You are notified that a District Council of Kimba Tourism Committee Meeting will be held as under, pursuant to section 41 of the Local Government Act 1999:

DATE: Tuesday, August 7, 2018
TIME: 4.30pm
VENUE: District Council of Kimba Chambers

DEB LARWOOD
CHIEF EXECUTIVE OFFICER

1. Present
2. Apologies
3. Confirmation of minutes of meeting held June 12, 2018
4. Action list as per attached
5. Correspondence
   5.1 RDAWEP Regional Newsletter – July 2018
6. General Business
   6.1 Kimba Community and Economic Development Strategy update
   6.2 Regional Growth Fund
   6.3 Governor of South Australia visit to Kimba
   6.4 Recomencement of town tours – Heather Baldock
7. Other Business
8. Date of next meeting – October 9, 2018 at 4.30pm

All Tourism Committee members are welcome to attend Council meetings, but will only be able to provide input if invited to do so by the Mayor/Chairperson.
COMMITTEE MEMBERS PRESENT
Mayor Dean Johnson (Acting Chair), Heather Baldoeck, Pat Beinke, Meagan Lienert, Kerri Cliff and Sue Woolford.

COUNCIL STAFF MEMBERS PRESENT
Debra Larwood (Chief Executive Officer), Lyndon Keane (Manager Corporate Services), Hayley Jericho (minute taker)

OBSERVERS
Nil

APOLOGIES
Councillor Geoff Churchett and Councillor Phil Arcus

Acting Chair Dean Johnson welcomed Administration Trainee Hayley Jericho to the meeting and MCS introduced committee members.

MCS thanked former committee member Marilyn Stutley for her service and welcomed Meagan Lienert as replacement Kimba Community Development Group representative on committee.

CONFIRMATION OF MINUTES:

T18.2018 That the minutes of the meeting held on April 10, 2018 at 4.30pm be confirmed as a true and correct record of that meeting.

Heather Baldoeck/Pat Beinke
CARRIED

ACTION LIST:

- Kimba town signage
  1. CEO and MCS met with RDAWEP in Kimba to discuss whole-of-region funding for signage. No further action until outcome of RDAWEP funding application known.

- Outdoor gym equipment
  1. Consultation to be undertaken with the community including the gym committee on the placement of the outdoor equipment.
  2. Our Say and the newsletter to be utilised for survey purposes.

- Conflict of interest training
  1. No further action until after 2018 Council election, as per resolution T03.2018.

- Local Attractions for EPLGA Conference
  1. Committee to provide recommendations on local business and tourist attractions that could be included in partners’ tour for 2019 EPLGA Conference.

- Roora Walking Trail signs
  1. WM has advised signs ordered. Visiting consultant to investigate feasibility of replacing all trail signage at same time with report to be bought back to future meeting.

- Long-term tourism opportunities for Kimba
  1. CEO and MCS met with RDAWEP in Kimba to continue conversation about identifying ways to enhance existing operations and promote new opportunities.

- 2018 SA Tourism Awards
  1. Committee support for Council lodging application for 2019 awards.

- Hashtag for Kimba
  1. Refer to agenda item 6.3.
Caravan and Camping Show
1. MCS waiting for response from SATC/RDAWEP to determine opportunity for Kimba representation at 2019 event.

Silo art trail
1. CEO and MCS met with RDAWEP in Kimba, with RDAWEP already investigating feasibility of SA-wide trail.

Changes to Kimba tourist brochure
1. Committee request to provide feedback on proposed changes to Kimba tourist brochure before new committee formed following November 2018 Council election. MCS to send out existing brochure.

Business information bay
1. Committee request to bring report back to next meeting about business interest in information bay being installed, approximate cost of signage and approximate cost of Council removing existing illegal business signage on entry to Kimba.

CORRESPONDENCE:

T19.2018 That the Kimba Tourism Committee receive and note the incoming correspondence as tabled.

Kerri Cliff/Meagan Lienert
CARRIED

GENERAL BUSINESS:

6.1 Draft 2018-19 Annual Business Plan/Budget consultation
1. MCS provided verbal update on Council’s community consultation process for Draft 2018-19 Annual Business Plan and Budget.

6.2 Free Wi-Fi for Whites Knob Lookout
1. MCS provided update on SATC/Telstra plan to install free public Wi-Fi at Whites Knob Lookout.
2. Signage promoting Kimba’s official hashtags will be installed once the project is complete.

6.3 Kimba hashtags
T20.2018 That the Kimba Tourism Committee recommend:

(a) Council endorse #KimbaHalfwayAcross and #EyrePeninsula as Kimba’s official hashtags for use on social media, tourism signage and official publications; and
(b) Council advise the public and key stakeholders of the hashtags.

Pat Beinke/Heather Baldock
CARRIED

6.4 Additional signage for silo art precinct
1. MCS advised additional signage has been ordered for installation on Railway Terrace to direct visitors to correct silo art viewing area.

6.5 2018 Eyre Peninsula Visitor Guide
1. MCS has approved final proof for Council’s editorial and advertorial content for upcoming edition, with changes to reflect focus on silo art, the Kimba and Gawler Ranges Historical Museum and free camping areas.
2. Package Council has taken includes online gallery to capture digital audience.

OTHER BUSINESS:

- **7.1 Changes to Kimba tourist brochure**
  1. Committee request to provide feedback on proposed changes to Kimba tourist brochure before new committee formed following November 2018 Council election. MCS to send out existing brochure. Refer to Action List.

- **7.2 Promotion of Kimba in visitor tours**
  1. Pat Beinke advised contact has been made with Craig Haslam to potentially include Kimba in existing tours.

- **7.3 Travelling art exhibitions**
  1. Sue Woolford to provide MCS with information about travelling art shows and how Kimba could get involved to expand existing tourist market.

- **7.4 Mental Health and Wellbeing Group update**
  1. Meagan Lienert provided verbal update on upcoming events, including Men’s Mental Health event, and Health and Wellness Weekend.

- **7.5 Naming of old playing courts**
  1. Pat Beinke made suggestions for possible names for old playing courts – North Park and Recreation Park. Mayor Johnson advised Council currently considering naming infrastructure with further community consultation to be undertaken.

Manager Corporate Services left the chambers at 5.02pm.
Manager Corporate Services returned to the chambers at 5.10pm.

- **7.6 Business information signage at Halfway Across Australia bay**
  1. Committee request to bring report back to next meeting about business interest in information bay being installed, approximate cost of signage and approximate cost of Council removing existing illegal business signage on entry to Kimba.
  2. Alternative locations for signage suggested but would be subject to DPTI approval, as not Council-controlled roads.

