudinna on 3rd July 2009, the following Office Bearers were confirmed for the 2009/10 financial year:

**PRESIDENT:** Mayor Jim Pollock (City of Whyalla)

**SNR VICE PRESIDENT :** Mayor Julie Low (DC Lower Eyre Peninsula)

**JUNIOR VICE PRESIDENT:** Mayor Eddie Elleway (DC Franklin Harbour.)

President Pollock and Snr Vice President, Julie Low, also became our delegate and proxy delegate to the SA Regional Organisation of Councils, and to the State Executive of the LGA.

President Pollock also is a Vice President of the LGA of SA.

Other local government representatives to regional Boards have been as follows:

### **EYRE REGIONAL DEVELOPMENT BOARD:**

Mayor Allan Suter (DC Ceduna) [Proxy: Cr Phill Stevens, DC Ceduna]

Mayor Allan Edwards (DC Cleve) [Proxy: Cr Carolyn Haskett, DC Kimba]

### **WHYALLA ECONOMIC DEVELOPMENT BOARD**

Cr Eddie Hughes  
Mayor Jim Pollock  
Cr Colin Carter

### **EYRE PENINSULA NATURAL RESOURCES MANAGEMENT BOARD**

Mr Geoff Dodd (CEO, City of Port Lincoln)

### **TOURISM EYRE PENINSULA COMMITTEE**

Cr Graham Pearce (DC Streaky Bay)  
Cr Dianne Hamlyn (DC Kimba)

## ANNUAL MEETING SCHEDULE, 1981-2020.

A highlight on the EPLGA calendar is the Annual Conference, hosted each year by a member Council. To assist in host Council planning, the following schedule is included:

1981	DC Tumby Bay
1982	Whyalla CC
1983	DC Ceduna
1984	DC Lower Eyre Peninsula
1985	DC Kimba
1986	Port Lincoln CC
1987	DC Le Hunte
1988	DC Franklin Harbour
1989	DC Cleve
1990	DC Streaky Bay
1992	DC Elliston
1993	DC Tumby Bay
1994	Whyalla CC
1995	DC Ceduna
1996	DC Lower Eyre Peninsula
1997	DC Kimba
1998	Port Lincoln CC
1999	DC Le Hunte
2000	DC Franklin Harbour
2001	DC Cleve
2002	DC Streaky Bay
2003	DC Elliston
2004	DC Tumby Bay
2005	Whyalla CC
2006	DC Ceduna
2007	DC Lower Eyre Peninsula
2008	DC Kimba
2009	DC Wudinna
2010	DC Franklin Harbour
<b>2011</b>	<b>DC Cleve</b>
2012	DC Streaky Bay
2013	DC Elliston
2014	DC Tumby Bay
2015	Whyalla CC
2016	DC Ceduna
2017	DC Lower Eyre Peninsula
2018	Port Lincoln CC
2019	DC Kimba
2020	Wudinna DC

The 2011 Conference will begin in Cleve on Sunday 27th February 2011.

### **BOARD MEMBERS AND STAFF FOR 2009/10**

Under the terms of our Charter, the following Board members, and their Deputies, were nominated for 2009/10.

<b>Ceduna</b>	Allan Suter (Mayor) Trevor Smart (CEO)
<b>Cleve</b>	Allan Edwards (Mayor) Roger Nield (Cr)
<b>Elliston</b>	Michael Wandel (Chair) Karen Burrows (Dep Ch)
<b>Franklin Harbour</b>	Eddie Elleway (Mayor) Gavin Jackson (Dep Mayor)
<b>Kimba</b>	John Schaefer (Mayor) Carolyn Haskett (Dep Mayor)
<b>Lower Eyre Peninsula</b>	Julie Low (Mayor) Gaile Bobridge (Cr)
<b>Port Lincoln</b>	Neville Starke (Dep Mayor) Geoff Dodd (CEO)
<b>Streaky Bay</b>	Ian Gunn (Mayor) Greg Schreiber (Dep Mayor)
<b>Tumby Bay</b>	Graeme Stirling (Mayor) Murray Mason (Dep Mayor)
<b>Whyalla</b>	Jim Pollock (Mayor) Merton Hodge (Cr)
<b>Wudinna</b>	Tim Scholz (Chair) Neville Scholz (Dep Ch)

## REPORT OF ACTIVITIES, 2009/10

The stated objectives under our Strategic Plan, with generalised actions for the year, are as follows:

### **Promotion of an integrated and regional network of Councils, in co-operation with other regional LGAs and the LGA of SA**

- Regular newsletters distributed electronically as information mechanism
- Active participation in SAROC and State Exec agenda
- Regular liaison with other regional Executive Officers to cross-promote issues throughout regional SA

