

Paying a Fee Advice Online

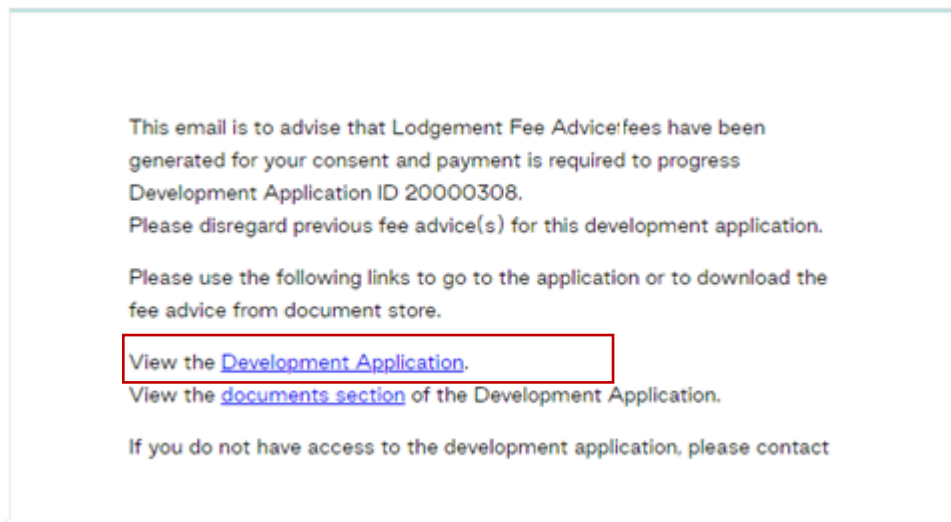
Version 1.0
24 July 2020



Paying a Fee Advice Online

Alternatively, visit the relevant authority undertaking the assessment to pay in person with cash, cheque or credit card.

1. On receiving the payment of fees required email, follow the **Development Application** link to login to the Development Assessing Processing (DAP) system (the assessment workflow), if not already logged in, to view **Your Applications** dashboard.



2. Under the **For Your Actions** select the development application to view and select the 'Make Payment' action.

Development application processing

Start a new application | Access an application submitted by someone else | Submit mandatory building notification

FOR YOUR ACTION (5) | UNDER ASSESSMENT (53) | DRAFT (2) | LAND DIVISION CERTIFICATES (0) | FINALISED (4)

Applications for your action

ID	Owner	Location	Nature Of Development	Relevant Authority	Lodged	Status
20000308	B Monier	LOT 11 EAST TCE PARACHILNA SA 5730	Construct new dwelling and verandah	State Commission Assessment Panel		Payment required

5 items

STATUS DETAIL | CONTACTS | SUMMARY

Application 20000308

This application currently requires 2 actions from you

Make Payment

Apply for next consent

3. Select the 'Outstanding Fee Advice' and **Pay Invoice** to proceed.

Pay Fee Advice

Outstanding Fee Advices

Please select the fee advice that you wish to pay

ID	Description	Amount	Date
657	Lodgement Fee Advice	\$4.00	23/06/2020 17:05

[CANCEL](#)[PAY INVOICE](#)

4. The next screen is the Fee Advice Payment, which outlines the fee payable and provides you with a **Pay with credit card option**, shown below.

Fee Advice Payment

Fees Payable

Item	Amount (exc. GST)	GST	Amount (inc. GST)
Electronic Lodgement Fee	\$1.00	\$0.00	\$1.00
Hard copy	\$1.00	\$0.00	\$1.00
Performance Assessed	\$1.00	\$0.00	\$1.00
Standard	\$1.00	\$0.00	\$1.00
Total			\$4.00

[Pay with credit card](#) (opens BPoint in a new tab)[CANCEL](#)[DONE](#)

5. The **BPoint** screen then opens and you can enter the credit / debit card details, and the click **Next** to confirm payment.



Government of South Australia
Department of Planning,
Transport and Infrastructure

Make a payment to the Department of Planning, Transport and Infrastructure (Test environment)