**NEXT MEETING**: August 7, 2018 at 4.30pm.

**CLOSURE**: Meeting closed at 5.21pm.

CONFIRMED THIS _______________________ DAY OF _______________________ 2018

............................................................
CHAIRPERSON
<table>
<thead>
<tr>
<th>Task</th>
<th>Action</th>
<th>Committee Member/Officer</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Kimba Town Signage</strong></td>
<td>Develop Action Plan for improvements to the Town Signage</td>
<td>MCS</td>
<td>10/04/2018: MCS to request WM investigate size suitability of proposed fingerboard signage (x2) for playground and public toilet (x1) for inclusion in 2018-19 Budget deliberations. 10/05/2018: CEO/MCS met with RDAWEP in Kimba; RDAWEP looking at whole-of-region funding opportunity for improved signage; reiterated Kimba was standout with existing signage following early 2018 audit.</td>
</tr>
<tr>
<td><strong>Outdoor Gym Equipment</strong></td>
<td>Make investigations into suitable grant funding for outdoor gym equipment</td>
<td>Committee</td>
<td>10/04/2018: Tourism Committee to undertake initial consultation with community, including new gym committee, by adding survey to gauge interest in next newsletter and the use of OurSay.</td>
</tr>
<tr>
<td><strong>Conflict of Interest Training</strong></td>
<td>Council to facilitate conflict of interest training for committee members</td>
<td>MCS</td>
<td>10/04/2018: No further action until after November 2018 Council election, as per resolution T03.2018.</td>
</tr>
<tr>
<td><strong>Local attractions for 2019 EPLGA Conference</strong></td>
<td>Committee members to provide feedback on local tourism and agribusiness operators, and attractions, that delegates could visit</td>
<td>Committee</td>
<td>10/04/2018: An indication of numbers interested in undertaking a partner’s tour during the conference to be sought in July – August 2018. If numbers are conducive to hosting a partners tours suggested ideas to be provided by the committee.</td>
</tr>
<tr>
<td><strong>Roora Walking Trail sign</strong></td>
<td>Flora identification sign has faded and needs replacement</td>
<td>P Beinke/MCS</td>
<td>04/06/2018: WM advised signs ordered.</td>
</tr>
<tr>
<td><strong>Long Term Tourism Opportunities for Kimba</strong></td>
<td>Identification of long-term tourism objectives for the community</td>
<td>CEO/MCS/WM</td>
<td>10/04/2018: A survey is to be run with additional questions to be added though consultation with the committee via email. Traffic count data for Eyre Highway to be sourced from Department Planning, Transport and Infrastructure. 10/05/2018: CEO/MCS met with RDAWEP in Kimba; continuing conversation about identifying these opportunities.</td>
</tr>
<tr>
<td><strong>2018 SA Tourism Awards</strong></td>
<td>Lodgement of an application to the SA Tourism Awards.</td>
<td>CEO/MCS</td>
<td>10/04/2018: Council to lodge a nomination to the 2019 Tourism Awards.</td>
</tr>
<tr>
<td><strong>2018 Eyre Peninsula Visitors Guide</strong></td>
<td>Review of the information in the guide to be undertaken</td>
<td>MCS</td>
<td>COMPLETE.</td>
</tr>
<tr>
<td>Hashtag for Kimba</td>
<td>Development of a Hashtag for Kimba</td>
<td>MCS</td>
<td>COMPLETE.</td>
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<tr>
<td>Caravan and Camping Show</td>
<td>Opportunity to provide representation at the Caravan and Camping Show</td>
<td>MCS</td>
<td>10/4/2017: Investigation to be undertaken into the possibility of providing representatives to the next caravan and camping show with possible costs to be sourced. 04/06/2018: MCS waiting for response from SATC/RDAWEP to determine opportunity for Kimba representation at 2019 event. 30/07/2018: MCS spoke to RDAWEP to follow up original inquiry. More details on 2019 event to be emailed for distribution to committee members/Council.</td>
</tr>
<tr>
<td>Silo Art Trail</td>
<td>Investigate opportunities for the roll out of a Silo Art Trail</td>
<td>MCS</td>
<td>10/04/2018: A letter be written to the RDA Whyalla and Eyre Peninsula and the SATC asking them to consider the development of a Silo Art Trail. 10/05/2018: CEO/MCS met with RDAWEP in Kimba; investigations under way by RDAWEP.</td>
</tr>
<tr>
<td>Changes to Kimba tourist brochure</td>
<td>Committee request to provide feedback on proposed changes to Kimba tourist brochure before new committee formed following November 2018 Council election</td>
<td>MCS</td>
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<td>Business Information Bay</td>
<td>Committee request to bring report back to next meeting about business interest in information bay being installed, approximate cost of signage and approximate cost of Council removing existing illegal business signage on entry to Kimba</td>
<td>MCS/WM</td>
<td>30/07/2018: Ongoing. It is anticipated a preliminary report will be presented to the October 2018 Kimba Tourism Committee meeting.</td>
</tr>
</tbody>
</table>
Welcome to our regional newsletter

Congratulations to Streaky Bay's Courela Shearing Supplies, for 30 years supplying work wear and shearing supplies both nation-wide and around the world. (Image courtesy: Barb Woolford, Karawatha Park)
Economic and Business Development

Regional Growth Fund 2018-19 Grants Open 2 July 2018

This competitive grant round has up to $5 million in grant funding available for regional development initiatives in South Australia from $50,000 up to $2 million on a matched dollar for dollar basis. Applications will be assessed by a panel led by an independent chair. The Fund has been established to unlock new economic opportunities, [...] 

Regional Telecommunications Review – Community Submissions

The Regional Telecommunications Review Committee has released an issues paper which provides an outline of key interest areas and invites submissions from individuals, businesses, peak bodies and other interested organisations. The committee will review telecommunications services in regional, rural and remote parts of Australia. As part of the review, the committee will consider how regional communities [...] 

SA Regional Development Conference Presentations

South Australian Regional Development Conference was held on June 7 2018, more than 140 delegates attended. The conference was led by Regional Development Australia and sponsored by SA Water, Informed Decisions, Primary Industries and Regions SA, REMPLAN and Economic Development Australia. Various presentations explored some of the best Economic Development research in Australia. Delegates who [...] 

Building Better Regions Fund Grant Recipients Announced
The Minister for Regional Development, Territories and Local Government, the Hon Dr John McVeigh, yesterday announced that 109 projects will receive grant funding of $4.4m to support community projects in regional Australia under the Community Investments Stream of the Building Better Regions Fund (BBRF). The Department of Industry, Innovation and Science is responsible for administering [...]