### **Effective lobbying on behalf of Members on key regional initiatives and concerns**

Throughout the year, lobbying efforts have included the following:

- Continued lobbying and submission re Marine Parks process
- Continued response/lobbying re Water including EP Long Term Plan,
- Opposition to Daylight Savings extension and promotion of Central Standard Time GMT+ 9 hours

- Continued lobbying state government re implementation of EP Coastal Planning, especially coastal conservation zone
- Heavy vehicle access to gazetted routes
- Response to EPA's draft Environment protection Policy, Waste to resources project
- Minister Gago's Accountability proposal re Regional Subsidiaries
- Promotion of Royalties for Regions fund, SA
- Call for audit of safety standards, school buses
- Call for review of consultation process, Point Lowly redevelopment.
- Presentations to Uni SA Design students, Regional leaders group on local Government on EP

**Assist Members to improve operational efficiencies by providing a forum for considering co-operative ventures and sharing of resources**

- Two Waste Group meetings have been held to progress our regional Waste Strategy. This forum also provided feedback to Zero Waste Implementation Review.
- Promotion and progress of HR regional Project.
- 2010 Regional Roads Review, including updated Context Statement and revised Priority Review, prepared.

**Provide a point of interface with key organizations on Eyre Peninsula, including EPNRM, ERDB, WEDB and TEP, on matters of governance that affect the majority of Members**

- Ongoing progress towards RDA Whyalla and EP. Lead role for EPLGA in representing Members, working in conjunction with WEDB, ERDB and State Govt reps.
- Coordinated our role in EP Leaders Programme  
Co-ordinated Climate Change Sector

Agreement

**Projects carried out 2009-10**

**Better Services Delivery Pilot Project**

The LGRDS nominated the EPLGA to undertake a

Pilot scoping project to investigate opportunities for co-operative delivery of some activities in our region. Working with consultant, Mark Booth from BRM Holdich, and with Paul Perry, LGA, a number of meetings were held with CEOs to better identify possible projects for fully developed consultancies. Currently, the final document is being prepared for distribution to Councils for their consideration.

To assist in kick-starting a future consultancy, which will require input from Councils, we have put aside \$10,000. In addition, we allocated \$5,000 for succession planning, which will be a part of the HR project. Implementation will occur in 2010/11.

**Climate Change Implementation.**

After the decisions to co-sign the Sector Agreement with other regional organisations and the State government, the EPLGA has been working in conjunction with the EPNRM on initiatives that begin the intelligence gathering for regional organizations. The July forum in Whyalla, headlined by Professor Tim Flannery, attracted good numbers.

The Sector Agreement includes key infrastructure focus, including energy transmission capacity to/from EP. Currently a major constraint to our ability to become a renewable energy hub, it is also seen as a way of securing energy supplies for our residents. In addition, the gap analysis should confirm that planning for sea-level predicted rise should be better tackled from a regional mapping angle, rather than each Council approaching it independently.

**CORES Programme (Suicide prevention.)**

A further \$10,000 was allocated to the programmer, aimed mostly at training more leaders across the region. The ideal is to have a network of trainers that can support each other, and provide the community workshops in an on-going basis. This is a community response to a social issue that involves a number of health professionals as well. The EP Division of General Practice has continued to offer support for this initiative.

**EP Waste Management Strategy**

EPLGA has continued to co-ordinate the regular forums for Waste personnel throughout our

region, including the continued working towards the most efficient model for landfill and waste operations. Recent meetings are indicating that our Strategy will continue to evolve and we are also seeking an opportunity to include a project officer as part of future rounds of Zero Waste Regional Implementation Programmes.

### **Regional Leadership**

We allocated \$8,000 to assist in this project which two people from local government attended. Participants felt the project was excellent for building skills, forming networks, driving individual projects and building personal skills. The EPLGA Executive Officer delivered a session on local government with good feedback. Leadership projects such as this as hoped to provide skills that will benefit our community into the future.

## **SUMMARY OF OTHER 2009/10 PROJECTS**

### **Adelaide University Sustainable Communities Project.**

Working in conjunction with Assoc Professor David Jones and the EPNRM Board, EPLGA has again assisted in promoting and co-coordinating this innovative project that has seen 130 Design students carry out practical projects on Eyre Peninsula.

Due to the logistical constraints resulting from the recess of the ferry, all studies were done



close to the eastern coast from Whyalla to Port Lincoln. Ideas were presented to Whyalla, Franklin Harbour, Tumby Bay, Lower EP and Port Lincoln Councils.