Amount
AUD 4.00

Accepted Cards

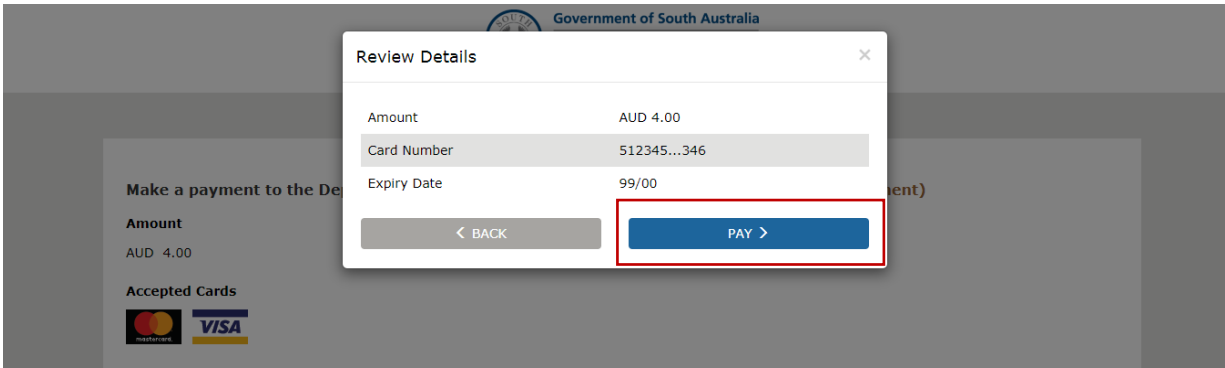
Card number

Expiry date

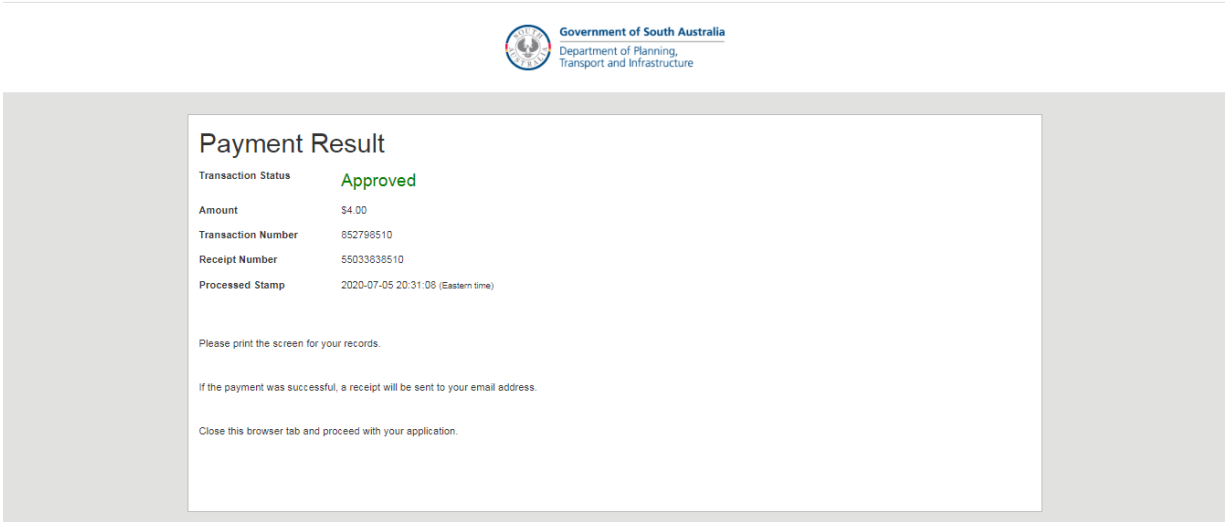
CVN ⓘ

[NEXT >](#)

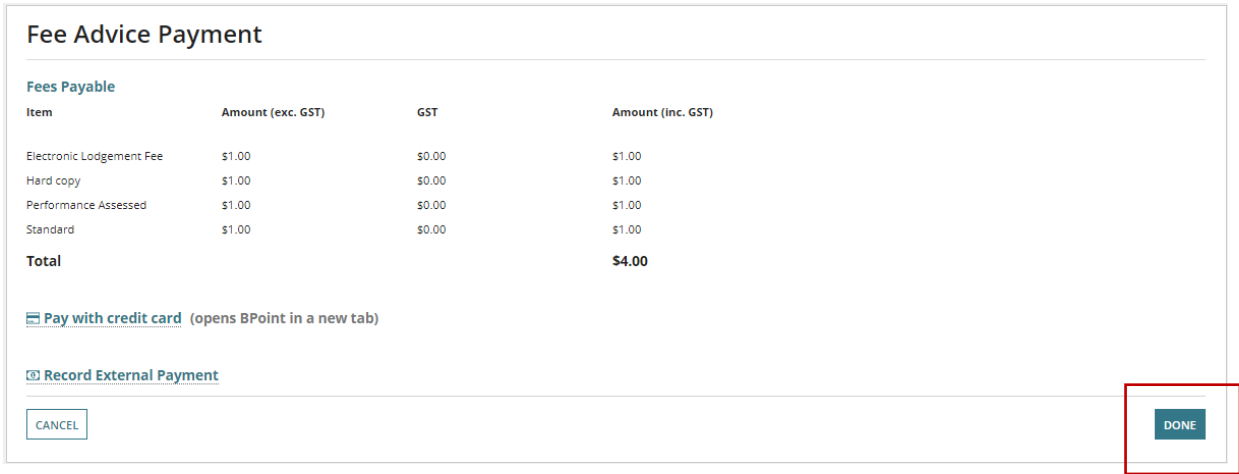
6. Review the payment details and click **Pay**, or **Back** to amend.