Tourism Development

Eyes on Eyre Camping Nodes

Eyes on Eyre is a unique joint planning project that involves collaboration from Local, State and Federal Governments. The project is a mechanism for the Eyre Peninsula to move to the front of South Australia’s visitor economy growth and respond to the South Australian Regional Visitor Strategy in a proactive and vibrant manner. Not since [...]
Do you benefit from solar and are considering making the leap into batteries? There are 5 steps households should take before getting a battery: Max out your solar Consumption Monitoring, Hot Water, LED Lighting, Electricity and be efficient To read more visit www.sunnyshire.org.au

Employment, Skills and Training News

EPCF Tertiary Scholarships

The Eyre Peninsula Community Foundation Education Fund has awarded Tertiary Scholarships in 2018 to assist with studies to Sarah Wallace, Nilli Bagnell-Smith and Madeline Crettenden. Sarah Wallace is from Whyalla and is studying a Bachelor of Sport, Health and Physical Activity and at Flinders University. Nilli Bagnell-Smith is from Streaky bay and is studying [...] 

Invitation to provide feedback on SA’s apprenticeship system

The Training and Skills Commission is seeking advice about what is working well and what isn’t within the apprenticeship and traineeship system. What has your experience as an employer, apprentice, trainee or training organisation been?

The Future-proofing the South Australian Apprenticeship and Traineeship System Discussion Paper is now open and waiting for your contribution. Join [...] 

Training Opportunities

Growing South Australia’s Companies

Learn the knowledge and skills you need to lead, manage and accelerate your company’s growth at a one-day Growth Clinic. SA-based CEOs/MDs of companies with at least ten employees have the opportunity to attend a fully subsidised Growth Clinic delivered by the Australian Centre for Business Growth as part of the Growing South Australia’s Companies [...] 

Civil Train - Port Lincoln: Workzone Traffic Management, White Card
Suicide prevention: Question Persuade Refer (QPR) - across the region including Port Lincoln, Whyalla and the towns in between.

TAFE SA - Pt Lincoln: Firearms Safety
Provide First Aid - multiple dates and locations
Pt Lincoln and Whyalla: Contractor's Licensing Unit

CEG - Port Lincoln: Forklift, White Card, Confined Spaces, Working at Heights, Elevated Work Platform, Loader
Whyalla: Confined Space, Dogging, Elevated Work Platform, Forklift, Skid Steer, White Card, Working at Heights

Click Here for more information and training dates

Disability Workforce Hub News

Whyalla and Eyre Peninsula Disability Hub Newsletter

CLICK HERE to read about:
- NDIA new Price Guides
- Answers to your NDIS questions
- NDIS related events
- Training, Vacancies and Employment.

NDIS Pre-planning Toolkits

The National Disability Coordination Officer Program is excited to share their new resource, the NDIS Pre-planning Toolkits for people with disability entering Higher Education or Vocational Education and Training and the new look disABILITY AWAREness website. The NDIS Pre-planning Toolkits for people with disability entering Higher Education or Vocational Education and Training. The resources are designed to be [...]

Upcoming Regional Events

Whyalla CuttleFest 2018
Who wants to swim with GIANTS?! Jump in and swim with Giant Australian cuttlefish! CuttleFest 2018 tickets are now available. Thank you to Whyalla City Council, Natural Resources Eyre Peninsula, Experiencing Marine Sanctuaries (EMS) and DEWNR Marine Parks who have made it possible to offer heavily discounted tickets to locals of Eyre Peninsula. For a [...]
Event proudly supported by Regional Development Australia Whyalla and Eyre Peninsula. Join the South Australian Tourism Industry Council (SATIC) and the Minister for Trade, Tourism and Investment – the Hon David Ridgway MLC at an exclusive industry event in Ceduna to discuss tourism and the South Australian visitor economy. You will also have the chance to network with […]

**Elliston Winter Markets**

Local art, craft and produce available at the 2018 Elliston Winter Market! The Winter Markets are held on the middle weekend of the school holidays. There is a local home game of netball and football for the Elliston Roosters who will be playing against Western Districts on the day. Please email the Elliston Visitor Information […]

**NoVacancy Accommodation Business Expo**

NoVacancy Accommodation Business Expo is Australia’s largest and most comprehensive business event for those who own, run and market hotels, motels, serviced apartments and other accommodation properties across Australia, New Zealand and the Pacific Islands. Covering all aspects of running an accommodation business – from purchasing, operations and finance to design, refurbishment, marketing and sales […]

**Entrepreneurs Week**

Entrepreneurs Week aims to showcase the many support programs available to entrepreneurs in South Australia, the importance of intrapreneurship in driving innovation, and celebrate success stories from our thriving start-up community. The collaboration between the Adelaide Entrepreneurship Forum, Brand South Australia, Adelaide City Council, the State Government, and a broad range of stakeholders aims to […]

**APR.Intern**

APR.Intern is a subsidised internship program giving businesses access to specialist research expertise to address gaps in their knowledge, and tackle business challenges. It is the only national all sector, all discipline internship program placing PhD students into business and accelerating women in STEM through short-term industry and university research collaborations.
For more upcoming regional events visit www.rdaewp.org.au/events

Award Opportunities

**2018 Design for Export Awards** - aimed at discovering, celebrating and activating excellence in design led innovation in SA.

**SA Community Achievement Awards** - to encourage, acknowledge and reward the contributions that individuals, community groups and small businesses are making throughout SA.

**SA Climate Leaders Awards** - shines a light on the work being done by individuals, the community, business and government to address climate change in SA.

Funding Opportunities

Featured Grants

**Entrepreneurs’ Programme** - for business competitiveness and productivity.

**Small Business Innovation Research for Defence** - seeks to encourage a new generation of innovators in developing breakthrough technologies for the Australia Defence Force.

**Foundation for Rural and Regional Renewal** - In a Good Place provides support for community-driven initiatives that reduce social isolation, increase social participation and connectedness.

**H&R Block Grants for Growth** - $10,000 to 20 small businesses.

**Dreams for a Better World** - Round Three: Sport and Education

**South Australian History Fund** - to support the production and sharing of SA's history.

**SA Healthy Towns Challenge** - to implement preventative health projects.

[CLICK HERE for more Grant Funding opportunities](#)

**SA Tenders and Contracts** - Provides easy-to-use access to all publicly available bidding opportunities within the South Australian Government.

Handy Links

[CLICK HERE to subscribe to PIRSA's Premium Food and Wine e-newsletter.](#)

**Farming together** - has news of grants, funding scholarships, jobs and other opportunities. [CLICK HERE to view their latest newsletter.](#)
6.1 **Kimba Community and Economic Development Strategy update**

Peter Kenyon travelled to Kimba on August 1 and 2, 2018 to meet with stakeholders to determine the best method by which to implement a community engagement process as part of the formation of the Kimba Community and Economic Development Strategy, which is being facilitated by Council with funding provided through the National Radioactive Waste Management Facility Community Benefit Programme.