Again, the presentations were outstanding and offer participating Councils a number of planning considerations for future sustainable development, especially of public spaces.

While EPLGA will always have somewhat of a reactive programme, due to its on-going primary role as a spokesperson for items of issue to many Members, the year has also provided some opportunity to take a strategic look at regional opportunities to advance efficiencies. While the review of the organization late in 2007 effectively overturned an earlier decision to give EPLGA a more strategic role in delivery of some projects, there remained interest in EPLGA providing a forum for considering options. That has occurred with the HR Project and the Climate Change Sector Agreement.

An on-going role has been played by EPLGA in trying to transition to the new regional organisation charged with Regional Development Delivery. This has involved a lengthy process. Despite difficulties, Members are keen to embrace the new organisation and the opportunities it can give by virtue of its widened scope. RDA Whyalla and Eyre Peninsula Inc offers wider expertise with the combining of Whyalla's mining economic base with the other primary industries, farming and fishing/Aquaculture, more predominant as a function of ERDB.

### **Review of 2003 Road and Transport Strategy – 2010 CONTEXT UPDATE.**

While it was again time for our scheduled review of our Road Priority listing, we also reviewed the Context statement described in our "Eyre Peninsula Road and Transport Strategy," developed in 2002. Needless to say, much has changed and in 2010, we completed an in-house update to that document, published as part of our "2010 Road Review."

*LEFT: Franklin Harbour Council representatives listen to the sustainable communities ideas presented by University of Adelaide students.*

# EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

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## INCOME STATEMENT

For the year ended 30<sup>th</sup> June 2010

	Note	2010 \$	2009 \$
<b>INCOME</b>			
Interest Received		10,603	8,946
Membership Fees	4	121,000	121,000
Reimbursable Expenses		460	99
Project Management Fees		3,000	3,000
		<u>135,063</u>	<u>133,045</u>
<b>EXPENSES</b>			
Administration		8,107	11,543
Audit Fees		1,100	1,000
Bank Charges		442	147
Computer Expenses		474	1,761
Donations		100	1,000
Employee Expenses		56,574	53,906
Legal Fees		-	-
Insurance		3,212	1,835
Marketing & Promotion		54	-
Meeting Expenses		3,638	4,138
Motor Vehicle Expenses		-	2,262
President's Expenses		1,500	750
Secretarial Service		15,950	15,950
Telephone		346	338
Travel Expenses		5,407	4,149
		<u>96,904</u>	<u>98,779</u>
<b>SURPLUS/(DEFICIT)</b>		<u><u>38,159</u></u>	<u><u>34,266</u></u>

# EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

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## BALANCE SHEET

As at 30<sup>th</sup> June 2010

	Note	2010 \$	2009 \$
<b>ASSETS</b>			
Cash and cash equivalents	3	205,708	157,289
Receivables – GST		2,691	3,152
<b>TOTAL CURRENT ASSETS</b>		<u>208,399</u>	<u>160,441</u>
<b>LIABILITIES</b>			
Trade and other payables	5	6,831	8,512
Unspent Grants	2	<u>57,122</u>	<u>45,642</u>
<b>TOTAL LIABILITIES</b>		<u>63,953</u>	<u>54,154</u>
<b>NET ASSETS</b>		<u>144,446</u>	<u>106,287</u>
<b>ACCUMULATED FUNDS</b>			
Balance brought forward		106,287	72,021
Change in Financial Position Resulting from Operations		38,159	34,266
<b>ACCUMULATED FUNDS AT THE END OF THE FINANCIAL YEAR</b>		<u>144,446</u>	<u>106,287</u>

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

**For the year ended 30 June 2010**

**1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Local Government Act 1999.

The financial report has been prepared in accordance with the requirements of the Local Government Act 1999 and the following Australian Accounting Standards.

AASB 1031 Materiality  
AASB 110 Events after the Balance Sheet Date  
AASB 119 Employee Benefits  
AASB 107 Cash and Cash Equivalents.

No other applicable Accounting Standards, Urgent Issues Group Interpretations or other authoritative pronouncements of the Australian Accounting standards Board have been applied.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Employee Benefits

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Liabilities for employee benefits not expected to be paid or settled within 12 months are measured using a shorthand method which produces a result not materially different from the liability measured using the present value of expected future cash outflows method. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

(b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
For the year ended 30<sup>th</sup> June 2010**

**2. PROJECTS**

	1/7/2009 Brought Forward	Income	Expenditure	Project Management	Unspent
Regional Capacity Building	44,506	33,661	18,699	3,000	56,468
EP Coastal Development Strategy	1,136	-	482		654
	<u>45,642</u>	<u>33,661</u>	<u>19,181</u>	<u>3,000</u>	<u>57,122</u>