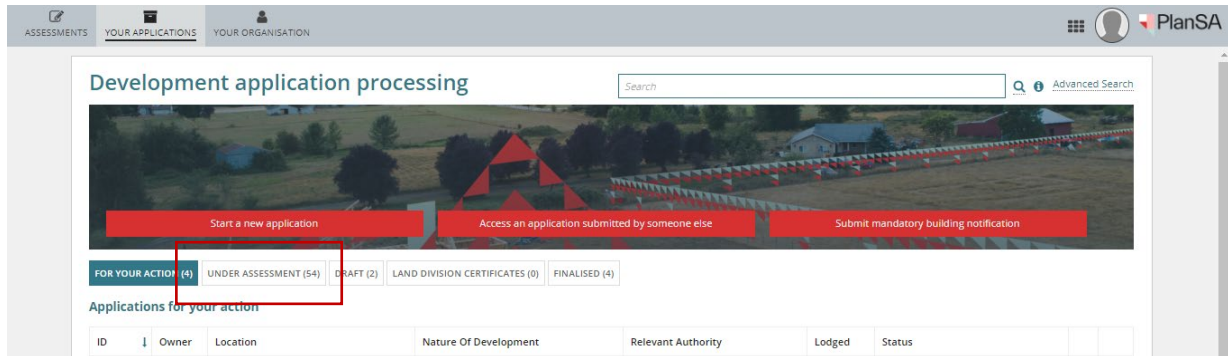
7. On approval of the payment a **Payment Result** screen displays which can be printed, or close the Bpoint tab and return to the **Fee Advice Payment** page.



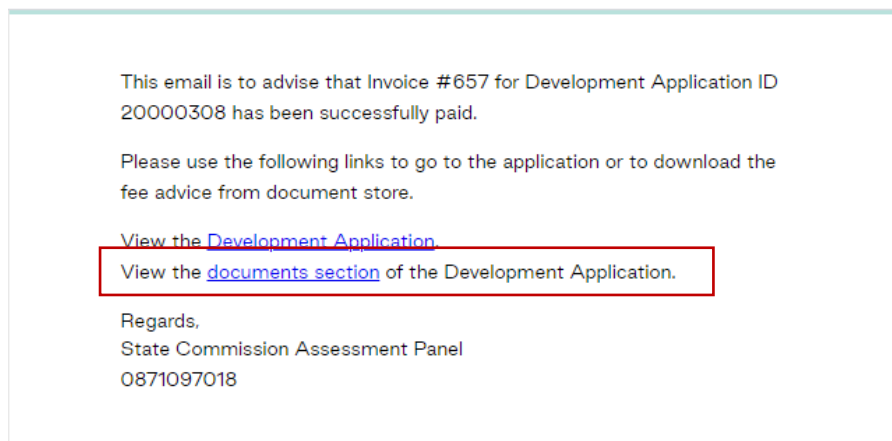
8. On return to the **Fee Advice Payment**, click **Done** to complete the action.



9. Return to **Your Applications**, and go to **Under Assessment** to locate your development application.

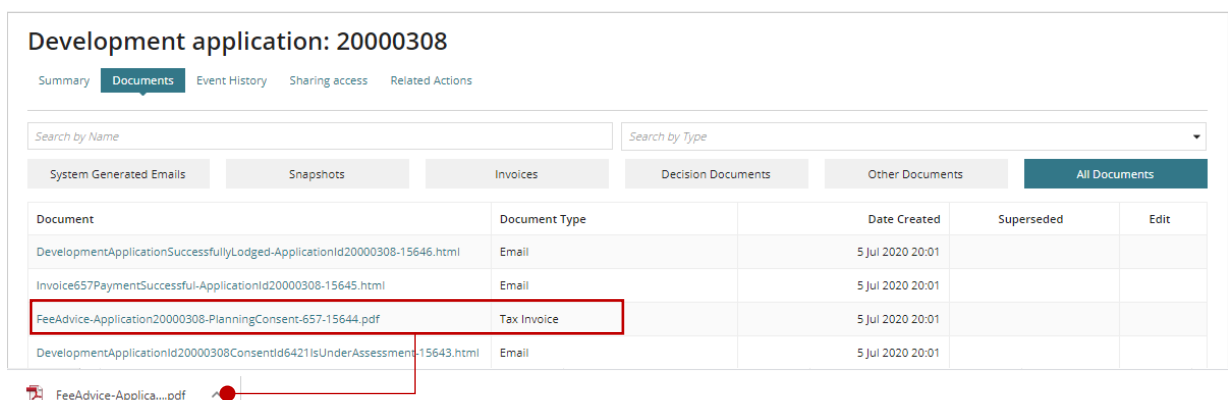


10. You will be notified of your successful payment through email, and to view the tax invoice generated, follow the **documents section** link to login to DAP, if not already logged in.



The development application **Documents** are displayed and contains all documents created, or uploaded throughout the development assessment process.

11. Locate the 'tax invoice' in the displayed list, or use the **Invoices** option and then download the **Tax Invoice** to view and/or print.



For more information visit
saplanningportal.sa.gov.au



Government of South Australia

Department of Planning,
Transport and Infrastructure