The Manager Corporate Services will provide a verbal update on the project to committee members at the meeting.

6.2 **Regional Growth Fund**

The MCS met with representatives of Primary Industries and Regions South Australia (PIRSA) in Port Lincoln on July 6, 2018 to discuss a number of matters, including the State Government’s $150 million Regional Growth Fund. The fund was established to “unlock new economic activity in our regions, to deliver critical economic infrastructure to create direct benefit across regional industries, and to strengthen regional communities”, with $15m funding available in the 2018-19 financial year through competitive round and strategic initiative streams.

Projects to be funded through the 10-year program will be selected on the following principles:

- support for new economic activity that would not otherwise occur
- the activity can be sustained without further intervention by government after the funding has been provided
- the activity creates benefit for multiple entities, including entities not directly associated with the application
- the activity contributes to the scale of an industry or sector
- the application has a connection to and has vested an interest in a specific regional community.

While the guidelines of the fund stipulate a dollar-for-dollar commitment from the applicant, if the applicant is a Local Government body, and scores highly on other criteria, a financial contribution which is less than dollar-for-dollar will be considered.

Council is seeking feedback and suggestions from committee members on potential projects which could be applied for in the 2019-20 financial year funding round.

Information on the fund is attached to this agenda for the reference of committee members.

6.3 **Governor of South Australia visit to Kimba**

The Governor of South Australia, His Excellency the Honourable Hieu Van Le AC, will be visiting Kimba on August 14, 2018 as part of a four-day tour of the Eyre Peninsula. Council is assisting His Excellency’s office with coordinating a number of activities, including a meet and greet with Kimba Area School students and staff, a town centre walk to talk to local business owners, a visit to Lake Gillies, and a local attractions tour ending with afternoon tea at the silo art viewing platform.

6.4 **Recommenced town tours – Heather Baldock**

A verbal update will be provided to committee members at the meeting.
Frequently Asked Questions

What is the Regional Growth Fund?

The $150 million Regional Growth Fund’s purpose is to facilitate new economic activity and build and strengthen communities for regional South Australia.

The Fund provides opportunities to leverage government and private funding to deliver critical economic infrastructure designed to create direct economic benefits across industries or multiple entities in regional South Australia.

Valuable projects will include those committed to employing local people and sourcing products and services from local suppliers, and to fostering collaboration. Projects that seek to leverage funds from non-State Government sources will also be looked on favourably.

Applicants will be required to demonstrate that their project or activity:

- supports new economic activity that would not otherwise occur
- can be sustained without further intervention by government after funding has been provided
- creates benefits for multiple entities, including entities not directly associated with the application
- contributes to the scale of an industry or sector
- reduces the cost of doing business
- demonstrates your connection to, and vested interest in, the regional South Australian community beyond the metropolitan region.

How do I get a copy of the guidelines and the application form?

The PIRSA website contains a guide to applying, and a link to the online application form. Visit www.pir.sa.gov.au/regionalgrowthfund

What is available?

Up to $5 million per year will be available through a single competitive round. The 2018-19 round is open from 2 July 2018 until 5pm 31 August 2018.

Funding will be available to applicants providing at least a $1 for $1 contribution with funding available in a range from $50,000 to a maximum of $2 million.

If an applicant is a local government body, and scores highly on other criteria, a financial contribution which is less than $1 for $1 will be considered.

Any unspent funds from the $5 million competitive process along with the additional $10 million for 2018-19 will be available for strategic projects.
Who is eligible to apply for the Regional Growth Fund?

Eligible organisations include:

- Local government bodies
- Incorporated associations
- Business clusters (the lead business needs to apply and accept responsibility for contractual obligations).

What are the eligibility requirements?

Eligible organisations must:

- be legal entities, i.e. with which the Government of South Australia can enter into a legally binding funding agreement. PIRSA may require third parties who have a significant financial interest in the project (for example, parent companies or landowners) to be a party to the Funding Deed.
- have an Australian Business Number, and be registered for GST.
- demonstrate the availability of project funding required to complete the project, exclusive of in-kind contributions (funding from other State Government sources will not be considered as part of the leveraged funds).

What is an eligible project?

Examples of eligible projects may include:

- power infrastructure e.g. solar, wind, biowaste
- community infrastructure
- innovation
- branding and marketing associated with higher-value markets
- mobile and internet connectivity
- regional ports and airports
- efficient water infrastructure
- telecommunications
- regional roads (non-government owned)
- bridges
- weather stations.
What is an ineligible project?

- projects undertaken on behalf of third parties
- the purchase of land or a business
- requests for retrospective funding, where projects have been completed or have commenced prior to the application being approved by the Minister
- projects relating primarily to operational expenditure, including but not limited to regular repairs and maintenance
- costs associated with upgrading non-fixed equipment, or relate to administrative or running costs that are normally the responsibility of businesses, state or territory agencies or local councils
- projects that require ongoing recurrent State Government funding
- feasibility studies, business cases and reports where they do not form part of an established and broader project that meets the Fund’s objectives
- costs associated with the preparation of the application and project management fees and costs
- human resources (i.e. grant funding will not be provided to meet internal staffing costs)
- projects that have already received assistance from the Regional Growth Fund or other relevant grant funds to achieve the same project outcomes.

APPLICATION PROCESS

What is the application process?

Applicants complete the application form online. This application is submitted to PIRSA with supporting documents.

Applications will be assessed by an independently chaired panel, which will make recommendations to the Minister for Primary Industries and Regional Development.

Successful applicants will be invited to enter into a legal contract with the Minister for Primary Industries and Regional Development.

It's the end of the financial year and my accountant is very busy, do I have to send detailed financial statements now or can we delay it?

Please send as much information as you can. It is recommended you provide your financial statements for the organisation for the past three years (Profit & Loss Statement, Balance Sheet, Depreciation Schedule, etc.) to assist the application assessment process.

Can a university, school, TAFE apply for funding?

If it is an eligible organisation.

Can a community club apply for funding?

If it is an eligible organisation.
We are based in the metropolitan Adelaide; can we apply?

If it is an eligible organisation and can demonstrate that the project creates direct economic benefits across industries or multiple businesses or users in regional South Australia that extends beyond the metropolitan region.

Maps of the South Australian government regions are available here:


What is meant by a ‘business cluster’?

A group of two or more non-associated organisations willing to financially commit to a project.

What are the responsibilities of cluster members?

The lead organisation will be responsible for entering into a legally binding funding agreement. Cluster members are required to provide a letter of commitment including co-contribution information.