**2010**                      **2009**  
**\$**                              **\$**

**3. CASH AND CASH EQUIVALENTS**

Bank SA Cheque/Savings	4,183	6,273
Bendigo Term Deposit	116,724	110,000
LGFA (at call)	84,801	41,016
	<u>205,708</u>	<u>157,289</u>

**4. MEMBERSHIP FEES**

District Council of Ceduna	11,752	11,752
District Council of Cleve	8,802	8,802
District Council of Elliston	7,457	7,457
District Council of Franklin Harbour	7,712	7,712
District Council of Kimba	7,429	7,429
Wudinna District Council	7,777	7,777
District Council of Lower Eyre Peninsula	13,212	13,212
District Council of Streaky Bay	9,027	9,027
District Council of Tumby Bay	9,937	9,937
City of Whyalla	21,955	21,955
City of Port Lincoln	15,940	15,940
	<u>121,000</u>	<u>121,000</u>

**5. TRADE & OTHER PAYABLES**

Accrued Expenses – employee entitlements	5,115	4,260
Trade Creditors	-	2,488
Payroll Liabilities	1,716	1,764
	<u>6,831</u>	<u>8,512</u>

**CHIEF EXECUTIVE OFFICER'S STATEMENT**

I, DIANA LAUBE the person for the time being occupying the position of CHIEF EXECUTIVE OFFICER of EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION do hereby state that the Financial Statements of the Association for the 30 June 2010 financial year are to the best of my knowledge presented fairly and in accordance with accounting procedures which have been maintained in accordance with the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 1999* made under that Act.

  
Signed

Dated 22<sup>nd</sup> Sept 2010.

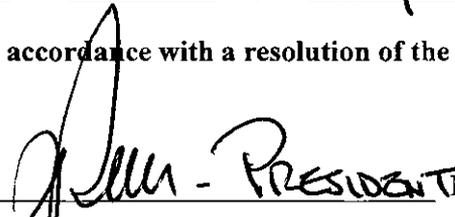
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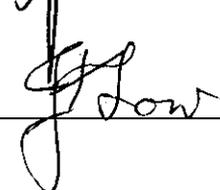
**STATEMENT OF THE BOARD OF MANAGEMENT MEMBERS**

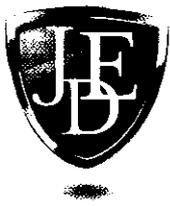
In the opinion of the Board of Management of the Eyre Peninsula Local Government Association the accompanying Financial Report attached hereto, are drawn up so as to present fairly the results of the Association for the year ended 30 June 2010, and the state of affairs of the Association as at 30 June 2010, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

Signed 25<sup>th</sup> day of Sept 2010

in accordance with a resolution of the Board of Management

  
Member

  
Member



# John D. Ewen & Associates

CHARTERED ACCOUNTANTS

603 Magill Road, Magill SA 5072

PO Box 202, Magill SA 5072

T: 08 8431 7599

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## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF EYRE PENINSULA LOCAL GOVERNMENT ASSOCIATION

We have audited the accompanying Financial Report of the Eyre Peninsula Local Government Association which comprises the balance sheet as at 30 June 2010 and the income statement and statement of changes in equity for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's declaration as set out on pages 1 – 5.

### THE CHIEF EXECUTIVE OFFICER'S RESPONSIBILITY FOR THE FINANCIAL REPORT

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999*. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### AUDITOR'S RESPONSIBILITY

Our responsibility is to express an opinion on the financial report based on my audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Association, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### AUDITOR'S INDEPENDENCE DECLARATION

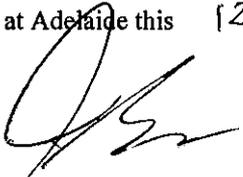
In conducting our audit we have complied with the independence requirements of the *Local Government Act 1999*, the *Local Government (Financial Management) Regulations 1999* and the Australian professional accounting bodies.

## AUDIT OPINION

In our opinion the financial report of the Eyre Peninsula Local Government Association is properly drawn up:

- a) To give a true and fair view of:
  - i) the Association's state of affairs as at 30 June 2010 and changes in equity resulting from operations and cash flows for the year ended on that date.
  - ii) the other matters required by the Local Government Act 1999 to be dealt with in the financial statements.
- b) According to the Local Government Act 1999, together with the Local Government Act 1999 (Financial Management) Regulations 1999 made under that Act; and
- c) According to Australian Accounting Standards and mandatory professional reporting requirements.