Can I apply for more than one project, which together meet the funding threshold?

Your project may include a number of strategically linked projects which together form a Package of Works that will deliver sustainable economic benefits to a region or regions and does not require ongoing State Government funding.

Can a project be in multiple locations?

Your project may include multiple site locations but must be located in South Australia and demonstrate the project will deliver economic benefits to a region or regions that is beyond the metropolitan region.

Can I apply even if I have not yet secured funding from my bank/financial institution?

You need to demonstrate that you have the capacity to complete the project, with preference given to applications able to demonstrate they will commence within three months of the grant being approved.

If any project costs are to be met by borrowing additional funds, please provide a copy of the letter of offer from your financial institution.

Can I apply if I have no finalised architects’ drawings or development approval yet?

In your application you should supply the latest version of the architect/engineering plans for the project with the final costings. Where appropriate, please supply letters / documentation confirming relevant planning approvals are in place or progressing.

Preference will be given to projects that commence within three months of approval.

When will I find out if the application has been successful?
It will take approximately 12 weeks from the time applications close to when you will learn the outcome of your application.

Please note, the number of applications and their levels of complexity may result in a longer assessment period. We ask you to be patient. You will be notified of any change in the status of your application.

If am successful, what happens next?

You will be contacted by PIRSA by email.

Details regarding the funding deed and ways to promote and launch your project in conjunction with the Minister for Primary Industries and Regional Development will be provided to you.

If I am rejected after the initial round, can I reapply when I have more information for the same project?

There will be future competitive funding rounds in subsequent years. Alternatively, you can instead apply to the Strategic Pool of the Fund.

ASSESSMENT

How will my application for the competitive funding round be assessed?

Applications will be assessed on a competitive basis against the Fund’s criteria, and on the extent to which they demonstrate a commitment to employing locally, local investment and local supplier inputs.

Applications will be assessed by a three-member panel, which will include an independent chair.

The panel will consider applications and submit its advice through PIRSA to the Minister for Primary Industries and Regional Development for consideration.

Applications will undergo comprehensive due diligence by PIRSA to determine the applicant’s financial capability and the project’s commercial feasibility.

Assessment of criteria will be weighted to ensure projects are prioritised against the Fund’s key principles.

The assessment will also consider whether a project, or elements of a project, are more appropriately funded by other State, Commonwealth and/or Local Government or industry sources.
Regional Growth Fund Competitive Round 2018 - 2019: Indicative Timeline

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Growth Fund announced</td>
<td>23 June 2018</td>
</tr>
<tr>
<td>Applications open</td>
<td>2 July</td>
</tr>
<tr>
<td>Applications close</td>
<td>31 August</td>
</tr>
<tr>
<td>Application assessment completed</td>
<td>End October</td>
</tr>
<tr>
<td>Assessment Panel recommendations presented to the Minister</td>
<td>Mid November</td>
</tr>
<tr>
<td>Minister considers recommendations</td>
<td></td>
</tr>
<tr>
<td>Announcement of projects to be funded</td>
<td>End November</td>
</tr>
</tbody>
</table>

Against what criteria are applications assessed?

All applications to the RGF are assessed and prioritised based on how well the project meets the following criteria:

**Essential**

- Support for new economic activity that would not occur otherwise
- The activity can be sustained without further intervention by government after the funding is provided
- The activity creates broader economic benefits for the community and multiple entities, including entities not directly associated with the application
- The activity contributes to the scale of an industry or sector
- The application has a connection to, and has vested interest in a specific regional community beyond the metropolitan region
- The activity creates sustainable economic benefits to the state or region (e.g. new long-term jobs, investment, higher incomes, etc.)
- The activity reduces the cost of doing business.

**Desirable**

Project proposals focussed on enhancing the productive infrastructure to support economic development that drive regions to be long term strong economic contributors, will be considered favourably.

Also considered favourably will be project proposals that:

- leverage funds from non-State Government sources and/or foster collaboration
- demonstrate a commitment to employing locally, local investment and local supplier inputs wherever possible.
What does it mean that assessment of criteria will be weighted?

Assessment of criteria will be weighted to ensure projects are prioritised against the Fund’s key principles.

What documentation should I supply?

You may wish to supply additional documentation to assist in evaluation of your proposal.

This information includes:

- **Organisation’s Business Plan** incorporating financial projections and assumptions behind the projections (organisation’s background, organisation chart, prospectus, annual report)
- **Financial statements for the organisation for the past three years** (Profit & Loss Statement, Balance Sheet, Depreciation Schedule, etc.)
- **Three-year project budget forecasts** (Income/expenditure, Balance Sheet, etc.)
- **Detailed Project Plan** (project outline, project timelines, etc.)
- **Project Feasibility Study if available** (including risk and market information)
- **Quotes from service providers** (confirmation of project costs)
- **Evidence of funding availability for the project** – capacity to match the grant funding (e.g. if any project costs are to be met by borrowing additional funds, please provide a copy of the letter of offer from your financial institution)
- **Letters / documentation confirming relevant planning approvals are in place** (e.g. council development and building approvals)
- **If submitting as a lead organisation for a cluster of businesses** – letters of commitment from participating cluster organisations

Do I have to supply information about who my local suppliers are yet or can I wait until I have got more quotes?

The application should include final quotes from suppliers.

Can I be considered for funding if I have received funding from another Government source?

Funding from other State Government sources will not be considered as part of the leveraged funds, but funding from the Australian Government or local government can be considered as leveraged funds.

Projects that have already received assistance from the Regional Growth Fund or other grant funds to achieve the same project outcomes are ineligible.

Is grant funding subject to tax?

Yes. Before applying for the Regional Growth Fund, applicants should seek advice on tax implications from their tax advisers or the Australian Taxation Office.
Can I include in-kind contributions into my financial contribution?

In-kind contributions are not included in calculating the financial contribution to the project.

Can my cluster members be based in another state but have a project happening in South Australia?

Yes. The project must benefit regional South Australia beyond the metropolitan region.

Who can assist me with my application?

Applicants are encouraged to seek the support of PIRSA’s Regional Coordinator for their region when developing a project or application.

<table>
<thead>
<tr>
<th>Region</th>
<th>Name</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adelaide Hills, Fleurieu, Kangaroo Island</td>
<td>Trevor Bennett</td>
<td>0428 543 135</td>
</tr>
<tr>
<td>Barossa, Light and Lower North</td>
<td>Peta Crewe</td>
<td>0427 012 510</td>
</tr>
<tr>
<td>Limestone Coast</td>
<td>Karen Hollamby</td>
<td>0459 897 020</td>
</tr>
<tr>
<td>Eyre and Western</td>
<td>Angela Ruddenklau</td>
<td>0417 519 228</td>
</tr>
<tr>
<td>Yorke, Mid North &amp; Far North</td>
<td>Barbara-Ann Cowey</td>
<td>0488 951 790</td>
</tr>
<tr>
<td>Murray and Mallee</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If I make a mistake with my application, can I resubmit it?

To amend a submitted application, the application needs to be withdrawn, with amendments made and the application resubmitted before the closing date.

Can I add extra information to my application after the closing date?

Once the application period has closed, further information cannot be submitted, however PIRSA may contact you to seek further information or to clarify submitted information.

What if I am having technical issues with the online form?

Applicants should avoid submitting applications at the last minute, as high volumes of users can slow the system and may result in difficulties for you in completing your application.

If you are experiencing technical difficulties when trying to submit your application, it is important you seek assistance from PIRSA. For initial assistance please contact PIRSA’s Regions SA Grants Manager on 8429 0506.
FUNDING ADMINISTRATION

How will the funding be administered?

PIRSA will negotiate the Schedule of a standard Crown-approved Funding Deed with successful applicants.

Is there a legal contract for the funding?

Yes. Successful applicants will also be required to enter into a standard Crown-approved Funding Agreement with the Minister for Primary Industries and Regional Development in order to receive assistance. The clauses outlined in the standard agreement are not negotiable.

What does the Funding Deed commit us to?

The following conditions will be expected of any financial assistance recipients and include but are not limited to the following:

- complete the project as stated in the application
- meet all key milestones and obligations as defined in the Funding Deed
- seek prior consideration and approval, from the Minister through PIRSA, before making any changes to the project.

When do we receive the funding?

Grant payments are generally made on a reimbursement basis upon completion of milestones set out in the Funding Deed.

Payments are made upon presentation of paid invoices for approved project expenditure, including evidence of eligible applicant contributions.

However, upfront payments can be negotiated for projects approved under the Fund.

Final payments are made on receipt of a final report evidencing project completion.
Regional Growth Fund

GUIDELINES AND ASSESSMENT CRITERIA

JULY 2018
Regional Growth Fund

Guidelines and Assessment Criteria
Information current as of July 2018
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Disclaimer

PIRSA and its employees do not warrant or make any representation regarding the use, or results of the use, of the information contained herein as regards to its correctness, accuracy, reliability and currency or otherwise. PIRSA and its employees expressly disclaim all liability or responsibility to any person using the information or advice.

These Guidelines are subject to change by PIRSA.

All enquiries

Gary Rayner, Grants Manager
PIRSA
Level 14, 25 Grenfell Street
GPO Box 1671, Adelaide SA 5001
T 08 8429 0506
E gary.rayner@sa.gov.au
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A message from the Minister

Regional South Australia plays a critical role in our state’s economy.

The State Government places great importance on our regions as regional South Australia generates more than a quarter of our gross state product – more than $25 billion annually.

We are committed to investing wisely in projects that will provide significant benefits to regional South Australia, to create new jobs and unlock new economic activity in the regions. That’s why we have established the $150 million Regional Growth Fund – providing a mechanism through which our regions are supported to grow in economic prosperity and opportunity.

The Regional Growth Fund is a long term, 10-year commitment to boosting the vitality of our regional industries, without needing ongoing reliance on government assistance, and to supporting projects that may not otherwise be realised.

The Fund has been established to unlock new economic opportunities, and build and strengthen communities.

Reducing the cost of doing business and increasing employment is key – creating an environment where our regions can offer meaningful employment opportunities for growth and development.

Regional South Australia is full of innovative forward thinkers and people who are looking to do business smarter and more effectively and we look forward to funding innovative projects that create sustainable benefits to their region and to the State overall.

Through this we will be able to honour the State Government’s commitment of recharging our regions.

The Hon Tim Whetstone

Minister for Primary Industries and Regional Development
1. Introduction

The South Australian Government recognises that our regions are fundamental to the success of South Australia’s economy.

The State Government has committed to invest $150 million over 10 years in the Regional Growth Fund (RGF) to support projects that unlock new economic activity in our regions, creating jobs, growing export opportunities and strengthening regional communities.

The RGF is a $15 million annual grant fund administered by PIRSA.

The purpose of the RGF is to facilitate new economic opportunities, and build and strengthen communities for regional South Australia.

Commitments from the RGF will be based on the following principles:

- support for new economic activity that would not otherwise occur;
- the activity can be sustained without further intervention by government after the funding has been provided;
- the activity creates benefit for multiple entities, including entities not directly associated with the application;
- the activity contributes to the scale of an industry or sector; and
- the application has a connection to and has vested an interest in a specific regional community.
2. Regional Growth Fund

The RGF offers support in investing in long-term growth and sustainability of regional South Australia and increased contribution to the state’s Gross Domestic Product (GDP) through diversity and innovation in value added product and market opportunities.

The Program’s objective is to provide opportunities to leverage government and private funding to deliver critical community economic infrastructure designed to create direct economic benefits across industries or multiple businesses or users.

The Fund consists of two components, a $5 million competitive pool and a $10 million strategic pool.

The $5 million per year competitive pool will be available through a single competitive round.

The $10 million strategic pool will be available for strategic projects that meet the key principles of the Fund. This component of the Fund will be open for public applications all year round and be allocated to strategic projects that leverage additional funding sources.

Eligible organisations include:

- Local government bodies;
- Incorporated Associations; and
- Business Clusters – (lead business to apply and accept responsibility for contractual obligations).

For the competitive pool, funding will be preferenced to applicants providing at least a $1 for $1 contribution to the project, with funding to be available in a range from $50,000 to a maximum of $2 million.

However, where the applicant is a local government body, and scores highly on other criteria, a financial contribution which is less than $1 for $1 (for example, 1:2), will be considered.

Preference will be given to projects that commence within 3 months of approval, with the funds fully acquitted within 24 months of commencement.

ASSESSMENT CRITERIA

Applications to the RGF are assessed and prioritised based on how well the project meets the following criteria:

Essential

- Support for new economic activity that would not occur otherwise
- The activity can be sustained without further intervention by government after the funding is provided
- The activity creates broader economic benefits for the community and multiple entities, including entities not directly associated with the application
- The activity contributes to the scale of an industry or sector
- The application has a connection to, and has vested interest in a specific regional community
- The activity creates sustainable economic benefits to the State or region (e.g. new long-term jobs, investment, higher incomes, etc.)
- The activity reduces the cost of doing business.
Desirable

Project proposals focussed on enhancing the productive infrastructure to support economic development that drive regions to be long term strong economic contributors, will be considered favourably.