Signed at Adelaide this 12<sup>th</sup> day of October 2010



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**JOHN D EWEN**  
**JOHN D EWEN & ASSOCIATES**  
**CHARTERED ACCOUNTANT**

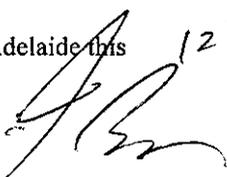
## AUDITOR'S INDEPENDENCE DECLARATION

Auditor's Independence Declaration Under Section 16A of the Local Government (Financial Management) Regulations 1999 to The Members of Eyre Peninsula Local Government Association

I confirm that, for the audit of the financial statements of the Eyre Peninsula Local Government Association for the year ended 30 June 2010, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 1999* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) *Local Government (Financial Management) Regulations 1999*.

Signed at Adelaide this 12<sup>th</sup> day of October 2010



---

**JOHN D EWEN**  
**JOHN D EWEN & ASSOCIATES**  
**CHARTERED ACCOUNTANT**



The District Council of Ceduna

PO Box 175,  
CEDUNA SA 5690  
Telephone 08 8625 3407  
Facsimile 08 8625 3435  
Email council@ceduna.sa.gov.au  
www.ceduna.net

10.85.1.3  
3176

12 September 2010

Eyre Peninsula Local Government Association  
PO Box 2010  
PORT LINCOLN SA 5606

**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

*I Trevor J Smart, the person for the time being occupying the position of chief executive officer of the District Council of Ceduna being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.*

**Trevor Smart**  
**CHIEF EXECUTIVE OFFICER**



**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

*I Lachlan Miller the person for the time being occupying the position of Chief Executive Officer of the District Council of Streaky Bay being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.*

(Signed)

.....22/9/10.....

(Dated)



**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

I ROBIN GREGOR the person for the time being occupying the position of chief executive officer of the ELLISTON Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

[Signature]

(Signed)

7 SEPTEMBER 2010

(Dated)



**Wudinna District Council**

**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

I Alan F. McGuire the person for the time being occupying the position of chief executive officer of the WUDINNA Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

[Signature]

(Signed)

26/9/10

(Dated)



### Chief Executive Officer's Certificate of Compliance - Auditor Independence

I Rodney Pearson..... the person for the time being occupying the position of chief executive officer of the District Council of Lower Eyre Peninsula being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

  
.....

(Signed)

27/08/2010.....

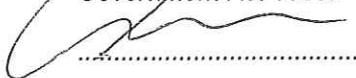
(Dated)



DISTRICT COUNCIL  
OF CLEVE

### Chief Executive Officer's Certificate of Compliance - Auditor Independence

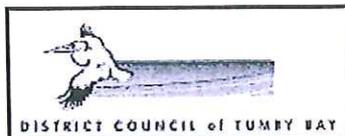
I Philip J Cameron..... the person for the time being occupying the position of chief executive officer of the CLEVE..... Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

  
.....

(Signed)

30/8/2010.....

(Dated)



### Chief Executive Officer's Certificate of Compliance - Auditor Independence

I EA Roberts..... the person for the time being occupying the position of chief executive officer of the Tumby Bay..... Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

  
.....

(Signed)

14.9.2010.....

(Dated)



**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

I, Bruce Alfred FRANCIS, the person for the time being occupying the position of chief executive officer of the District Council of Franklin Harbour, being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

26 August, 2010.

(Signed)

(Dated)



District Council of Kimba  
Established 1924

**Chief Executive Officer's Certificate of Compliance - Auditor Independence**

I, Daryl Cearns the person for the time being occupying the position of chief executive officer of the District Council of Kimba being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

(Signed)

27/8/2010

(Dated)



# City of Port Lincoln



Port Lincoln - Seafood Capital of Australia

Level One, Civic Centre  
60 Tasman Terrace  
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South Australia 5606

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[www.portlincoln.sa.gov.au](http://www.portlincoln.sa.gov.au)

## Chief Executive Officer's Certificate of Compliance - Auditor Independence

I Geoff Dodd the person for the time being occupying the position of chief executive officer of the City of Port Lincoln Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

.....  
(Signed)

31-8-2010

.....  
(Dated)

## Chief Executive Officer's Certificate of Compliance - Auditor Independence

I Ian Burfitt the person for the time being occupying the position of Chief Executive Officer of the Whyalla Council being a constituent council of the Eyre Peninsula Local Government Association subsidiary do hereby certify (for the purposes of Regulation 16A(2) of the Local Government (Financial Management) Regulations 1999) that the auditor, John Ewen & Associates, of the subsidiary has not been engaged by the subsidiary to provide services to the subsidiary outside of the scope of the audit functions under the Local Government Act 1999.

.....  
(Signed)

6/9/10

.....  
(Dated)