Also considered favourable are project proposals:

- that leverage funds from non-State Government sources and/or foster collaboration; and
- that demonstrate a commitment to employing locally, local investment and local supplier inputs wherever possible will also be considered favourably.

Assessment

Competitive Pool

Applications to the competitive pool will be assessed on a competitive basis against the Fund’s criteria, and on the extent to which they demonstrate a commitment to employing locally, local investment and local supplier inputs.

Applications to the competitive pool will be assessed by a three member panel, which will include an independent chair. The panel will consider applications and submit its advice to the Minister for Primary Industries and Regional Development for consideration.

Applications will undergo comprehensive due diligence by PIRSA to determine the applicant’s financial capability and the project’s commercial feasibility.

Assessment of criteria will be weighted to ensure projects are prioritised against the Fund’s key principles. The assessment will also consider whether a project, or elements of a project, are more appropriately funded by other State, Commonwealth and/or Local Government or industry sources.

Strategic Pool

Allocation of funding from the RGF Strategic Pool will be assessed against the Fund’s key principles and criteria. This component of the Fund will be allocated to strategic projects that leverage additional funding sources.

Applications for funding from the Strategic pool will be assessed by Primary Industries and Regions SA which will provide direct advice to the Minister for Primary Industries and Regional Development for approval.

As with the competitive pool, applications will undergo comprehensive due diligence, be weighted to ensure projects are prioritised against the Fund’s key principles, and consider whether projects, or elements of a project, are more appropriately funded by other State, Commonwealth and/or Local Government or industry sources.

3. Assistance and Conditions

Assistance Offered:

Grant payments are generally made on a reimbursement basis upon presentation of paid invoices for approved project expenditure, including evidence of eligible applicant contributions. However, up-front payments can be negotiated for projects approved under the Fund.
Final payments are made on receipt of a final report evidencing project completion to the satisfaction of the Minister for Primary Industries and Regional Development.

Funding from other State Government sources will not be considered as part of the leveraged funds.

The following conditions will be expected of any financial assistance recipients:

- complete the project as stated in the application;
- meet all key milestones and obligations as defined in the Funding Deed;
- seek prior consideration and approval, from the Minister through PIRSA, before making any changes to the project; and
- acknowledge the contribution of the South Australian Government on any promotional material and provide opportunities for the Minister for Primary Industries and Regional Development or a representative to take part in any formal project milestones and launches.

**Note:** Grants may be subject to GST and income tax. Successful applicants should seek advice on these and other tax implications from their tax advisers or the Australian Taxation Office.

**What are the Eligibility Requirements?**

Eligible organisations must:

- be legal entities, i.e. with which the South Australian Government can enter into a legally binding funding agreement. PIRSA may require third parties who have a significant financial interest in the project (for example, parent companies or landowners) to be a party to the Funding Deed;
- have an Australian Business Number, and be registered for GST;
- demonstrate the availability of project funding required to complete the project, exclusive of in-kind contributions (funding from other State Government sources will not be considered as part of the leveraged funds); and
- have the project located within South Australia.

**Ineligible Projects**

- projects undertaken on behalf of third parties;
- the purchase of land or a business;
- requests for retrospective funding, where projects have been completed or have commenced prior to the application being approved by the Minister;
- projects relating primarily to operational expenditure, including but not limited to regular repairs and maintenance;
- costs associated with upgrading non-fixed equipment, or relate to administrative or running costs that are normally the responsibility of businesses, state or territory agencies or local councils;
- projects that require ongoing recurrent State Government funding;
- feasibility studies, business cases and reports where they do not form part of an established and broader project that meets the Fund’s objectives;
- costs associated with the preparation of the application and project management fees and costs;
- human resources (ie grant funding will not be provided to meet internal staffing costs); and
- projects that have already received assistance from the RGF or other relevant grant funds to achieve the same project outcomes.
4. Making an Application - Competitive Pool

Applications can be submitted using the on-line application form, which can be downloaded from the PIRSA website at www.pir.sa.gov.au/regionalgrowthfund

Projects will be assessed on the extent to which they address the Fund’s criteria, including proposals that demonstrate a commitment to employing locally, local investment and local supplier inputs.

An independently chaired assessment panel will then consider applications on merit against the assessment criteria, before making recommendations to the Minister for Primary Industries and Regional Development.

Applicants can expect to be informed of the outcome of their application within approximately 12 weeks from the closing date of full applications, although longer time periods may be required when a large number and/or complex applications are received.

Successful applicants will also be required to enter into a standard Crown approved Funding Agreement with the Minister for Primary Industries and Regional Development in order to receive assistance, which will be subject to the Government’s Contract Disclosure policy (see: http://dpc.sa.gov.au/documents/rendition/B17980).

The attached schedule outlines the proposed indicative timeline required to complete key stages of the application assessment process for the 2018-19 round.

See below for an RGF process flowchart.

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**Indicative Timeline 2018 - 2019**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Growth Fund Announced</td>
<td></td>
</tr>
<tr>
<td>Full Applications - Open</td>
<td>2 July</td>
</tr>
<tr>
<td>Full Applications - Close</td>
<td>31 August</td>
</tr>
<tr>
<td>Full Application Assessment Completed</td>
<td>End October</td>
</tr>
<tr>
<td>Assessment Panel Recommendations presented to the Minister</td>
<td>Mid November</td>
</tr>
<tr>
<td>Minister considers Recommendations</td>
<td></td>
</tr>
<tr>
<td>Announcement of projects to be funded</td>
<td>End November</td>
</tr>
</tbody>
</table>
5. RGF Process Flowchart – Competitive Pool

**GUIDELINES PUBLISHED**
Guidelines for the Regional Growth Fund are published. Applicants are invited to submit an application.

**ASSESSMENT**
Full applications are assessed by an independently chaired panel against essential and desirable criteria. Comprehensive financial due diligence is applied.

**ASSESSMENT PANEL MEETING**
The Panel makes recommendations to the Minister for Primary Industries and Regional Development on the merits of each application relative to the criteria and other applications.

**DECISION**
The Minister makes decisions in consideration of recommendations from the Panel. Applicants are notified of the outcome of their application.

**CONTRACT**
A Funding Deed is executed between the grant recipient and the Minister for Primary Industries and Regional Development.
The State Government places great importance on our regions as regional South Australia generates more than a quarter of our gross state product – more than $25 billion annually.

We are committed to investing wisely in projects that will provide significant benefits to regional South Australia, to create new jobs and unlock new economic activity in the regions. That’s why we have established the $150 million Regional Growth Fund – providing a mechanism through which our regions are supported to grow in economic prosperity and opportunity.

The Regional Growth Fund is a long term, 10-year commitment to boosting the vitality of our regional industries, without needing ongoing reliance on government assistance, and to supporting projects that may not otherwise be realised.

The Fund has been established to unlock new economic opportunities, and build and strengthen communities.

Reducing the cost of doing business and increasing employment is key – creating an environment where our regions can offer meaningful employment opportunities for growth and development.

Regional South Australia is full of innovative forward thinkers and people who are looking to do business smarter and more effectively and we look forward to funding innovative projects that create sustainable benefits to their region and to the State overall.

Through this we will be able to honour the State Government’s commitment of recharging our regions.

The Hon Tim Whetstone MP
Minister for Primary Industries and Regional Development
The Regional Growth Fund is a foundation from which the State Government and innovative local organisations can build strong, productive relationships that deliver jobs and the critical infrastructure within South Australia that improves regional communities.

Applications are now being sought from 2 July 2018 to share up to $5 million in grant funding via the Regional Growth Fund Competitive Grants 2018-19. Applications will close on 31 August 2018.

The Fund’s purpose is to facilitate new economic activity and build and strengthen communities for regional South Australia.

Valuable projects will include those committed to employing local people and sourcing products and services from local suppliers, and to fostering collaboration. Projects that seek to leverage funds from non-State Government sources will also be looked on favourably.

As an applicant you will be required to demonstrate that your project or activity:

- supports **new economic activity** that would not otherwise occur
- can be **sustained** without further intervention by government after funding has been provided
- creates **benefits for multiple entities**, including entities not directly associated with the application
- contributes to the **scale** of an industry or sector
- reduces the **cost** of doing business
- demonstrates your **connection** to, and vested **interest** in, the regional South Australian community where your project or activity will be based.
- is committed to employing **local people** and sourcing products and services from **local suppliers**.

This robust process is essential to ensuring the government commits only to supporting sustainable projects and activities that contribute to regional South Australia’s long-term economic growth.

---

**FUND OVERVIEW**

The Regional Growth Fund recognises the significant contribution of our regions to South Australia’s economic success story.
Examples of projects that are ineligible include:

- the purchase of land or a business
- retrospective funding for projects that have already commenced or are complete
- projects that require recurrent State Government funding
- costs related to operational expenditure or project management fees/costs
- upgrading non-fixed equipment
- administrative or business running costs (including internal staffing costs)
- studies and reports that don’t form part of a broader project that meets the Fund’s objectives
- projects that have already received other grants to achieve the same project outcomes.

To be considered for a Regional Growth Fund grant, you must have an Australian Business Number (ABN) and be registered for GST.

You must be able to demonstrate in your application that you have funding available to ensure the successful completion of your project or activity, which will be located within regional South Australia.

Local government bodies and Incorporated Associations are encouraged to apply.

Business clusters, defined by a lead business that applies and accepts responsibility for contractual obligations on behalf a group of businesses, are encouraged to apply.

Examples of projects that will be considered include projects that focus on enhancing regional infrastructure such as:

- telecommunications and internet connectivity
- regional ports and airports
- community infrastructure
- weather stations
- bridges and non-government roads
- new and improved water infrastructure
- power infrastructure such as solar, wind and biowaste.
Eligible applicants have until 31 August 2018 to apply for a Regional Growth Fund grant of between $50,000 and $2 million.

To maximise your chance of success, please be ready to demonstrate your commitment to match at least a $1 for $1 contribution to your project.

Ideally, your project should also be ready to start within three months of grant funding being approved and have a two-year timeline for completion.

A lower co-contribution, for example $1 of investment to $2 of grant funding, will be considered in cases where an applicant is a local government body, and scores highly on other criteria.

### TIMING FOR 2018

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday 2 July</td>
<td>Applications open.</td>
</tr>
<tr>
<td>Friday 31 August</td>
<td>Applications close.</td>
</tr>
<tr>
<td>October – November</td>
<td>Panel assessment of applications. Minister for Primary Industries and Regional Development considers panel’s recommendations.</td>
</tr>
<tr>
<td>End of November</td>
<td>Announcement of successful projects.</td>
</tr>
</tbody>
</table>
Prepare your Application

You can access the online application by visiting www.pir.sa.gov.au/regionalgrowthfund

Be sure to include all of the information required, to give your application the best chance of success.

Please do not include funding from in-kind or other State Government sources as part of your leveraging contribution as these will not be considered.

Assessment Process

Initial eligibility screening of all applications will occur once the deadline for applications is reached.

Following this, applications will be assessed for viability including the extent to which they address the Fund’s criteria and demonstrate a commitment to employing local people and suppliers.

Your application may then progress to some or all of the next stages which include:

- Assessment by an independently chaired three-person panel, who will then submit recommendations to the Minister for Primary Industries and Regional Development for consideration

- Comprehensive financial and commercial feasibility assessment by Primary Industries and Regions South Australia

- Projects weighed against each other and the Fund’s criteria

- Consideration of whether your project or activity could be more appropriately funded by other State, Commonwealth and/or Local Government or industry sources.

It will take approximately 12 weeks from the time applications close to when you will learn the outcome of your application.

Please note, the number of applications and their levels of complexity may result in a longer assessment period. We ask you to be patient. You will be notified of any change in the status of your application.
IF YOU’RE SUCCESSFUL

If your application for a Regional Growth Fund grant is approved, you will be asked to review, accept and return a signed funding deed.

You should seek independent financial advice to ensure you can meet GST and income tax requirements.

The funding deed will contain key milestones for your project plus ways to promote and launch your project in conjunction with the Minister for Primary Industries and Regional Development.

When the funding deed is returned, a contract is drawn up. The deed is executed between you (the grant recipient) and the Minister for Primary Industries and Regional Development.

Requests for variations or changes to your project can only be considered in limited circumstances and will be subject to certain conditions.

Grant payments are generally paid as reimbursements, however upfront payments may in certain circumstances be negotiated on a case by case basis.

You will be required to pay back unspent funds or funds not spent in accordance with the funding deed.
Speak to your Regional Coordinator:

**Adelaide Hills, Fleurieu, Kangaroo Island**
Trevor Bennett
0428 543 135
trevor.bennett@sa.gov.au

**Barossa, Light and Lower North**
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0427 012 510
peta.crewe@sa.gov.au

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Barbara-Ann Cowey
0488 951 790
barbara-ann.cowey@sa.gov.au

**Yorke and Mid North**
Angela Ruddenklau
0417 519 228
angela.ruddenklau2@sa.gov.au

**Far North**
Karen Hollamby
0459 897 020
karen.hollamby@sa.gov.au

**Eyre and Western**

MORE QUESTIONS?

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Primary Industries and Regions SA
GPO Box 1671
Adelaide SA 5001
T +61 8 8226 0900
www.pir.sa.gov.au